

**Town of Annapolis Royal  
Traffic Flow Advisory Committee (TFAC)  
Approved Minutes  
July 17, 2019 at 3:00 p.m.**

1. **PRESENT:** Councillor John Kinsella (Chair), Superintendent of Public Works (SoPW) Kevin McLean, Chief of Police/Traffic Authority (TA) Tim Moser, CAO Kelly Rice and recording secretary Amber Brown

2. **REGRETS:** None

3. **CALL TO ORDER:** Chair Kinsella called the meeting to order at 3:00pm

4. **ADDITIONS TO THE AGENDA:**

- i. Under New Business: 2- way signs for stop signs at St. George and St. Anthony Street
- ii. Under correspondence: Suggestion re: Irvin parking lot public parking
- iii. Under Business Arising: Update for the downtown parking legend.

5. **APPROVAL OF AGENDA:**

**MOTION #TFAC 2019-07-17-01**

It was moved by SoPW McLean, seconded by (TA) Tim Moser to approve the agenda as emended.  
**Motion carried.**

6. **APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:**

- i. Traffic Flow Advisory Committee June 13, 2019

**MOTION #TFAC 2019-07-17-02**

It was moved by (TA) Tim Moser, seconded by SoPW McLean to approve the June 13<sup>th</sup> minutes as amended. **Motion carried.**

7. **PUBLIC INPUT:** None

8. **PRESENTATIONS:** None

9. **BUSINESS ARISING:**

- i. Accessible parking – Total Parking spots / Update for Parking Legend.

**All accessible public parking spots will be included on the parking legend (map).**

- i. Bus Stop at Guardian – Update from CAO

CAO informed the committee on the quote received for a bus shelter. Discussion ensued regarding the best location for a shelter without sacrificing any additional public parking and that works with the current bus route.

Partners would have to be identified for funding. Committee will acquire a copy of the route and number of ridership for further discussion.

The committee acknowledge that a bench for bus riders would be practical and obtainable in the shorter future. Item will be added to September's agenda for further discussion and costing for benches.

ii. Flashing solar light for new stop sign on St. George Street  
SoPW informed the committee that there is a new design coming soon for solar lights that flashes around the stop sign and that the committee may want to wait for this design.

iii. Temporary loading and unloading zone for Market vendors  
The committee discussed the feasibility of adding a loading and unloading zone at Drury Lane. TA has requested that the committee do an evaluation of the Drury Lane area by the market and bring a recommendation to the next TFAC meeting.

**10. NEW BUSINESS:**

- i. Addition: 2- way signs for stop signs at St. George and St. Anthony Street  
Member of Council asked if the corner of St. George and St. Anthony should read "2-way Stop." TA Moser provided a professional opinion on the requirement of multi-way stop signs.

**11. CORRESPONDENCE:**

- i. Addition: Suggestion re Irving station parking  
Where portion of the parking lot is unpaved marking lines is not an option; CAO suggested installing fire hoses to mark the designated parking spots.

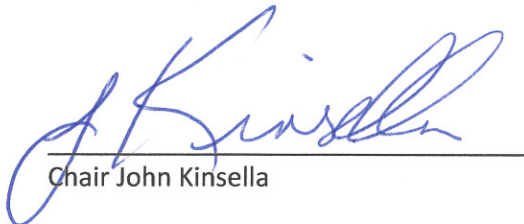
\*Send a note to Peter to thank him for his suggestion and what our plans are to alleviate this issue.

Ad-hoc: traditionally there is a Wigwam set up in that parking lot by L'Sitkuk (Bear River) First Nation, although they have not set up yet this year, Mayor MacDonald will reach out and ask if they plan to.

Ad-hoc: CAO informed committee of the sidewalk plans for the new Comfort station.

**12. ADJOURNMENT:** SoPW Kevin McLean moved adjournment at 4:00pm

**13. NEXT MEETING:** September 12, 2019 at 10:30pm

  
Chair John Kinsella

  
Recording Secretary Amber Brown