

Town of Annapolis Royal
Traffic Flow Advisory Committee (TFAC)
Approved Minutes
June 13, 2019 at 10:30 a.m.

1. **PRESENT:** Councillor John Kinsella (Chair), Superintendent of Public Works (SoPW) Kevin McLean, Chief of Police/Traffic Authority (TFA) Tim Moser, CAO Kelly Rice and recording secretary Amber Brown

2. **REGRETS:** Mayor William MacDonald

3. **CALL TO ORDER: 10:38**

4. **ADDITIONS TO THE AGENDA:**

- i. Under Section 11, Correspondence item ii – Suggestion June 10th
- ii. Under Section 10, New Business item iii – Parking on Victoria Street
- iii. Under Section 9, Business arising item ii – intersection at fire hall

5. **APPROVAL OF AGENDA:**

MOTION #TFAC 2019-06-13-01

It was moved by Councillor Kinsella, seconded by SoPW McLean to approve the agenda as emended. **Motion carried.**

6. **APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:**

- i. May 2, 2019

MOTION #TFAC 2019-06-13-02

It was moved by SoPW McLean, seconded by TA Moser to approve the April 11, 2019 minutes as distributed. **Motion carried.**

7. **PUBLIC INPUT:**

8. **PRESENTATIONS:**

9. **BUSINESS ARISING:**

- i. Parking Space at old Irving Station

Public Works will mark lines following the meeting and have pavers coming in to patch the area.

- ii. intersection at fire hall – Survey stakes have been installed for relocation of light poles before the redesign of the intersection.

*Bring to council for update.

10. **NEW BUSINESS:**

- i. Tenant parking issue at Condo

Issue has been resolved.

- ii. lack of disabled parking at the Banks

Committee will look at total accessible parking on town property and bring a report back to next TFAC meeting.

- iii. Parking on Victoria Street

Committee have identified parking issues as seasonal. Discussion ensued surrounding options for how to create additional parking spots. Staff will create a map of public parking and do a Town wide mail out asking for in town businesses to move employees off the street and into parking lots - for this year the committee will rely on good graces of public – if the parking issue doesn't improve, other measure will have to be considered; timed parking etc.

CAO and Chief Moser will have a discussion with a property owner to communicate clarification on property lines and establish public parking on Town owned property.

CAO will respond to a complaint on this topic via email.

11. CORRESPONDENCE:

- i. Bus Stop at Guardian

Councillor Kinsella reached out to Kings transit management to inquire about negative impacts for bus riders. Still awaiting a response- will send a follow up email.

*CAO to get quotes for bus shelter which would resolve presented issues.

- ii. Suggestion June 10th

Public works will investigate the possibility of flashing solar light for new stop sign on St. George Street.

Ad-hoc Kevin received a suggestion to add an additional arrow marker on the pave in front of new stop sign. Committee agreed any additional support for implementing the changes are encouraged.

12. ADJOURNMENT: CAO Rice moved adjournment at 12:17

13. NEXT MEETING: July 11th.

*Second Thursday of the month moving forward.



Chair John Kinsella



Recording Secretary Amber Brown