

**Town of Annapolis Royal
Traffic Flow Advisory Committee (TFAC)
Approved Minutes
November 14, 2019 at 9:00 am**

1. PRESENT: Councillor John Kinsella (Chair), Mayor Bill MacDonald, Superintendent of Public Works (SoPW) Kevin McLean, Chief of Police/Traffic Authority (TA) Tim Moser, Interim CAO Sandi Millett-Campbell, recording secretary Amber Brown and the General Manager of Kings Transit via Phone.

2. REGRETS: None

3. CALL TO ORDER: Chair Kinsella called the meeting to order at 8:58am

4. ADDITIONS TO THE AGENDA:

i. Under Correspondence, Item i. Petra Kay-den Otter & Albert den Otter re_ Driveway repair

ii. Under New and Unfinished Business, Item iii. St Albert Street Intersection Update

5. APPROVAL OF AGENDA:

MOTION #TFAC 2019-11-14-01

It was moved by T.A Moser and seconded by Mayor MacDonald to approve the agenda as amended. **Motion Carried.**

6. SKYPE MEETING: General Manager of Kings Transit re: Bus Shelter in Town
Was unable to skype in, so a phone conference was established. The GM of Kings Transit gave his recommendation for Bus Shelter Placement within the Town of Annapolis Royal and outlined his criteria for choosing the suited location.

7. APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:

i. October 10, 2019

MOTION #TFAC 2019-11-14-02

It was moved and seconded to approve the October 10, 2019 minutes as presented. **Motion Carried.**

8. PUBLIC INPUT: None

9. PRESENTATIONS: None

10. NEW AND UNFINISHED BUSINESS:

i. Update on Prince Albert road intersection –

The Surveyor provided an update for the Committee of the survey of Prince Albert Road and St Anthony street intersection.

***The Committee will investigate for survey plans for connection of St Anthony and HWY 1.**

ii. Victoria Street Shoulder- Update from PW

Kevin will measure right of way and investigate property markers. Letters will be sent to property owners to inform them of the committees intentions.

- iii. Crosswalk from Market to Comfort Station – A site visit will be performed and will be discussed further at the next meeting.
- iv. Speed signs and enforcement – 40km sign are only enforceable if provincial permission is given by Provincial Traffic Authority. T.A Chief Moser and CAO will investigate.

Ad-Hoc: the new signs at the intersection of St Anthony and Victoria Street can be removed.

11. CORRESPONDENCE:

- i. Petra Kay-den Otter & Albert den Otter re_ Driveway repair
PW will do a site visit and investigate.


Ad-hoc: Reserved Parking signs on Town Property - correspondence will be sent to property owner- ask as a curtesy to remove reserved signs as it is in fact Town property

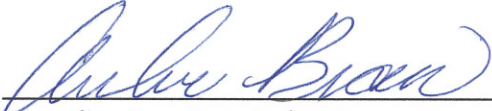
Ad-hoc: Way finding sign budget – Amber to check the beautification grant.

Ad-hoc: Intersection refiguration will change plowing at the Fire Dept. to the rear. Discussion ensued.

12. ADJOURNMENT: Mayor MacDonald moved adjournment at 10:29 a.m.

13. NEXT MEETING: December 12, 2019


Chair John Kinsella


Recording Secretary Amber Brown