

**Town of Annapolis Royal  
Approved Meeting Minutes  
November 18, 2019 at 4:00 pm**

1. **PRESENT:** Mayor William MacDonald (Chair), Deputy Mayor Pat Power, Councillor Holly Sanford, Councillor John Kinsella, Councillor Paula Hafting, CDC / Interim CAO Sandi Millet-Campbell, recording secretary and 4 members of the public.
2. **REGRETS:** None
3. **CALL TO ORDER:** Mayor Macdonald called the meeting to order at 4:00 p.m.
4. **ADDITIONS TO AGENDA:**
  - i. Under Section 9. Recommendation from Board of Police Commissioners (Electronic Vote) ... to adopt the Chief of Police Performance Evaluation.
  - ii. Under Section 8. New and Unfinished Business Item iv: Tree at 58 Drury Lane and 800 St George Street.
  - iii. Under Section 8. New and Unfinished Business Item v: Council meeting time change
  - iv. Under Section 8. New and Unfinished Business Item vi: Requested absence - Deputy Mayor Power
  - v. Under Section 8. New and Unfinished Business Item vii: St Anthony Street Update

**5. APPROVAL OF AGENDA:**

**MOTION #C2019-Nov-18-01**

It was moved by Councillor Kinsella and seconded by Councillor Sanford to approve the agenda as amended. **Motion carried.**

**6. APPROVAL OF MINUTES:**

- i. Council Minutes- October 28, 2019 (TAB 1)

**MOTION #C2019-Nov-18-02**

It was moved by Councillor Kinsella and seconded by Deputy Mayor Power to approve the October 28, 2019 Council minutes as presented. **Motion carried.**

**7. PUBLIC INPUT:**

800 St George St – chestnut tree. Decrepit tree on property, has been deteriorating. Property owner asked for an update from Council for when the tree would be cabled for the winter. Council informed the property owner it was priority once the arborists were able to perform the work needed in Town.

The owner of 643 St George inquired on the process to have a stump carved, left from the fallen tree; Council requested the property owner provide a sketch of the carving for approval.

## **8. NEW/ UNFINISHED BUSINESS:**

i. Special presentation to Councilor John Kinsella  
Mayor Macdonald presented Councillor Kinsella with an award of recognition for 19 years of service as an elected Councillor.

ii. Municipal Awareness Week is November 17-23, 2019  
Council has requested that information be shared with public about attending the public meetings. Planning for next year should include Mayor and Council for the day for the students.

iii. Comfort Station Sign  
Interim CAO Millet-Campbell presented the final design for the Comfort Center Sign; the design will now be sent for quotation.

iv. Tree at 58 Drury Lane and 800 St George Street.  
Further discussion ensued regarding damaged Town trees. Two additional trees have been identified: a tree between the pool and tennis courts and a tree on County property within in Town Limits.

### **MOTION #C2019-Nov-18-03**

It was moved by Deputy Mayor Power, seconded by Councillor Sanford that the Ash tree at 58 Drury be trimmed as soon as the arborist comes to town to do the other work. **Motion Carried.**

v. Council meeting time change: Public Hearing at 4:00pm and Council Meeting at 4:30pm on December 16<sup>th</sup> 2019.

vi. Requested absence - Deputy Mayor Power  
Deputy Mayor Power has requested permission to be absent for the December Meeting. Council has excused the Deputy Mayor.

vii. St Anthony Street Update-  
Interim CAO Millet-Campbell provided an update on the St Anthony Street Intersection.

## **9. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:**

### **Addition: Board of Police Commission**

#### **MOTION #C2019-Nov-18-04**

It was moved by Councillor Kinsella and seconded by Councillor Sanford to adopt the Chief of Police Performance Evaluation form recommended by Board of Police Commissioners. **Motion Carried.**

### **Committee of the Whole**

#### **MOTION #C2019-Nov-18-05**

It was moved by Deputy Mayor Power and seconded by Councilor Kinsella to pay for the 3 invoices received by Marie Cummings for the downed tree on her property that was in fact a Town tree, in the amount of \$2406. **Motion Carried.**

**MOTION #C2019-Nov-18-06**

It was moved by Councillor Kinsella and seconded by Councillor Sanford to write off roll 00092398 and roll 04997409 interim taxes in the amounts \$680.85 and \$2419.20 respectively for the Town of Annapolis Royal's Town owned properties. **Motion Carried.**

**MOTION #C2019-Nov-18-07**

Councillor Hafting moved, seconded by John Kinsella for discussion purposes, to amend the declaration of Climate War to be worded as "Climate emergency" declared by the Town under which the town can mobilize any forces possible to protect the Town. **Motion Defeated.** 4 Nay Votes by Mayor MacDonald, Deputy Mayor Power, Councillor Kinsella and Councillor Sanford.

**MOTION #C2019-Nov-18-08**

Councillor Sanford moved seconded by Councillor Hafting for discussion purposes that a declaration of Climate War be declared by the Town under which we can mobilize any forces possible to protect the Town. **Motion Carried.**

**MOTION #C2019-Nov-18-09**

It was moved by Councillor Hafting, seconded by Deputy Mayor Power to extend the Audit contract with Morse Brewster Lake until March 31, 2021 at the same price as 2020. **Motion Carried.**

**10. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:**

i. Mayor's Report – Mayor MacDonald

The Mayor reported on the various meetings he attended throughout the Month; he also attended the fireman's recognition banquet on November 16<sup>th</sup>. Mayor updated Council on the status of the stained-glass window sponsorship for Champlain church. St Pierre Dugas Day has been set for June 21<sup>st</sup> 2021 and the Mayor of Royan will receive an invitation to Annapolis Royal.

ii. Marketing and Economic Development Committee

Councillor Sanford reported that last meeting they discussed way finding issues within town. The committee is also looking at painted benches- partnering with ARCAC. They have formed a subcommittee for 50<sup>th</sup> anniversary of Charter- and are looking at grants for a butterfly project.

iii. REMO

Interim CAO provided Council with an update from the last meeting and discussion surrounding the bylaws.

iv. Planning Services Report

For information only.

v. Planning and Heritage Advisory Committee

Councillor Kinsella informed Council of the last PHAC meeting and their review of character defining elements for 3 properties.

vi. Traffic Flow Advisory Committee

Councillor Kinsella reported to Council of the committees meeting with the General Manager of kings transit regarding a Bus Shelter.

vii. Police Report

Deputy Mayor Power updated Council on the Chiefs Evaluation. Deputy Mayor also informed Council that the Collective agreement expires March 31<sup>st</sup>. Work will be started on the next agreement.

viii. Investment Committee

Councillor Kinsella noted the Investment committee will be wrapping up and converting to Audit Committee.

ix. Library Report

Giant book sale was a success. Deputy Mayor Power informed Council that the Friends of the Library are concerned over not having the accessible push entry for the main door.

x. Valley Waste Resource Management –

Councillor Kinsella stated they will be meeting this week. Councillor Kinsella also provided an update on requests for budget.

xi. Water Report

For information only.

xii. Municipal Effectiveness Advisory Committee

Currently waiting for MPS and LUB approval.

xiii. Environment Advisory Committee –

Councillor Sanford reported the Committee met last Wednesday at AWEC for their November meeting and collected suggestions/ fears from students.

xiv. Annapolis Royal Historic Gardens

Currently no representative.

xv. King's Theatre – Councillor Sanford

Meeting was earlier that day – they are working on grants for building updates.

xvi. Friends of the Annapolis Pool Society

Council was informed that FAPS received a grant to pay for some programing next season.

xvii. Academy Condo Board

Interim CAO has not yet met with Condo Board.

xviii. Upper Clements Park

Mayor MacDonald gave an update on the request to the province.

xix. Twinning Committee – Councillor Kinsella

An earlier update was given regarding St Pierre Dugas Day June 21<sup>st</sup> 2021.

xx. Chief Administration Officers Report

Interim CAO spoke to her written report.

**11. CORRESPONDENCE:** None

**IN-CAMERA:**

**MOTION #C2019-Nov-18-10**

It was moved by Councillor Kinsella and seconded by Councillor Sanford to move in-camera at 5:54 pm to discuss a personnel matter.

Under Section 22(2) of the *Municipal Government Act*:

- i. Special Council In-Camera Minutes – October 28, 2019 (TAB A)

Business Items:

- ii. Personnel

**MOTION #C2019-Nov-18-12**


It was moved by Councillor Sanford and seconded by Councillor Hafting to move out of camera at 6:25 pm. **Motion Carried.**

**MOTION #C2019-Nov-18-13**

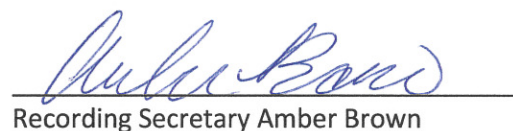
It was moved by Councillor Hafting and seconded by Councillor Sanford that a hiring committee is established for the hiring of a new CAO which will be advertised publicly again, and will consist of Mayor Macdonald, Councillor Hafting, Interim CAO Sandi Millet Campbell and Chief of Police, Tim Moser. **Motion Carried.**

**12. ADJOURNMENT:** Councillor Hafting moved adjournment at 6:26 pm

**13. NEXT MEETING:** Public Hearing December 16, 2019 at 4:00 p.m. and Council at 4:30 p.m.



Chair William MacDonald



Recording Secretary Amber Brown