

**Town of Annapolis Royal
Traffic Flow Advisory Committee (TFAC)
Approved Minutes
October 10, 2019 at 9:30am**

1. PRESENT: Councillor John Kinsella (Chair), Superintendent of Public Works (SoPW) Kevin McLean, Chief of Police/Traffic Authority (TA) Tim Moser, CAO Kelly Rice and recording secretary Amber Brown

2. REGRETS:

3. CALL TO ORDER: Chair Kinsella called the meeting to order at 9:30am

4. ADDITIONS TO THE AGENDA:

- i. Under New and Unfinished Business, Item iv. Hwy 1 Intersection – update from CAO
- ii. Under New and Unfinished Business, Item v: Suggestion Card- Intersection at Babineau Heights and St George- Crosswalk Flags
- iii. Under New and Unfinished Business, Item vi: Way Finding Committee Update

5. APPROVAL OF AGENDA:

MOTION #TFAC 2019-10-10-01

It was moved by SoPW McLean, seconded by (TA) Tim Moser to approve the agenda as amended.
Motion carried.

6. APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:

- i. July 17, 2019

7. MOTION #TFAC 2019-10-10-02

It was moved by (TA) Tim Moser, seconded by SoPW McLean to approve the July 17th minutes.
Motion carried.

8. PUBLIC INPUT: None

9. PRESENTATIONS: None

10. NEW AND UNFINISHED BUSINESS:

- i. Benches for Bus Riders – Update from CAO on costing
Plastic sides with Wooden slats - \$100. Park bench - \$500. Currently there is a bench set at Foodland. Spare benches will be placed as a temporary solution.

Foodland has been identified as a prime location for a bus shelter and there may be interested from businesses to help sponsor.

CAO to reach out to kings transit again for Bus route and ask a representative to meet with the committee.

- ii. Temporary loading and unloading zone at Market Square- Update
The “no parking” signs have been moved closer to the road to accommodate parking for market vendors.

iii. Parking on Victoria St between St Anthony St and St James St.

Vehicles have been parking on both sides of the streets, which only allows room for 1 lane of traffic. This area has been identified as an area of concern regarding traffic safety. SPW will investigate the possibility of adding an additional couple feet of shoulder to make more room- to right of way. Also, distinguishing the intersection with painted lines which allow more view for oncoming traffic.

*Sidewalk from St Anthony to prince albert on Victoria street must be addressed at next capital budget.

iv. Addition: Hwy 1 Intersection – update from CAO

CAO provided an update on the status of the Hwy 1 intersection. Project will move forward this fall.

Ad-hoc: There are heavy communication wires at the entrance of the Fire Hall through the parking lot to dead end pole. Makes it difficult for plowing around etc. SPW to take photos and COA will communicate the concern to NS power.

v. Addition: Suggestion Card- Intersection at Babineau Heights and St George- Crosswalk Flags
Flags will be added.

vi. Addition: Way finding Committee update

Parking Map is completed and all parkin signs identified as required have been installed. Except for 1 Town owned parking lot. Chair, TA and SPW to look at parking lot at 2:00 pm.

*Fire Hoses for Irving parking lot will wait for spring to allow for snow removal.

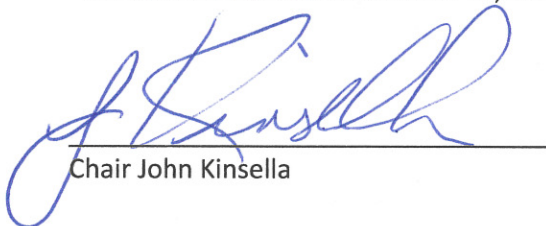
11. CORRESPONDENCE:

i. Ken Knox re: Victoria Street

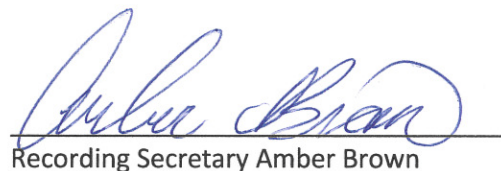
Previously discussed item iii. under new and unfinished business.

12. ADJOURNMENT: TA, Tim Moser moved adjournment at 10:34am

13. NEXT MEETING: November 14, 2019



Chair John Kinsella



Recording Secretary Amber Brown