

**TOWN OF ANNAPOLIS ROYAL  
BOARD OF POLICE COMMISSIONERS MEETING  
Approved Minutes  
September 11, 2019, 9:00 a.m.**

**1. CALL TO ORDER:** Chair Kenneth Knox called the meeting to order at 9:06 a.m.

**2. PRESENT:** Chair Kenneth Knox, Vice-Chair Jim McGinis, Deputy Mayor Pat Power, Councillor Kinsella, Chief Tim Moser, CAO Kelly Rice and Recording Secretary Amber Brown

**3. REGRETS:**

**4. ADDITIONS TO AGENDA:**

**5. APPROVAL OF AGENDA:**

**MOTION #BOPC-2019-09-11-01**

It was moved by Jim McGinis, seconded by Councillor Kinsella to approve the agenda as presented.  
**Motion carried.**

**6. APPROVAL OF MINUTES:**

- i. Board of Police Commissioners – July 10, 2019  
To be approved at the next meeting.

**7. PRESENTATIONS:**

**8. BUSINESS ARISING:**

- i. Update from Council – Deputy Mayor Power provided and update on a special council meeting held before the Hurricane.
- ii. Chief's Performance Evaluation Draft Template with Objectives  
Chair Knox provided a draft copy of the new performance evaluation for the Chief; the new format provides an assessment process that is more measurable than the previous one.

**9. NEW BUSINESS:**

- i. Issues arising from Hurricane Dorian  
Chief Moser provided an update on outcomes from the Hurricane. From a policing prospective it went well.  
Ad-hoc: The Chair asked if there was a way to communicate what facilities are open during times of emergencies. It was identified social media is the primary communication, however with internet services down communication becomes limited.

**10. DEPARTMENT REPORTS:**

- i. Chief's Reports – July & August 2019 including Mileage and Stats  
Chief Moser answered questions from the Board regarding the PD statistics report.

**11. CORRESPONDENCE:** None

**MOTION #BOPC-2019-09-11-02**

It was moved by Councillor Kinsella and seconded by Jim McGinis, to move in-camera at 9:35 a.m. to discuss two personnel matters. **Motion carried.**

**12. IN CAMERA:**

**Approval of Minutes:**

- i. Board of Police Commissioners, In-Camera – July 10, 2019
- To be approved at the next meeting.

**Business Items:**

- i. Personnel
- ii. Personnel

**MOTION #BOPC-2019-09-11-03**

It was moved Councillor Kinsella, seconded by Jim McGinis to move out-of-camera at 10:29 a.m. **Motion carried.**

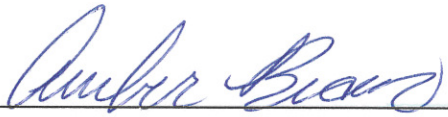
Ad-hoc: Historically there was a position for dealing with complains; a secretary. Under the Act, the chair plays such role of managing complains. CAO Rice to bring Board of Police By-law to next meeting.

**13. NEXT MEETING:** October 9, 2019

**MOTION #BOPC-2019-09-11-04**

Deputy power moved seconded by Councillor Kinsella that the board reschedule the board meetings from 9:00am to 10:00am moving forward. **Motion Carried.**

**14. ADJOURNMENT:** Councillor Kinsella moved adjournment at 10:37am

  
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Chair Kenneth Knox  
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Recording Secretary Amber Brown