

**TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS MEETING
Approved Minutes
December 11, 10:00 a.m.**

1. CALL TO ORDER: Chair Kenneth Knox called the meeting to order at 10:00 a.m.

2. PRESENT: Chair Kenneth Knox, Vice-Chair Jim McGinis, Deputy Mayor Pat Power, Councillor John Kinsella, Chief Tim Moser, CDC / Interim CAO Sandi Millet-Campbell and Recording Secretary Amber Brown

3. REGRETS:

4. ADDITIONS TO AGENDA:

- i. Under New Business Item ii: Audit.
- ii. Under New Business, Item iii: Letter from Minister Fiery

5. APPROVAL OF AGENDA:

MOTION #BOPC-2019-12-11-01

It was moved by Deputy Mayor Power, seconded by Jim McGinis to approve the agenda as amended.

Motion carried.

6. APPROVAL OF MINUTES:

- i. Board of Police Commissioners – November 13, 2019

MOTION #BOPC-2019-12-11-02

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella, to adopt the November 13, 2019 minutes as circulated. **Motion carried.**

7. PRESENTATIONS:

8. PUBLIC INPUT:

8. NEW BUSINESS:

- i. Comfort Station- Lock-up

The Chief has indicated that lock-up of public washroom facility is not a police function.

- ii. Audit (Domestic Violence files) – The audit was positive; all procedures are as should be. Members have all the proper training.
- iii. Letter from Minister Fiery – The proposed changed to the Board of Police By-Law has been received and they are being reviewed.

9. BUSINESS ARISING:

- i. Update from Council – Discussed washroom and Police By-Law was discussed at Council. Deputy Mayor Power and Councillor Kinsella will continue to serve on the Board.

Ad-hoc: Website should be updated as there is no ex-officio role.

- ii. Collective Agreement- Discussion

Chief Moser will circulate the existing agreement for discussion at the next meeting; a subcommittee will be established to work on the next agreement.

- iii. Triton Criminal Record Checks & LiveScan – Update

The Board discussed the outcome of the Legal opinion on the Draft MOU. CAO to ask lawyer about additional language to be added for protection against the auditing process or anything he feels should be added/ changed.

Chair Knox and Chief Moser will form a sub-committee to prepare a presentation of the business Case for LiveScan.

10. DEPARTMENT REPORTS:

- i. Chief's Reports

The Chief Spoke to his monthly report. The board reviewed the Stats for November.

Ad-hoc: Parking enforcement at the Condo; the Police cannot enforce parking on private property unless the vehicle has been there for in excess of an hour. CAO and Chief to attend the next Condo meeting to inform them of enforcement.

- ii. Departmental Financials

The Board reviewed the departmental financials.

11. CORRESPONDENCE: None

MOTION #BOPC-2019-12-11-03

It was moved by Councillor Kinsella, seconded by Deputy Mayor Power to move in camera at 10:51am.

12. IN CAMERA:

Approval of Minutes:

- i. Board of Police Commissioners, In-Camera – November 13, 2019

MOTION #BOPC-2019-12-11-04

It was moved by Councillor Kinsella, seconded by Deputy Mayor Power, to approve the November 13, 2019 in-camera minutes as circulated.

Business Item:

- i. Personnel

MOTION #BOPC-2019-12-11-05

It was moved by Councillor Kinsella, seconded by Deputy Mayor Power, to move out of camera at 10:53am.

13. NEXT MEETING: Tuesday January 14, 2020 @ 10am

14. ADJOURNMENT: Councillor Kinsella moved adjournment at 10:53 am

Chair Kenneth Knox

Recording Secretary Amber Brown