

**Town of Annapolis Royal
Traffic Flow Advisory Committee (TFAC)
Approved Minutes
December 12, 2019 at 9:00 am**

1. PRESENT: Councillor John Kinsella (Chair), Superintendent of Public Works (SoPW) Kevin McLean, Interim CAO Sandi Millett-Campbell, Councillor Sanford and recording secretary Amber Brown

2. REGRETS: Chief of Police/Traffic Authority (TA) Tim Moser

3. CALL TO ORDER: Chair Kinsella called the meeting to order at 9:01am

4. ADDITIONS TO THE AGENDA:

5. APPROVAL OF AGENDA:

MOTION #TFAC 2019-12-12-01

It was moved by S.P.W. McLean and seconded by Councillor Kinsella to approve the agenda as amended. **Motion Carried.**

6. APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:

- i. November 14, 2019

MOTION #TFAC 2019-12-12-02

It was moved by S.P.W. McLean and seconded by Councillor Kinsella to approve the agenda as amended. **Motion Carried.**

7. PUBLIC INPUT: None

8. PRESENTATIONS: None

9. BUSINESS ARISING:

- i. Shoulder Extension on Victoria St.

The shoulder is now 90% complete; unfinished is the reformation of a walkway for one property owner.

- ii. St Anthony St / Prince Albert Road Intersection
Project has been moved into next year's budget.

- iii. Crosswalk from Market to Comfort Station
Committee performed a site inspection of the area. Unfortunately, a crosswalk will not work in that location as there is no shoulder and therefore is not safe. It is 150 meters to the next crosswalk. With information provided by T.A Chief Mosers report, the recommendation is to not move forward with the cross walk. An update will be presented at Council.

- iv. 40 km Speed signs
CAO and Chief Moser crafted a request letter to have the 40km limits within Town Limits approved by the Province.

v. Driveway repair 555 St George St– update from PW
Public Works filled in the wet spot with class A; property owner was satisfied with the repair.

vi. Reserve Parking Signs on Town Parking lot
The property owner has not provided proof of ownership over the property in question; the public parking signs will be installed in spring.

Ad-hoc: 1 out of 5 public parking signs have been installed. (Laundry matt parking lot) The rest of the signs will be installed in the spring. Discussion ensued regarding way finding signs for parking lots.

10. NEW BUSINESS: None

11. CORRESPONDENCE:

i. Bench at Foodland (TAB 5)
Ad-hoc: Correspondence will be sent to the General Manager of King’s Transit to arrange the site visit before the next meeting as requested by Councillor Kinsella.

Thanks to Mayor for providing information from individuals regarding their requested bench locations.

ii. NSPI Road Closure Memo
Defer to next Month’s meeting for T.A. Chief Moser.

Ad-hoc: Parking issue discussion. CAO to research options for paid parking.

12. ADJOURNMENT: S.P.W. McLean moved adjournment at 9:46am

13. NEXT MEETING: January 9, 2020

Chair John Kinsella

Recording Secretary Amber Brown