

**Town of Annapolis Royal  
Council Approved Minutes  
January 20, 2020 at 4:00 pm**

**1. PRESENT:** Mayor William MacDonald (Chair), Deputy Mayor Power, Councillor Holly Sanford, Councillor John Kinsella, Councillor Paula Hafting, CDC / Interim CAO Sandi Millet-Campbell, recording secretary Amber Brown

**2. REGRETS:**

**3. CALL TO ORDER:** Mayor Macdonald called the meeting to order at 3:58 p.m.

**4. ADDITIONS TO AGENDA:**

- i. Under New Business: PHAC member appointment
- ii. Under Reports from Committees: Move Upper Clements Park report to in-camera to discuss a legal matter
- iii. Under Correspondence: Comfort station

**5. APPROVAL OF AGENDA:**

**MOTION #C2020-Jan-20-01**

It was moved by Councillor Kinsella and seconded by Councillor Hafting to approve the agenda as amended. **Motion carried.**

**6. APPROVAL OF MINUTES:**

- i. Council Minutes- December 16, 2019

**MOTION #C2020-Jan-20-02**

It was moved by Councillor Sanford and seconded by Councillor Kinsella to approve the December 16, 2019 Council minutes. **Motion carried.**

**7. PUBLIC INPUT:** None

**8. BUSINESS ARISING:** None

**9. NEW BUSINESS:**

- i. Easement at 11 St James Street – driveway access to parking lot

**MOTION #C2020-Jan-20-03**

It was moved by Deputy Mayor Power and seconded by Councillor Kinsella that direction be given to Staff to proceed with investigating an easement for 11 St James Street. **Motion Carried.**

ii. Market and New Growth Indicators Report  
For information Only.

iii. WCB 2020 Rates  
For Information Only.

iv. Valley Waste By-Law Directives  
**MOTION #C2020-Jan-20-04**

It was moved by Councillor Kinsella and seconded by Councillor Sanford that Council approved Valley Region Solid Waste-Resource Management Bylaw Directives dated January 9, 2020, as presented. **Motion Carried**

v. Valley Waste Resource Management By-Law – First Reading  
**MOTION #C2020-Jan-20-05**

It was moved by Councillor Kinsella and seconded by Councillor Sanford that Council give first reading to an amend *Valley Region Solid Waste-Resource Management Bylaw*, dated January 9, 2020 as presented. **Motion Carried.**

vi. 24 Drury Lane – Lease space  
No interested expressed. Discussion ensued. Staff have been directed to remove the deadline from the request for interest and refresh advertising on Facebook and the Town's website.

vii. FCM Invoice  
**MOTION #C2020-Jan-20-06**

It was moved by Councillor Hafting and seconded by Councillor Sanford that council continues with the membership with the Federation of Canadian Municipalities. **Motion Carried.**

Addition to Agenda:

viii. PHAC Appointment

CAO provided an update on the PHAC members and provided correspondence regarding interest in the open PHAC position.

**MOTION #C2020-Jan-20-07**

It was moved by Councillor Hafting and seconded by Councillor Sanford to appoint Cheryl Hassen to sit on the Planning and Heritage Advisory Committee for a 2-year term ending December 31, 2022. **Motion Carried.**

#### **RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:**

##### **Board of Police Commissioners**

**MOTION #C2020-Jan-20-08**

It was moved by Deputy Mayor Pat and seconded by Councillor Kinsella that Ken Knox be appointed as the Nova Scotia Association Police Board appointee. **Motion Carried.**

**Committee of the Whole**

**MOTION #C2020-Jan-20-09**

It was moved by Councillor Kinsella and seconded by Councillor Sanford appoint Deputy Mayor Power to sit on the Friends of the Library Committee. **Motion Carried.**

**MOTION #C2020-Jan-20-10**

It was moved by Councillor Sanford and seconded by Councillor Hafting to hire Hatch Engineers to complete the mandatory Provincial Annual Sampling plan from the water utility budget for up to a maximum of \$5500 + hst by the deadline of February 18, 2020. **Motion Carried.**

**MOTION #C2020-Jan-20-11**

It was moved by Councillor Hafting and seconded by Deputy Mayor Power that an addendum to the insurance tender to include king's theatre under the Town's coverage. **Motion Carried.**

**MOTION #C2020-Jan-20-12**

It was moved by Deputy Mayor Power and seconded by Councillor Kinsella to begin a process for studying remuneration for Council as per the policy and remuneration for staff. **Motion Carried.**

**MOTION #C2020-Jan-20-13**

It was moved by Councillor Kinsella and seconded by Councillor Sanford to proceed with Transfer of ownership of properties: PID's 05003769, 05267315, 05267323 and 05267323 from the Wharf Society to the Town of Annapolis Royal along with any outstanding moneys and upon completion of the previously outlined list of repairs. **Motion Carried.**

Ad-hoc: Council approve of the CAO's recommendation of combining the above listed 4 PIDs during the transfer process.

**MOTION #C2020-Jan-20-14**

It was moved by Councillor Sanford and seconded by Councillor Hafting to sell the property PID #05315361 in the amount of \$50,000 with the conditions outlined in the sales agreement to McClair's Holding Limited. **Motion Carried.**

**10. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:**

i. Mayor's Report

The mayor reported there has been a lot of feed back on the declaration of Climate War for the Town of Annapolis Royal and updated council on other discussions and initiatives that took place during the month.

ii. Marketing and Economic Development Committee

Councillor Sanford updated Council on discussion arising from the last MEDC meeting.

iii. REMO

No meeting rescheduled at this time.

iv. Planning Services Report

For information only.

v. Planning and Heritage Advisory Committee

Councillor Kinsella reported on the last PHAC meeting and the continuation of the defining characteristics review for heritage properties.

vi. Traffic Flow Advisory Committee

Councillor Kinsella updated council on the outcomes from the last TFAC meeting included the progress with the Bus Shelter agenda item.

vii. Police Report

Deputy Mayor Power informed council of the acclimation of Chair and Vice Chair for the Board of Police Commissioners for 2020 and other business discussed at the past meeting.

viii. Library Report

Deputy Mayor Power information council of upcoming meetings.

ix. Waterfront development Committee

No Committee activity yet.

x. Valley Waste Resource Management

Councillor Kinsella updated council on business arising with Valley Waste during its meetings.

xi. Water Report

For information Purposes.

xii. Environment Advisory Committee

Councillor Hafting provided information from the last EAC meeting including a flood mitigation quote received from an engineering company to combat rising sea levels.

xiii. Annapolis Royal Historic Gardens

Haven't met yet.

xiv. King's Theatre

Councillor Sanford updated Council on completed sprinkler improvements required and informed Council of upcoming events.

xv. Friends of the Annapolis Pool Society

Councillor Hafting reported to Council a new president has been appointed and the Society have yet to meet.

xvi. Academy Condo Board – CAO

Have not yet met.

xvii. Upper Clements Park

In-Camera for Litigation discussion.

xviii. Twinning Committee

Councillor Kinsella informed Council a subcommittee has been formed to continue planning Pierre Dugas Day. Councillor Kinsella also reported on other business arising.

xix. Chief Administration Officers Report

CAO spoke to her written report and provided an update on correspondence from the Arborist regarding a Town Tree at 800 St George Street.

## 11. CORRESPONDENCE:

i. Family Medicine Practice Providers – Save the Date

Council will approach local businesses for items for the welcome baskets.

Addition to Agenda: Letter re: Comfort Station

Council would like staff to explore alternative funding solutions to sustain operation during the winter months.

### MOTION #C2020-Jan-20-15

It was moved by Councillor Kinsella and seconded by Councillor Sanford to move In-camera to discuss 1 legal matter, 1 contract negotiation and a personnel matter at 5:25 pm. **Motion Carried.**

**12. IN-CAMERA:**

Under Section 22(2) of the *Municipal Government Act*:

- i. Council In-Camera Minutes – December 16, 2019

Business Items:

- i. Personnel
- ii. Litigation
- iii. Contract Negotiation

**MOTION #C2020-Jan-20-17**

It was moved by Councillor Hafting and seconded by Councillor Kinsella to move out of Camera at 5:36 pm. **Motion Carried.**

**MOTION #C2020-Jan-20-18**

It was moved by Deputy Mayor Power and seconded by Councillor Kinsella to renew the lease at 143 Richie Street (Academy Kitchen) as per the agreement presented. **Motion Carried.**

**13. ADJOURNMENT:** Councillor Kinsella moved adjournment at 5:38pm

**14. NEXT MEETING:**

**Public Hearing February 10, 2020 at 4:00 pm**

Special Council February 10, 2020 at 5:00 pm

Council **TUESDAY**, February 18, 2020 at 4:00 pm

NS African Heritage Ceremony February 18, 2020 at 6:00 pm

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Chair William MacDonald

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Recording Secretary Amber Brown