

**Committee of the Whole  
Approved Minutes  
February 6, 2020 at 4:00 p.m.**

**1. PRESENT:** Mayor William MacDonald (Chair), Deputy Mayor Pat Power, Councillor Holly Sanford, Councillor John Kinsella, Councillor Paula Hafting, CDC / Interim CAO Sandi Millett-Campbell, Recording Secretary Amber Board of Police Commissioners Chair, Kenneth Knox and Chief of Police, Tim Moser for Presentation.

**2. REGRETS:** None

**3. CALL TO ORDER:** Chair MacDonald called the meeting to order at 4:00pm

**4. ADDITIONS TO AGENDA:**

- i. Under section 12. Correspondence: Cultural and Youth Activities Program - Support Letter (TAB)
- ii. Under section 11. New/ Unfinished Business: Item ii. Sprinkler Upgrades King's Theatre (TAB)
- iii. Under section 11. New/ Unfinished Business: Item iii. Equipment Replacement Jan 2020 (TAB, DM)
- iv. Under section 11. New/ Unfinished Business: Item ix. Chris d'Entremont request to meet with Council
- v. Under section 11. New/ Unfinished Business: Item NSFM Regional Meetings 2020 (TAB)

**5. APPROVAL OF AGENDA:**

**MOTION #C2020-Feb-06-01**

It was moved by Deputy Mayor Power, seconded by Councillor Hafting to move acceptance of the agenda as presented. **Motion carried.**

**6. APPROVAL OF COMMITTEE OF THE WHOLE MINUTES:**

- i. Committee of the Whole – January 13, 2020 (TAB 1)

**MOTION #C2020-Feb-06-02**

It was moved by Councillor Kinsella, seconded by Councillor Sanford to approve the January 13, 2020 minutes. **Motion carried**

**7. PRESENTATIONS: Item moved**

- i. Board of Police re: Triton

Board of Police Chair, Kenneth Knox and Chief of Police Tim Moser presented their findings on the Triton machine for criminal record checks and finger printing.

**MOTION #C2020-Feb-06-03**

It was moved by Councillor Kinsella and seconded by Councillor Sanford to move in-camera for a portion of the Board of Police presentation at 4:19 p.m. **Motion Carried.**

It was moved by Councillor Kinsella and seconded by Councillor Hafting to move out of camera at 4:47pm. **Motion Carried.**

**8. PUBLIC INPUT:**

**9. ROUND TABLE:** Councillor Kinsella updated Council on current happenings with Valley Waste Resource Management.

Councillor Hafting noted citizens would like to see actual dollar amount for Bus Garage / comfort station project in the Next Town Crier.

**10. QUARTERLY FINANCIAL REPORT**

- i. Second Quarter Summary
- ii. Second Quarter Capital

Director of Finance presented her financial reports and answered questions from Council.

**11. NEW / UNFINISHED BUSINESS:**

- i. Financial Condition Indicators

Director of Finance provided an update on the current status and improvements on the Financial Condition Indicators.

- ii. Addition: Sprinkler Upgrades King's Theatre

Council would like clarification from King's Theatre whether they would consider cost sharing; either decision must wait until April- once the new budget is in place.

- iii. Addition: Equipment Replacement Jan 2020

**MOTION #C2020-Feb-06-04**

It was moved by Councillor Hafting and seconded by Councillor Sanford that Council approve the Town of Annapolis Royal Vehicle and Equipment Replacement policy and updated appendices as presented. **Motion Carried.**

**MOTION #C2020-Feb-06-05**

It was moved by Councillor Sanford and seconded by Councillor Kinsella to move in-camera at 5:38pm to discuss a contract negotiation. **Motion Carried.**

**Ad-hoc: In-camera Contract negotiation**

**MOTION #C2020-Feb-06-06**

It was moved by Councillor Sanford and Seconded by Councillor Hafting to come out of camera at 6:19pm. **Motion Carried.**

- iv. Draft Dog's By-law

Councillor Hafting presented proposed changes to the Dogs Bylaw; Section 4.2 will be updated, and first reading will take place at Council February 18, 2020.

**v. Accessibility Committee – Update**

No one has brought their name forward. CAO has requested Council to reach out to contacts who may be interested in sitting on the committee.

**vi. By-Law update from Police Department – Direction**

Add to board of police Agenda.

**vii. 11 St James Street Easement**

Willing to work with town. Agree to close church street- for pedestrian walkway. CAO to confirm with Lawyers.

**viii. Program Room Names**

**MOTION #C2020-Feb-06-07**

It was moved by Councillor Kinsella and seconded by Councillor Sanford, to name program room 1 “Academy Music Room” and program room 2 Pierre Dugua Room. **Motion Carried.**

**ix. Addition: Chris d’Entremont request to meet with Council**

New MP is available to meet with Councils. Proposed meeting of 1pm March 5<sup>th</sup>.

**x. Addition: NSFM Regional Meetings 2020**

Looking for Municipalities to Host Meetings: Propose dates of the 3<sup>rd</sup> of April or April 17<sup>th</sup>

**12. CORRESPONDENCE:**

**i. AIM Network re: Cohort Program**

CAO to confirm the cost and report back to council.

**ii. Chief of Fire re: Personal Development Credit**

CAO to respond to Fire chief thanking him for his letter; draft a letter to send off to Barrington.

**iii. AMANS President re Accessible Washrooms in Restaurants**

Forward correspondence to Board of Trade for their information.

**iv. Honourable Chuck Porter re: Minimum Planning Document requirements**

For information purposes. Next C.O.W council to look at strategic Environmental plan.

**v. “Queen Anne in Annapolis” project**

Forward to MEDC.

**vi. NSFM re: All-Party Committee – CAP**

Received and filed.

**vii. Addition: Cultural and Youth Activities Program - Support Letter**

**MOTION #C2020-Feb-06-08**

It was moved by Councillor Kinsella and seconded by Councillor Hafting to write a support letter for the program omitting financial inputs. **Motion Carried.**

**MOTION #C2020-Feb-06-09**

It was moved by Deputy Mayor Power and seconded by Councillor Sanford to move in-camera at 7:33pm. **Motion Carried.**

**13. IN-CAMERA:**

Under Section 22(2) of the *Municipal Government Act*:

**Approval of Minutes:**

- i. Committee of the Whole, In-Camera – January 13, 2020 (TAB A)

**Business Items:**

- ii. Acquisition, sale, lease and security of Municipal property
- iii. Legal advice eligible for solicitor – client privilege
- iv. Personnel matter

**MOTION #C2020-Feb-06-011**

It was moved by Deputy Mayor Power and seconded by Councillor Sanford to move out of camera at 7:53pm. **Motion Carried.**

**14. ADJOURNMENT:** Councillor Hafting moved adjournment at 7:53pm

**Meetings:**

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| February 3 <sup>rd</sup> at 9:00 am    | Planning and Heritage Advisory Committee     |
| February 5 <sup>th</sup> from 12-5pm   | Hiring Committee                             |
| February 6 <sup>th</sup> from 10am-3pm | Hiring Committee                             |
| February 6 <sup>th</sup> at 4:00pm     | Committee of the Whole                       |
| February 10 <sup>th</sup> at 4:00am    | Public Hearing & Special Council             |
| February 11 <sup>th</sup> at 6:00pm    | Marketing and Economic Development Committee |
| February 12 <sup>th</sup> at 10:00am   | Board of Police Commissioners                |
| February 12 <sup>th</sup> at 2:00pm    | Environment Advisory Committee               |
| February 13 <sup>th</sup> at 9:00am    | Traffic Flow Advisory Committee              |
| February 18 <sup>th</sup> at 4:00pm    | Council                                      |
| February 18 <sup>th</sup> at 6:00pm    | NS African Heritage Ceremony                 |