

**Town of Annapolis Royal
Special Council Meeting
March 30, 2020
Approved Minutes**

PRESENT: Mayor William MacDonald (Chair), Councillor Holly Sanford, Councillor John Kinsella, Councillor Paula Hafting and CAO Sandi Millett-Campbell as recording secretary. All members joined by a Microsoft team meeting from home.

REGRETS: Deputy Mayor Power

1. CALL TO ORDER: Mayor called the meeting to order at 9:04 am.

2. APPROVAL OF AGENDA

Addition under 3.NEW/UNFINISHED BUSINESS iv) Comfort Station Facility Space

MOTION #SC2020-Mar-30-01

It was moved by Councillor Kinsella, seconded by Councillor Sanford to approve the March 30, 2020 agenda as amended. **Motion carried.**

3. BUSINESS ARISING:

i. State of Emergency

Council discussed the Coronavirus and how to safely move forward for staff and residents of the Town of Annapolis Royal. With the recent updates from Premier MacNeil Council discussed the option of closing all trails in the Town. CAO Millett-Campbell updated Council on the stats received from the Police department on the number of cars in the parking lot at the trail entrance. Council would like to reduce the risk to the public in this rapidly changing environment and make a cautious decision to close the trails and walking paths in Town limits. Council would like staff to barricade the parking lot and post signs at the trails to inform the public. Staff will also send out notification on the website and social media.

MOTION #SC2020-Mar-30-02

It was moved by Councillor Sanford, seconded by Councillor Hafting to temporarily close all trails in Town limits until further notice. **Motion Carried.**

Council discussed the opening of the public washroom as previously stated to open April 1, 2020. Due to the current situations with COVID-19 Council agrees that the opening shall be extended.

MOTION #SC2020-Mar-30-03

It was moved by Councillor Sanford, seconded by Councillor Kinsella that Council agrees that the Comfort Station remain closed until further notice. **Motion Carried.**

ii. Meetings by Zoom

CAO Millett-Campbell review the report for decision on the use of Facebook live and Zoom for the Council and Committee of the Whole meetings. The meetings would be broadcast live and available for the public to watch. Council would like the Chair of the sub-committees to consider if a meeting is required for the month of April or if the meeting can be deferred for one month. CAO

Millett-Campbell will reach out to Minister Porter to discuss if Zoom will be an option for budget discussion.

MOTION #SC2020-Mar-30-04

It was moved by Councillor Hafting, seconded by Councillor Kinsella that Council approve the set up and costs associated with using Zoom for our meetings at Town Hall. **Motion Carried.**

iii. Interest on Outstanding arrears

CAO Millett-Campbell requested that Council consider not charging interest for the month of March on all outstanding arrears due to COVID-19 and the financial burden that it is causing.

MOTION #SC2020-Mar-30-05

It was moved by Councillor Kinsella, seconded by Councillor Sanford that Council does not charge interest on all outstanding arrears for customers for the month of March. **Motion carried.**

iv. Comfort Station Facility Space

Mayor MacDonald would like to offer the Comfort Station to the Health Centre to use if they need a space for COVID-19 patients or a meeting space for Doctors to use to assess COVID-19 exposure or infection. Council agreed and Mayor MacDonald will reach out to the Manager of the Health Centre to offer the space. Mayor MacDonald will update Council by email.

4.ADJOURNMENT:

Councillor Kinsella moved adjournment at 9:56 am.

Chair William MacDonald

CAO Millett-Campbell