

**Town of Annapolis Royal
Traffic Flow Advisory Committee (TFAC)
Unapproved Minutes
February 13, 2020 at 9:00 am**

1. **PRESENT:** Councillor John Kinsella (Chair), Councillor Holly Sanford, Superintendent of Public Works (SoPW) Kevin McLean, Chief of Police/ Traffic Authority Tim Moser and Interim CAO Sandi Millett-Campbell, recording secretaries Amber Brown and Natalia Gartley

2. **REGRETS:**

3. **CALL TO ORDER:** Chair Kinsella called the meeting to order at 9:02am

4. **ADDITIONS TO THE AGENDA:**

5. **APPROVAL OF AGENDA:**

MOTION #TFAC 2020-02-12-01

*It was moved by Councillor Sanford and seconded by Chief Moser to approve the agenda as presented. **Motion Carried.***

6. **APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:**

- i. January 13, 2020 (TAB 1)

MOTION #TFAC 2020-02-12-02

*It was moved by Chief Moser and seconded by Councillor Sanford to approve the January 13, 2020 minutes as presented. **Motion Carried.***

7. **PUBLIC INPUT:** None

8. **PRESENTATIONS:** None

9. **BUSINESS ARISING:**

- I. Speed Signs Update
Chief Moser updated the Committee on the letter received from Province. The Province agreed to limit to 40 km per hour on St. James St., Church St., Chapel St. , Victoria St. east of Prince Albert Rd., and Drury Lane.

Action: SoPW will replace the 30 km sign on Chapel St. with the 40 km sign.

MOTION #TFAC 2020-02-12-09_I

*It was moved by Chief Moser and seconded by Councillor Sanford that the Committee recommend to the Council that a Traffic Study on speed limits to be conducted for St. George St., St. Antony (lower part) and Victoria St. west of Prince Albert St. **Motion Carried.***

- II. Bus Shelter - Atcom Outdoor Advertising Incorporated (TAB 3, TAB 3A)
CAO updated the Committee on a meeting with Bryan Crossman re bus shelters in Annapolis Royal. The committee discussed the bus shelters in details (including locations, number of bus shelters and advertisements on the bus shelters as well as potential usage by public). The committee decided, based on the discussion and recommendations from Glen Bannon and Bryan Crossman, that bus shelters are not

required at this time. More benches might be considered in the future.

- III. Site Visit – King’s Transit (TAB 4)
CAO updated the Committee that Glen Bannon will present to the Committee of the Whole on King’s Transit in March.
- IV. Paid Parking (TAB 5)
The committee reviewed the possibility of paid parking. Consensus that the cause was prohibited for season issues. Chief Moser and Councillor Sanford instead suggested to reinforce 4 hr parking limit on St. George St.
Action: S.P.W. McLean will put 4hr parking limit signs all along St. George. A notice will be posted in Town Crier and Mailchimp to inform public that the 4 hr parking will be enforced this summer.
- V. Parking at 6 Grange Street Update
Chief Moser shared a letter from a resident regarding parking issue at 6 Grange Street. Chief Moser has been in discussion with the residents of 6 Grange St. regarding the parking and where it should be.
Action: S.P.W. will install a sign – no parking on the corner of Grange St. Police will put a warning notice on cars if needed.

10. NEW BUSINESS:

- i. Crosswalk by the playground
CAO shared that Mayor brought to the Committee’s attention that there is no crosswalk by the playground. Discussion was held re the playground and the Committee agreed there is no need to put a crosswalk by the playground. Crosswalk at the corner closed by should be utilized.
- ii. Expired Parking Notice
Already addressed.
- iii. TIR 2020 Traffic Count Program and Traffic Count Requests

Committee reviewed and discussed if further information is required. Motion was made under 9.1 above.

11. CORRESPONDENCE: No

12. ADJOURNMENT: Chief Moser moved adjournment at 10:26am

13. NEXT MEETING: March 12, 2020 at 9:00am

X

John Kinsella
Chair

X

Nataia Gartley
Recording Secretary