

**Town of Annapolis Royal
Council Meeting
Unapproved Minutes
February 18, 2020 at 4:00 pm**

1. **PRESENT:** Mayor William MacDonald (Chair), Deputy Mayor Power, Councillor John Kinsella, Councillor Paula Hafting, Community Development Coordinator / Interim CAO Sandi Millet-Campbell, recording secretary Amber Brown and Natalia Gartley and a member of the public.
2. **REGRETS:** Councillor Holly Sanford
3. **CALL TO ORDER:** Mayor Macdonald called the meeting to order at 4:01 p.m.
4. **ADDITIONS TO AGENDA:**
 - i. Under Section 13. In-camera: Personnel
 - ii. Under Section 9. Business Arising: Water Sampling Plan - Update

5. **APPROVAL OF AGENDA:**

MOTION #C2020-Feb-18-01

It was moved by Councillor Kinsella and seconded by Councillor Hafting to approve the agenda as amended. **Motion carried.**

6. **APPROVAL OF MINUTES:**

- i. Council Meeting Minutes- January 20, 2020

MOTION #C2020-Feb-18-02

It was moved by Councillor Kinsella and seconded by Councillor Hafting to approve the January 20, 2020 minutes as presented. **Motion Carried.**

- ii. Special Council Meeting Minutes – February 10, 2020

MOTION #C2020-Feb-18-03

It was moved by Deputy Mayor Power and seconded by Councillor Kinsella to approve the February 10, 2020 Special Council minutes as presented. **Motion carried.**

7. **PUBLIC INPUT:** None

8. **PRESENTATIONS:**

- i. Andrew Tolson - AR promo video

Andrew Tolson presented 2 promotional videos for the Town of Annapolis Royal; 1: targeted for individuals who would like to move or live in the Town. 2: targeted for tourists and visitors.

9. **BUSINESS ARISING:**

i. Valley Waste Resource Management By-Law – Second Reading

MOTION #C2020-Feb-18-04

It was moved by Councillor Kinsella and seconded by Councillor Hafting that council gives second reading and approves the Valley Waste Resource Management By-Law. **Motion Carried.**

ii. Dog's By-Law – First Reading

MOTION #C2020-Feb-18-05

It was moved by Councillor Hafting and seconded by Deputy Mayor Power that Council gives first reading of the Dog's By-law and set the Public Hearing of March 16, 2020. **Motion Carried.**

iii. AIMS COHORT PROGRAM 2.0 – Update

CAO has circulated the cost for the program.

MOTION #C2020-Feb-18-06

It was moved by Deputy Mayor Power and seconded by Councillor Kinsella that Council decline to participate in the AIMS COHORT Program 2.0. **Motion Carried.**

iv. ADDITION: Water Sampling Plan – Update

The Water Sampling plan was due February 18, 2020; due to new information CAO has asked for an extension which has been granted.

10. NEW BUSINESS:

i. Letter of support for Order of NS Council

MOTION #C2020-Feb-18-07

It was moved by Councillor Hafting and seconded by Councillor Kinsella to offer a letter of support for the Order of NS Council. **Motion Carried.**

ii. PHAC Appointment

MOTION #C2020-Feb-18-02

It was moved by Deputy Mayor Power and seconded by Councillor Kinsella that council appoint Charlie Baird to the Planning and Heritage Advisory Committee for a term ending December 31, 2020. **Motion Carried.**

iii. RFD Janitorial

MOTION #C2020-Feb-18-08

It was moved by Councillor Kinsella and seconded by Councillor Hafting that Council accept Marvin Francis' quote for cleaning the Comfort Station and accept Amber Woodland Bruce/Cycle Bruce's cleaning services as quoted for the remainder of Town Owned Property; both contracts effective April 1, 2020. **Motion Carried.**

iv. Pre-approval - St. Anthony Intersection Improvements

MOTION #C2020-Feb-18-09

It was moved by Deputy Mayor Power and seconded by Councillor Kinsella to pre-approve the St. Anthony Street Intersection improvements in the amount of \$260,000 from the Gas Tax funding. **Motion Carried.**

RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Planning and Heritage Advisory Committee

MOTION #C2020-Feb-18-10

It was moved by Deputy Mayor Power and seconded by Councillor Kinsella that the applicant at 223 St George Street be given heritage approval to install a wall sign and window decal as detailed in the application AR20-003-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

MOTION #C2020-Feb-18-11

It was moved by Councillor Kinsella and seconded by Councillor Hafting that the applicant at 9 Church Street be given heritage approval to add a wooden door, stone terrace, and a wooden shed, as detailed in the application AR20-05-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

MOTION #C2020-Feb-18-12

It was moved by Councillor Hafting and seconded by Deputy Mayor Power that the applicant at 324 St George Street be given heritage approval to install a projecting wall sign using the current hardware as detailed in the application AR20-006-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

Marketing and Economic Development Advisory Committee

MOTION #C2020-Feb-18-13

It was moved by Deputy Mayor Power and seconded by Councillor Kinsella that Council supports the Explorer for the 5-year term at the proposed rate. **Motion Carried.**

MOTION #C2020-Feb-18-14

It was moved by Councillor Kinsella and seconded by Deputy Mayor Power that Council supports one panel to be installed behind the Amphitheatre and to be funded by the Historical Association of Annapolis Royal, as offered. **Motion Carried.**

Traffic Flow Advisory Committee

MOTION #C2020-Feb-18-15

It was moved by Councillor Hafting and seconded by Deputy Mayor Power that a Traffic Study on speed limits to be conducted for St. George St., St. Antony (lower part) and Victoria St. west of Prince Albert St. **Motion Carried.**

Environment Advisory Committee

MOTION #C2020-Feb-18-16

It was moved by Deputy Mayor Power and seconded by Councillor Kinsella that the Environment Committee contact AWEC students on behalf of the Town to participate in PITCH-IN Week. **Motion Carried.**

11. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

- i. Mayor's Report

Mayor MacDonald gave his monthly report of activities, which included a meeting with the Deputy Minister and staff of Communities Culture and Heritage to discuss plans of the 400th Anniversary of the Charter and Pierre DuGua Day 2021.

ii. Marketing and Economic Development Committee

Councillor Hafting reported on the last Marketing and Economic Development Committee Meeting which features a presentation from the Explorer Guide and budget discussions.

iii. REMO – Mayor MacDonald

Mayor MacDonald reported that the CAO of Middleton requested clarification of Bylaws. A letter has been sent and waiting for the response.

iv. Planning Services Report

For information purposes.

v. Planning and Heritage Advisory Committee

Councillor Kinsella informed Council that the Planning and Heritage Committee are continuing with heritage property reviews of Character Defining Elements.

vi. Traffic Flow Advisory Committee

Councillor Kinsella updated Council on the status of the 40 km downtown area, paid parking enforcement, bus shelter, and crosswalk at the playground. Kings' Transit are scheduled to presentation at Committee of the Whole in March.

Add to the next Traffic Flow Advisory Committee Agenda: Parking Notice for timed parking

vii. Police Report – Deputy Mayor Pat Power

A subcommittee was formed to work on the Collective Agreement; negotiations have commenced.

Add to the next Board of Police Agenda: Parking Notice for timed parking

viii. Library Report

Deputy Mayor Power informed Council that the Regional Library Board had a budget meeting since the last report and the Local Library had their AGM last month which found to be productive.

ix. Valley Waste Resource Management – Councillor Kinsella

Councillor Kinsella reported that Valley Waste will meet tomorrow- February 19th; correspondence has been circulated to council for information and the process of the budget.

x. Water Report

For information purposes.

xi. Environment Advisory Committee – Councillor Hafting

Councillor Hafting updated Council on the last Environment Advisory Meeting and their discussion around water bottle refill station and information they will be sharing on the plastic bag ban for businesses.

xii. Annapolis Royal Historic Gardens

Councillor Hafting informed Council the Gardens have done a review of the success of 2019 year and are looking at changes for 2020.

xiii. King's Theatre – Councillor Sanford absent

xiv. Friends of the Annapolis Pool Society – Councillor Hafting

Councillor Hafting reported on the current activities of the Annapolis Pool Society; a hiring committee has been formed to look at staffing needs, FAPS will be catering the Volunteer Awards, Mothers Day Brunch is in the planning and there is a current project underway by the Robotic Team to look at accessibility.

Council would like to invite the Robotics Team to present at the March Council meeting.

xv. Academy Condo Board

CAO informed Council there will be a Condo member meeting March 18th to discuss current financials.

xvi. Upper Clements Park – Mayor MacDonald

Status remains in flux.

xvii. Twinning Committee – Councillor Kinsella

Councillor Kinsella reminded Council of the upcoming presentation on Pierre Dugua 2021 by the Twinning Committee on February 22, 2020.

xviii. Chief Administration Officers Report

Council reviewed the CAO report. Council would like to keep Condo status on the Agenda.

12. CORRESPONDENCE:

v. Solar Lights – Compliment

Received and filed.

vi. Community Letter of Support- East Coast Farmacy Foundation

Mayor to send correspondence to Student as to why Council are unable to offer Letter of support.

Ad-hoc: Councillor Kinsella circulated additional correspondence re: ATVS on the Harvest Moon Trail.

MOTION #C2020-Feb-18-17

It was moved by Deputy Mayor Power and seconded by Councillor Kinsella to move In-camera to discuss 1 personnel matter at 5:32 pm. **Motion Carried.**

13. IN-CAMERA:

Under Section 22(2) of the *Municipal Government Act*:

i. Council In-Camera Minutes – January 20, 2020

ii. Special Council In-Camera Minutes – February 10, 2020

Business Items:

i. ADDITION: Personnel

MOTION #C2020-Feb-18-20

It was moved by Deputy Mayor Power and seconded by Councillor Kinsella to move out of Camera at 5:37 pm. **Motion Carried.**

MOTION #C2020-Feb-18-21

It was moved by Councillor Hafting and seconded by Councillor Kinsella that council appoint Sandi Millett-Campbell to the position of Chief Administrative Officer effective immediately. **Motion Carried.**

14. NEXT MEETING: March 16, 2020

15. ADJOURNMENT: Councillor Kinsella moved adjournment at 5:38pm