

Planning & Heritage Advisory Committee
January 6, 2020 at 9:00 am
Approved Minutes

Present: Barry Moody (Chair) Brian Bohaker (Vice-chair), Councillor John Kinsella, Carol Hanson, Heather Sprague, Interim CAO, Community Development Coordinator Sandi Millett-Campbell and recording secretary Amber Brown

Regrets: Councillor Holly Sanford

1. Call to Order: Chair Moody called the meeting to order at 9:01am.

2. Approval of the Agenda

Motion #PHAC-2020-01-06-01

It was moved by Brian Bohaker, seconded by Heather Sprague to approve the agenda as presented. **Motion carried.**

3. Approval of the Minutes

- i. Approval of the minutes of the Planning & Heritage Advisory Committee held on December 2, 2019.

Motion #PHAC-2020-01-06-02

It was moved by Councillor Kinsella, seconded by Heather Sprague to approve the December 2, 2019 minutes as amended. **Motion carried.**

HERITAGE ADVISORY COMMITTEE

4. New Business

- i. Update on 253 St George Street

Sign application received and approved last month; owner requested changing the orientation of the sign. Discussion ensued; Committee has given staff direction.

- i. Review the Updated Character Defining Elements

- a) 218 St George Street
- b) 228 St George Street
- c) 246 St George Street

Heather Sprague has updated the Character Defining Elements for the above listed properties. The Committee received and reviewed the changes.

5. Business Arising

- i. Review the Character Defining Elements for the following Properties

- a) 278 St George St
- b) 302 St George St
- c) 350 St George St

The committee reviewed the three additional properties submitted by Dr. Windsor-Liscombe – specially the character defining elements for each property. Heather Sprague will update the character defining elements for 278, 302 and 350 St George St and circulate updates to committee for further review.

PLANNING ADVISORY COMMITTEE

6. New Business: Interim CAO Millett-Campbell updated the committee on an upcoming application.

7. Reports

i. Planning Report – November 2019

For information purposes

8. Business Arising: None

9. Next Meeting: February 3, 2020

Ad-hoc: Chairmen Barry Moody is no longer a member of the Annapolis Heritage society and wishes to resign his position with the Planning and Heritage Advisory Committee to allow an active member of the Annapolis Heritage Society to join.

10. Adjournment: Brian Bohaker moved adjournment at 9:55am

Chair Barry Moody

Recording Secretary Amber Brown