

**Town of Annapolis Royal
Council Meeting
Approved Minutes
March 16, 2020 at 4:00 pm**

PRESENT: Mayor William MacDonald (Chair) arrived at 4:10pm, Deputy Mayor Power, Councillor John Kinsella, Councillor Sanford, CAO Sandi Millet-Campbell, and Recording Secretary Natalia Gartley.

REGRETS: Councillor Paula Hafting

1. CALL TO ORDER: Deputy Mayor Power called the meeting to order at 4:05 p.m.

2. ADDITIONS TO AGENDA:

Under Section 12: Correspondence, i. Historic Gardens

3. APPROVAL OF AGENDA:

MOTION #C2020-03-16-01

It was moved by Councillor Kinsella and seconded by Councillor Sanford to approve the agenda as amended. **Motion carried.**

4. APPROVAL OF MINUTES:

i. Council Meeting Minutes - February 18, 2020

MOTION #C2020-03-16-02

It was moved by Councillor Sanford and seconded by Councillor Kinsella to approve the February 18, 2020 minutes as presented. **Motion Carried.**

ii. Special Council Meeting Minutes - March 5, 2020

MOTION #C2020-03-16-03

It was moved by Councillor Kinsella and seconded by Councillor Sanford to approve the March 5, 2020 minutes as presented. **Motion Carried.**

5. PUBLIC INPUT:

Mayor MacDonald resumed the Chair of the meeting

A member of the public shared an incident that happened to his dog on Saturday, March 14, 2020. Leash law enforcement has been suggested.

Action: Mayor MacDonald and CAO Millett-Campbell will discuss by-law and look into enforcement.

Organizers of the Easter Eggstravaganza attended looking for direction. Mayor MacDonald discussed an action regarding public events including the Easter Eggstravaganza. The organizers of the Easter Eggstravaganza have agreed to postpone the event as suggested by the Council.

Action: To post on Facebook and Town's website that the Easter Eggstravaganza has been postponed until further notice.

6. PRESENTATIONS:

- i. St. Mary's Bay Protectors – Gwen Wilson & Casie Melanson
Gwen Wilson gave a presentation on behalf of St. Mary's Bay Protectors on CERMAQ's intention to put a fish farm in St. Mary's Bay. Community's concerns were shared. St. Mary's Bay Protectors requested the following motion from Council: Motion that the Annapolis Municipal Council unequivocally declares its opposition to the expansion of open-net fish farms in St. Mary's Bay and that the rationale for same be communicated as soon as possible to the Federal and Provincial Ministers of Fisheries and Aquaculture, as well as to local MLAs. Council discussed the presentation and next steps.
Action: Council will pass this request on to the Environment Advisory Committee for its review and recommendation.
- ii. By-law update from Police Department (tabled to next month)

7. BUSINESS ARISING:

- i. Dog's By-Law – Second Reading
It was decided to table the Dog's By-Law for further discussion.
- ii. Bus Shelter Update - Mayor MacDonald
Mayor MacDonald updated on the status of the bus shelter and will report back with more details on bus shelter donors.
- iii. Town Hall Space Update
Mayor MacDonald and the Council reviewed the floor maps and discussed the change of the layout as Town does not have enough funds to go ahead with the space renovation as presented. It was suggested to explore the other meeting spaces for Council Chambers. It was noted that the Board of Police Commissioners should be involved in the discussion. Tabled for further discussion.
Action: To add accessibility meetings on next Council agenda.
- iv. Zero Carbon Footprint Elections
Tabled for further discussion.

8. NEW BUSINESS:

- i. COVID-19 Update and Next Steps
Mayor MacDonald updated on the recent developments on COVID-19 and government's directions. CAO Millett-Campbell added that the municipalities are closed, and staff are requested to work from home.

A new Facebook page "Caremongering-AC: Annapolis County Community Response to COVID-19" has been set up on updates on Coronavirus and how the community can support each other.

- ii. March 21, 2020 Wellness Expo – Event is cancelled
- iii. Lights It Up Blue
Council agreed to do Blue Lights for Autism Awareness week on Town Hall during April 1-April 5, 2020. CAO Millett-Campbell will direct staff to install the blue lights on Town Hall for the week.
- iv. Twinning Interns
Councillor Kinsella updated Council that interns will not be coming due to COVID-19 and travel restrictions.

9. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Committee of the Whole

MOTION #C2020-03-16-04

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella that Council approve to maintain and paint the Pride Crosswalk from this state forward annually, if needed. **Motion carried**

MOTION #C2020-03-16-05

It was moved by Councillor Kinsella, seconded by Councillor Sanford that Council approve the revised changes to the Facility Usage Policies and Appendices policy No. 2020-01. **Motion carried**

MOTION #C2020-03-16-06

It was moved by Councillor Sanford, seconded by Deputy Mayor Power that Council cover King's Theater insurance being added to the Town Insurance Policy and King's Theatre pays back the cost of the increase of the insurance of \$ 1,691.00. **Motion carried**

MOTION #C2020-03-16-07

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella that Council support CAO Sandi Millett-Campbell to attend the Innovative and Entrepreneurial Leadership Course to be held in Wolfville on June 16-20, 2020 with the Town covering all the costs. **Motion carried** (1 nay vote: Deputy Mayor Power).

MOTION #C2020-03-16-08

It was moved by Councillor Kinsella, seconded by Councillor Sanford that Council award the 2020/21 insurance tender to Archway Insurance. This policy may be renewed annually upon a successful annual review, for a period of three years expiring March 31, 2023. Terms and conditions must be reviewed 60 days prior to the annual renewal. **Motion carried**

MOTION #C2020-03-16-09

It was moved by Councillor Sanford, seconded by Deputy Mayor Power that Council approve that the Town pays the increase of the Library funding in the 2020-21 fiscal year. **Motion carried**

MOTION #C2020-03-16-10

It was moved by Councillor Kinsella, seconded by Councillor Sanford that Council support installation of sofa at the location to be determined. **Motion withdrawn.**

Action: to add the topic to the May Council agenda.

Action: to contact the sofa organizer and express Council's support but it is not advisable to proceed in current COVID-19 circumstances.

Planning and Heritage Advisory Committee

MOTION #C2020-03-16-11

It was moved by Councillor Kinsella, seconded by Councillor Sanford that Council approve that the applicant at 494 St George St. be given heritage approval to build a new single family dwelling, as detailed in the application AR20-007-HER, providing the requirements of the Land Use By-Law are met.

Motion carried

MOTION #C2020-03-16-12

It was moved by Councillor Sanford, seconded by Deputy Mayor Power that Council approve that the applicant at 258-264 St. George Street be given heritage approval to replace all non-commercial windows to fiberglass heritage style, replace the decorative soffit band roof with shingles and metals, maintain the distinctive pinnacles, replace commercial and residential doors with wood heritage style units, replace roof with new roof and remove the chimney as detailed in the application AR20-008-HER, providing the requirements of the Land Use By-Law are met. **Motion carried**

Marketing and Economic Development Advisory Committee

MOTION #C2020-03-16-13

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella that Council approve a seat to be included on the Marketing and Development Committee for Annapolis Board of Trade. **Motion carried**

MOTION #C2020-03-16-14

It was moved by Councillor Kinsella, seconded by Councillor Sanford that Council approve \$9800 as presented for MEDC expenditures. **Motion carried**

MOTION #C2020-03-16-15

It was moved by Councillor Sanford, seconded by Deputy Mayor Power that Council approve that new twinning connections be researched and possibly expanded. **Motion carried**

Traffic Flow Advisory Committee

MOTION #C2020-03-16-16

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella that Council approve that a 4hr parking limit signs be put on St. George Street where there are no signs. **Motion carried**

Board of Police Commissioners

MOTION #C2020-03-16-17

It was moved by Councillor Kinsella, seconded by Councillor Sanford that Council approve that Constable Nicole Cleaves be appointed as Acting Corporal until April 30, 2020 and be sent for a special 2-day training CPEC course. **Motion carried**

10. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

- i. Mayor's Report – Mayor MacDonald
Updated Council on the current status of coronavirus.
- ii. Marketing and Economic Development Committee – Councillor Sanford

Councillor Sanford updated Council on the recent Marketing and Economic Development Committee meeting where Annapolis Board of Trade presented to Council as well as wayfinding, 400th Anniversary, commercial development support by-law and Twinning Committee update were discussed.

- iii. REMO – Mayor MacDonald
Mayor MacDonald will reach out to Mayor Morrisson to set up a conference call with Council to discuss REMO further.
- iv. Planning Services Report
For information purposes.
- v. Planning and Heritage Advisory Committee – Councillor Kinsella
Councillor Kinsella updated Council on the recent Planning and Heritage Advisory Committee meeting where the received Alterations to Registered Heritage Property applications were discussed. Councillor Kinsella noted the committee is pleased with the current developments.
- vi. Traffic Flow Advisory Committee – Councillor Kinsella
Councillor Kinsella updated Council on the status of the traffic study, bus shelter and expired parking.
Deputy Mayor Power asked why traffic lights are not flashing any more. The issue will be investigated.
- vii. Police Report – Deputy Mayor Pat Power
Deputy Mayor Pat Power reported that the Board met last week. The Chief of Police is currently off work until end of April and the Police Office schedule has been updated. More information is required on Triton's LifeScan.
- viii. Library Report – Deputy Mayor Power
Deputy Mayor Power reported that the Finance Committee discussed the budget last week.
- ix. Valley Waste Resource Management – Councillor Kinsella
The Valley Waste Resource Management did a budget presentation to the County last week. Councillor Kinsella will attend a Valley Waste Resource Management meeting on March 25.
- x. Water Report
For information purposes.
- xi. Environment Advisory Committee – Councillor Hafting absent
- xii. Annapolis Royal Historic Gardens – Councillor Hafting absent
- xiii. King's Theatre – Councillor Sanford
King's Theatre is currently closed until end of March due to COVID-19.

- xiv. Friends of the Annapolis Pool Society – Councillor Hafting absent
- xv. Academy Condo Board – CAO
CAO Millett-Campbell informed Council on the financial report of the Academy condos.
A Condo member meeting is scheduled in March to discuss current financials.
- xvi. Upper Clements Park – Mayor MacDonald
Mayor MacDonald informed that there would be an announcement regarding the Upper Clements Parks on March 17, 2020.
- xvii. Twinning Committee – Councillor Kinsella
Councillor Kinsella updated Council on the ongoing discussion with members of Twinning Committee regarding interpretation panels.
- xviii. Chief Administration Officers Report
Council reviewed the CAO report.

11. CORRESPONDENCE:

- i. Historic Gardens
Already addressed and discussed.

MOTION #C2020-03-16-18

It was moved by Councillor Kinsella, seconded by Councillor Sanford to move in-Camera at 6:11 pm. **Motion Carried.**

12. IN-CAMERA:

Under Section 22(2) of the *Municipal Government Act*:

- i. Council In-Camera Minutes – February 18, 2020
- ii. Special Council In-Camera Minutes – February 14, 2020

MOTION #C2020-03-16-19

It was moved by Councillor Sanford and seconded by Councillor Kinsella to move out of in-Camera at 6:13 pm. **Motion Carried.**

13. NEXT MEETING: April 20, 2020 at 4:00 pm

14. ADJOURNMENT: Councillor Sanford moved adjournment at 6:14 pm.

Chair William MacDonald

Recording Secretary Natalia Gartley