

**TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS MEETING
Approved Minutes
March 10, 2020 at 2:00 pm**

PRESENT: Chair Kenneth Knox, Deputy Mayor Pat Power, Councillor John Kinsella, Vice-Chair Jim McGinis, Chief Tim Moser, Director of Finance Melony Robinson and Recording Secretary Natalia Gartley

REGRETS: CAO Sandi Millett-Campbell

1. CALL TO ORDER: Chair Kenneth Knox called the meeting to order at 2:02 pm

2. ADDITIONS TO AGENDA:

Under Section 9: Business Arising, iii. Triton Update

3. APPROVAL OF AGENDA:

Motion #BOPC-2020-03-10-1

It was moved by Councillor Kinsella and seconded by Jim McGinis to approve the agenda as amended.

Motion Carried.

4. APPROVAL OF MINUTES:

- i. Board of Police Commissioners – February 12, 2020

Motion #BOPC-2020-03-10-2

It was moved by Jim McGinnis and seconded by Councillor Power to approve the minutes as presented. **Motion Carried.**

5. PRESENTATIONS: none

6. PUBLIC INPUT: none

7. NEW BUSINESS:

- i. Schedule Update
Chief Moser updated the Board on staff changes.
- ii. Moving the April 8th Board of Police Commissioners meeting
The Board agreed to move the April 8th meeting to April 7th at 2:00 pm

8. BUSINESS ARISING:

- i. Update from Council
Councillor Power updated the Board on the recent meeting of the Committee of the Whole, specifically on King's Transit presentation, the pet signage and parking map.
- ii. Notice of Expired Parking
The Board reviewed and discussed the revised notice of Expired Parking. Chief reminded the Board that the parking limitation is only on one side of St. George. Annapolis Royal Police would place the notice of the expired parking along with issuing a warning ticket, if required. Chief Moser recommended to add this limitation to the Town By-Laws. The matter will be discussed at the next Traffic Flow Advisory Committee meeting on March 12.

- iii. Triton Update
Chief Moser updated the Board on process of the criminal records checks, the back checks and secondary checks, and vulnerable sector checks. Chief spoke how to reduce or offset the footprint of Annapolis Royal Police by working with the private entity. It was discussed that it would be done without LifeScan. Tabled for further discussion.
Action: Chief to follow up with Triton on pros and cons and then bring to Council for review and decision in April.

9. DEPARTMENT REPORTS:

- i. Chief's Reports
Chief's monthly update was reviewed and discussed by the Board.
- ii. Departmental Financials
Director of Finance Robinson reported on the financials and addressed some questions from the Board on Police regarding a few budget lines which were over budget.
Action: Director of Finance Robinson to email the Board details of the budget line under the Police Supplies.

10. CORRESPONDENCE: None

11. IN CAMERA:

- i. Board of Police Commissioners In-Camera Minutes – February 12, 2020

Motion #BOPC-2020-02-12-3

It was moved by Jim McGinis and seconded by Councillor Kinsella to move in-Camera at 2:53 p.m. **Motion Carried.**

Business Item:

- i. Personnel Discussion
- ii. Contract Negotiation

Motion #BOPC-2020-03-10-4

It was moved by Councillor Kinsella and seconded by Deputy Mayor Power to move out of in-camera at 3:44 p.m. **Motion Carried.**

Motion #BOPC-2020-03-10-5

It was moved by Jim McGinis and seconded by Deputy Mayor Power to recommend to Council that Constable Nicole Cleaves be appointed as Acting Corporal effective immediately until April 2, 2020 and be sent for a special 2-day training CPEC course. **Motion Carried.**

13. NEXT MEETING: April 7, 2020 at 2:00 pm

14. ADJOURNMENT: Councillor Kinsella moved adjournment at 3:45 p.m.