

Planning & Heritage Advisory Committee

May 4, 2020 9:00 a.m.

Approved Minutes

1. Present: Heather Sprague (Acting Chair), Councillor John Kinsella, Councillor Holly Sanford, Cheryl Hassen, Charlie Baird, CAO/Community Development Coordinator Sandi Millett-Campbell, Recording Secretary Monica Mills. All members attended via Zoom.

2. Regrets: Brian Bohaker (Chair)

3. Call to Order: Chair Sprague called the meeting to order at 9:02 am.

4. Approval of the Agenda:

Motion #PHAC-2020-05-04-01

It was moved by John Kinsella, seconded by Cheryl Hassen to approve the agenda as presented. **Motion carried.**

5. Approval of the Minutes

- i. Approval of the minutes of the Planning & Heritage Advisory Committee held on March 2, 2020.

Motion #PHAC-2020-05-04-02

It was moved by Councillor Sanford, seconded by Councillor Kinsella to approve the March 2, 2020 minutes as presented. **Motion carried.**

HERITAGE ADVISORY COMMITTEE

6. New Business

- i. AR20-010-HER – 136 St George Street – Alterations to a Registered Heritage Property

CAO Millett-Campbell described the application to the committee. The applicant applied to remove the old ramp and replace with a more accessible/functional ramp. Chair Sprague commented that a pipe rail would impact the visual of the façade less than the proposed handrail and pickets. The committee discussed recommending the pipe rail. Chair Sprague said she would reach out to the committee regarding the different form of hand rail. CAO Millett-Campbell stated that AHS be contacted regarding the change in style of the railing and the committee could have an electronic vote prior to the next Council meeting on May 19, 2020. Motion tabled.

7. Business Arising

- i. Ratification of Electronic Vote – 9 Church St.

Motion #PHAC-2020-05-04-03

It was moved by Councillor Kinsella, seconded by Councillor Sanford to ratify the electronic vote that PHAC recommends to Council that the applicant at 9 Church Street be given heritage approval to replace the current fence to match the existing wooden fence along the property line, as detailed in the application AR20-05-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

PLANNING ADVISORY COMMITTEE

8. New Business

9. Reports

i. Planning Report – February and March 2020

CAO Millett-Campbell reviewed the report with the committee.

10. Business Arising

11. Next Meeting: June 1, 2020

12. Adjournment

Motion #PHAC-2020-05-04-04

It was moved by Councillor Sanford, seconded by Cheryl Hassan that the meeting be adjourned at 9:18 am. Motion Carried.

Vice-Chair Heather Sprague

Recording Secretary Monica Mills