

Planning & Heritage Advisory Committee
Approved Minutes
June 1, 2020 9:00 a.m.

1. **PRESENT:** Brian Bohaker (Chair), Mayor William MacDonald, Councillor John Kinsella, Councillor Holly Sanford, Cheryl Hassen, Charlie Baird, Heather Sprague, CAO Sandi Millett-Campbell, Recording Secretary Taylor Robinson, and one member from the public. All members attended via Zoom.

2. **REGRETS:**

3. **CALL TO ORDER:** Chair Bohaker called the meeting to order at 9:02 a.m.

4. **APPROVAL OF THE AGENDA:**

MOTION #PHAC-2020-06-01-01

It was moved by Councillor Sanford, seconded by Councillor Kinsella to approve the agenda as presented. **Motion carried.**

5. **APPROVAL OF THE MINUTES:**

- i. Approval of the minutes of the Planning & Heritage Advisory Committee held on May 4, 2020

MOTION #PHAC-2020-06-01-02

It was moved by Cheryl Hassen, seconded by Councillor Kinsella to approve the May 4, 2020 minutes as presented. **Motion carried.**

HERITAGE ADVISORY COMMITTEE

6. **NEW BUSINESS:**

- i. Heritage approval for signage – New LUB
CAO Millett-Campbell explained that the new Land Use By-law (LUB) states that all properties adjacent to a commercial heritage property must act with the same heritage rules as the registered heritage property. Under the new LUB there is not a requirement for signage applications will come before the Committee for approval as it is not classified as a substantial change to heritage buildings.
- ii. AR20-015-HER – 204 St. Anthony Street – Alterations to a Registered Heritage Property
CAO Millett-Campbell updated the Committee on the application. The applicant clarified that the solar panels will not be visible from the roadside and will specify that to the engineers. Councillor Kinsella agreed with the applicant and recommended that the diagram in the report be amended to represent that. Mayor MacDonald supported the green initiative but brought up his concerns with solar panels on residential buildings as the Committee aims to preserve the heritage of the Town of Annapolis. The Committee discussed that applications for solar panels be discussion on a case by case basis.

MOTION #PHAC-2020-06-01-03

It was moved by Councillor Kinsella, seconded by Councillor Sanford that PHAC recommend to Council the applicant for 204 St. Anthony Street be given heritage approval to install solar panels on the main building and accessory structure as detailed in the application AR20-015-HER providing the by-laws be met and the application diagram is amended to reflect that there will be no panels on the front of the residence.
Motion carried.

7. BUSINESS ARISING:

- i. Ratification of Electronic Vote – 136 St. George Street

MOTION #PHAC-2020-06-01-04

It was moved by Councillor Sanford, seconded by Cheryl Hassen to ratify the electronic vote that PHAC recommends to Council that the applicant at 136 St George Street be given heritage approval to replace the current ramp with an wheelchair accessible ramp, as detailed in the application AR20-010-HER, providing the requirements of the Land Use By-Law are met.

PLANNING ADVISORY COMMITTEE

8. NEW BUSINESS: None

9. REPORTS:

- i. Planning Report – April 2020
CAO Millett-Campbell reported that the year started on April 1, 2020 and noted that everything has been slowed down due to COVID-19.

10. BUSINESS ARISING: None

11. Next Meeting: July 6, 2020 at 9:00 a.m.

12. Adjournment: Councillor Kinsella moved adjournment at 9:21 a.m.

Chair Brian Bohaker

Recording Secretary Taylor Robinson