

**Town of Annapolis Royal**  
**Traffic Flow Advisory Committee (TFAC)**  
**Unapproved Minutes**  
**March 12, 2020 at 9:00 am**

**PRESENT:** Councillor John Kinsella (Chair), Councillor Holly Sanford, Mayor MacDonald, Superintendent of Public Works (SoPW) Kevin McLean, Acting Corporal/ Traffic Authority Nicole Cleaves and Recording Secretary Natalia Gartley

**REGRETS:** CAO Sandi Millett-Campbell

1. **CALL TO ORDER:** Chair Kinsella called the meeting to order at 9:09am.
2. **ADDITIONS TO THE AGENDA:** None
3. **APPROVAL OF AGENDA:**  
**MOTION #TFAC 2020-03-12-01**  
It was moved by Councillor Sanford and seconded by SoPW McLean to approve the agenda as presented. ***Motion Carried.***
4. **APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:**
  - i. February 13, 2020  
**MOTION #TFAC 2020-02-12-02**  
It was moved by Councillor Sanford and seconded by SoPW McLean to approve the February 13, 2020 minutes as presented. ***Motion Carried.***
5. **PUBLIC INPUT:** None
6. **PRESENTATIONS:** None
7. **BUSINESS ARISING:**
  - I. Traffic Study – Update  
Chair Kinsella updated the Committee on the status of the traffic study and a discussion on the speed limit held at the last Council meeting.
  - II. Bus Shelter – Funding Discussion  
Chair Kinsella overviewed the status of the bus shelter discussion. The Committee had a discussion on the subject.  
*Action: Mayor MacDonald will explore ways to fund a bus shelter through donors and will keep the committee informed.*
  - III. Notice of Expired Parking  
The Committee discussed the status of parking signage along both sides of St. George St. Chair Kinsella and Mayor MacDonald updated Acting Corporal Cleaves on the expired parking notice from the Town and warning tickets from the Police and what a procedure would be.  
  
*Action: Notice of Expired parking will be put on Facebook, Town Crier Newsletter as well as Councillor Hafting, Councillor Sanford and Acting Corporal Cleaves will notify*

local business about the new regulation in person.

Action: SoPW McLean and CAO Millett-Campbell to discuss the next steps.

**MOTION #TFAC 2020-03-12-03**

It was moved by SoPW McLean and seconded by Councillor Sanford to recommend to Council to put a 4hr parking limit sign on the other side of St. George St. where there is no limit sign. **Motion Carried.**

**8. NEW BUSINESS:** None

**9. CORRESPONDENCE:** None

**10. NEXT MEETING:** April 7, 2020 at 9:00 am

**11. ADJOURNMENT:** Councillor Sanford moved adjournment at 9:45 am.

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Chair John Kinsella

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Recording Natalia Gartney