

**Town of Annapolis Royal
Special Council Meeting
Approved Minutes
June 1, 2020 at 10:00 a.m.**

1. **PRESENT:** Mayor William MacDonald (Chair), Deputy Mayor Power, Councillor Holly Sanford, Councillor John Kinsella, Councillor Paula Hafting, CAO Sandi Millett-Campbell, Taylor Robinson as Recording Secretary, and Active Living Coordinator Noah Scanlan. All members joined by a Zoom meeting from home.
2. **REGRETS:** None
3. **CALL TO ORDER:** Mayor MacDonald called meeting to order at 10:00 am.
4. **ADDITIONS TO THE AGENDA:**
 - i. Addition under 6. NEW/UNFINISHED BUSINESS v. Hours of Meetings
 - ii. Addition under 6. NEW/UNFINISHED BUSINESS vi. Valley Waste Cleanup
 - iii. Addition under 6. NEW/UNFINISHED BUSINESS vii. Election Update
5. **APPROVAL OF AGENDA:**

MOTION #SC2020-06-01-01

It was moved by Councillor Sanford, seconded by Deputy Mayor Power to approve the June 1, 2020 agenda as amended. **Motion carried.**

6. **NEW/UNFINISHED BUSINESS**
 - i. State of Emergency
CAO Millett-Campbell stated that the State of Emergency was extended to June 14, 2020. Business are starting to open back up and it is okay to have social gatherings up to 10 people. Council discussed that although it would be great to meet face-to-face, it would be challenging to keep the gathering to 10 individuals since the public is invited to the meetings. Mayor MacDonald suggested that Council keep having online meetings via Zoom until the limit increases and noted that living with COVID-19 is the new normal and they will have to adjust accordingly.
 - ii. Gym Closure
Active Living Coordinator Noah Scanlan updated Council on the recreation and gym plans for the summer. New regulations from the province allow gyms to open back up but Mr. Scanlan suggested that Council proceed with caution. He would like to repair the lights and air exchange system before considering the reopening. Council agreed that they are in no rush to open the gym until the problems are dealt with.

MOTION #SC2020-06-01-02

It was moved by Councillor Sanford, seconded by Councillor Kinsella that the gym remain closed until Council is satisfied with the provincial policy amendments.

Motion carried.

Mayor MacDonald asked for an update on the innovation lab. CAO Millett-Campbell reported that the library has their staff working regular hours, but The Hub and programming will not be running. CAO Millett-Campbell requested that Council reduce access to one bathroom in the library as it is only staff in the building, and it would improve with cleaning maintenance and health safety. Council agreed.

iii. Reopening of Comfort Station Washrooms

Mayor MacDonald suggested that Council reopen the Comfort Station Washrooms on a full-time basis as business are now reopening and it is an essential service for the public. CAO Millett-Campbell reported that she has been working with the contractor and discussed extra cleaning intervals throughout the day to meet the extra requirements. Council agreed to open the bathrooms to the public from 8:00 a.m. to 8:00 p.m. seven days a week starting June 5, 2020.

iv. Continuation of Special Council Monday Meetings

Council discussed that the Special Council Meetings have been very helpful to stay connected during COVID-19 and would like to continue them. CAO Millett-Campbell requested there be Special Council Meetings every other Monday due to the extra amount of work it takes to organize them. Council understood and agreed to have the meetings every other week starting June 8, 2020.

v. Hours of Meetings

Councillor Sanford asked Council to reconsider the meeting times of Committee of the Whole and Council as she is a business owner that is opening back up and cannot make meetings in the middle of the day. CAO Millett-Campbell noted that the meetings prior to COVID-19 were always at 4:00 p.m. and did not foresee any concerns with changing it back. Council agreed to change the meeting times back to 4:00 p.m. starting at the Council meeting on June 15, 2020.

MOTON #SC2020-06-01-03

It was moved by Councillor Sanford, seconded by Councillor Kinsella that Committee of the Whole and Council meetings be held at 4:00 p.m. **Motion carried.**

vi. Valley Waste Cleanup

Councillor Kinsella reported that Valley Waste is gradually reopening their facilities and opening back up to residential traffic. Valley Waste will not be able to have their Spring Cleanup this year due to personnel shortages but are hopeful that they will be able to do it in the future.

vii. Election Update

Mayor MacDonald received an email from the Nova Scotia Federations of Municipalities which they urged the province to delay elections due to public safety risks. The province has decided to go ahead with elections, but Public Safety is going to continue to discuss the matter. Mayor MacDonald noted that it could potentially be delayed for six months but if not, DoF Robinson is confident that she will be able manage the election process. Council agreed that they are okay to do whatever Public Safety recommends.

7. ADJOURNMENT: Councillor Sanford moved adjournment at 10:49 a.m.

Chair William MacDonald

Recording Secretary Taylor Robinson