

**Town of Annapolis Royal**  
**Traffic Flow Advisory Committee (TFAC)**  
**Approved Minutes**  
**June 12, 2020 at 9:00 a.m.**

**PRESENT:** Councillor John Kinsella (Chair), Councillor Holly Sanford, Superintendent of Public Works (SoPW) Kevin McLean, Chief/Traffic Authority Tim Moser, CAO Millett-Campbell, and Recording Secretary Taylor Robinson. All members joined via Zoom meeting from home.

**REGRETS:** Acting Corporal/Traffic Authority Nicole Cleaves

**1. CALL TO ORDER:** Chair Kinsella called the meeting to order at 9:07 a.m.

**2. ADDITIONS TO THE AGENDA:**

i. Under Section 7. BUSINESS ARISING ii. Placement of Parking Signs

**3. APPROVAL OF AGENDA:**

**MOTION #TFAC2020-06-12-01**

It was moved by Councillor Sanford and seconded by SoPW McLean to approve the agenda as amended. **Motion carried.**

**4. APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:**

i. March 12, 2020

**MOTION #TFAC2020-06-12-02**

It was moved by Councillor Sanford and seconded by SoPW McLean to approve the March 12, 2020 minutes as presented. **Motion carried.**

**5. PUBLIC INPUT:** None

**6. PRESENTATIONS:** None

**7. BUSINESS ARISING:**

i. Notice of Expired Parking and Parking Map

CAO Millett-Campbell presented the notice of expired parking and reported that she has not done anything with them yet. The Committee really liked the layout of the notice and asked if there could be some copies given to the Police Department and put a notice in the July newsletter.

ii. Placement of the Parking Signs

SoPW McLean asked where the new parking signs to be placed and explained that if they are placed directly by the road then they could potentially interfere with parking and plowing. Chief Moser clarified that signage should be placed as close to the road as

possible to make them enforceable and practical. SoPW McLean and Chief Moser will discuss the question further.

**8. NEW BUSINESS:**

i. Parking – 265 St. George Street

The Committee received a letter from an individual asking if they could designate a parking spot specifically for a one resident. The Committee empathized with the situation and discussed some different possibilities. Ultimately, it was decided that the citizen will have to park on the street and in public parking just like everyone else. CAO Millett-Campbell will reach out to the individual and explain the parking options for 265 St. George Street.

**9. CORRESPONDENCE:** None

**10. NEXT MEETING:** July 9, 2020 at 9:00 a.m.

**11. ADJOURNMENT:** Councillor Sanford moved adjournment at 9:51 a.m.

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Chair Kinsella

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Recording Secretary Taylor Robinson