

**Town of Annapolis Royal
Committee of the Whole
Approved Minutes
July 2, 2020 at 4:00 p.m.**

1. **PRESENT** (via Zoom): Mayor William MacDonald (Chair), Deputy Mayor Pat Power Councillor John Kinsella, Councillor Holly Sanford, Councillor Paula Hafting, CAO Sandi Millett-Campbell, Director of Finance Melony Robinson, and Recording Secretary Taylor Robinson. Three members from the public joined the Zoom meeting to provide presentations.
2. **REGRETS:** None
3. **CALL TO ORDER:** The meeting was called to order at by Mayor MacDonald at 4:02 p.m.
4. **ADDITIONS TO AGENDA:**
 - i. Under 12. IN-CAMERA iv. Contract Negotiations
 - ii. Move 10. NEW/UNFINISHED BUSINESS x. Easement with Annapolis Condo Corporation #6 to 12. IN-CAMERA iii.
5. **APPROVAL OF AGENDA:**
MOTION #CoW2020-07-02-01
It was moved by Councillor Kinsella, seconded by Councillor Sanford to approve the agenda for July 2, 2020 as amended. **Motion carried.**
6. **APPROVAL OF COMMITTEE OF THE WHOLE MINUTES**
 - i. Committee of the Whole June 4, 2020
MOTION #CoW2020-07-02-02
It was moved by Deputy Mayor Power, seconded by Councillor Hafting to approve the minutes for June 4, 2020 as presented. **Motion carried.**
7. **PRESENTATIONS:**
 - i. Immigrant Services Association of Nova Scotia (ISANS) – James Rumble
Mr. Rumble presented a PowerPoint to Council explaining the benefits of hiring immigrant workers and the ISANS programming. He explained that ISANS mission is to create a community where all can belong and grow to build a future in Nova Scotia. Council and Mr. Rumble discussed further some statistics and explored some practical and strategic solutions to attract more immigrants to the area. Council thanked Mr. Rumble for the informative presentation.
 - ii. Annapolis Royal Farmers Market – Rebecca Black
Ms. Black updated Council on the recent changes the market has made in the past month. The Farmers Market team has worked on expanding the market down Church Street, placing temporary plastic barriers between vendors, and extending market hours. Ms. Black ensured

Council that they want the market to continue to run in the safest way possible and have been working directly with Farmers Markets of Nova Scotia. It is anticipated that the market will be busier once the Atlantic bubble opens on July 3, 2020. Council asked Ms. Black some further questions and thanked her for her update. Ms. Black reciprocated and thanked the Town for their ongoing support.

8. PUBLIC INPUT: None

9. ROUND TABLE:

Deputy Mayor Power noted that the Canada Day flag raise at Town Hall had an excellent turn out and appreciated all who went. The public who attended were very respectful and followed social distancing guidelines.

Councillor Hafting wanted to thank everyone who participated in the AWEC graduate celebration; especially Chief Moser for leading the procession down St. George Street. There was great feedback from the event and several community members suggested that they do the grad procession next year as well.

Mayor MacDonald explained that he and CAO Millett-Campbell have been continuing to meet with Nova Scotia Federation of Municipalities every week. He stated that the Board of Origins film project is still in progress and currently they are searching for funding. Mayor MacDonald agreed with Deputy Mayor Power and mentioned how great the Canada Day flag raise was. He was grateful to all who attended and wanted to thank the Town Crier for attending and performing cries down St. George Street.

10. NEW/UNFINISHED BUSINESS:

- i. 11 St. James Street Rightaway (Member of the Public)
One member from the public attended the meeting to explain their opinion of the 11 St. James Street easement. As the property owner, they shared their concerns with the public having access to their driveway all year round but is happy to accommodate emergency vehicles year-round and for four months of the year to the public to help the Farmer's Market expand their operations. Council discussed some issues around the continuity of the easement on the property but ultimately agreed with the property owner.

MOTION #CoW2020-07-02-03

It was moved by Deputy Mayor Power, seconded by Councillor Sanford to recommend to Council to approve the Grant of License of 11 St. James Street approved by CAO Millett-Campbell and the property owner as discussed. **Motion carried.**

- ii. State of Emergency – July 12, 2020
CAO Millett-Campbell noted that the State of Emergency has been extended to July 12, 2020 so Council and Committees will be continuing to meet via Zoom for the month of July. It was also reported that if Council wants to continue to do Facebook live meetings in Council

Chambers, they will have to purchase a \$1200-\$1500 camera. Council agreed to discuss the matter further at the next Special Council meeting.

iii. Water Capital Budget 2020-2023

DoF Robinson reported on the Water Capital Budget for 2020-2023. It was noted that in year two, they could set aside some money for the water capital reserve.

iv. Water Operating Budget 2020-2023

DoF Robinson explained the Water Operating Budget for 2020-2023 to Council and noted that residential sales are down in the budget as there is no new builds or customers. It was also mentioned that the Town is now responsible for their own water testing and has been reflected in the budget.

MOTION #CoW2020-07-02-04

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to recommend to Council the approval of the 2020-2023 3-year Annapolis Royal Water Utility and Water Capital budgets as presented. **Motion carried.** (1 Nay: Councillor Hafting)

v. Tax Rebate for Non-Profits

DoF Robinson explained that this is an annual rebate and all who qualified submitted applications this year. It was recommended to make a motion now so organizations can be notified on how much their tax bills will be.

MOTION #CoW2020-07-02-05

It was moved by Councillor Kinsella, seconded by Councillor Hafting to recommend to Council to approve the tax rebate / reduction for the following not-for-profit properties for the 2020 year: roll 00479993 in the amount of \$2,311.50; roll 02355256 in the amount of \$2,802.00; roll 00092428 in the amount of \$768.00; roll 02045486 in the amount of \$178.50; roll 02045494 in the amount of \$1,975.50; roll 036111957 in the amount of \$1,357.50; roll 1033204 in the amount of \$789.00;; and roll 06445721 in the amount of \$1,938.50. **Motion carried.**

vi. Seasonal Tax Credits

DoF Robinson reported that any business who closes consecutively for four months is eligible for the seasonal tax credit and stated that three organizations applied for it this year.

MOTION #CoW2020-07-02-06

It was moved by Councillor Hafting, seconded by Councillor Sanford to recommend to Council to implement the following provincially mandated Seasonal Business Reduction for 2020 for roll 1408402 in the amount of \$862.40, roll 0092274 in the amount of \$3,752.00, and roll 3144577 in the amount of \$1,638.40. **Motion carried.**

vii. Interest Charges Outstanding Tax & Water – August 1, 2020

CAO Millett-Campbell asked Council if they wanted to extend the interest charges for outstanding tax and water for another month but stated that staff does not think it is necessary. DoF Robinson explained that all tax bills have been paid except for those on a payment plan. Council accepted staff's suggestion and decided not to extend it.

viii. Interest Rates

Mayor MacDonald explained that DoF Robinson reached out to other Municipalities throughout Nova Scotia to ask what their interest rates are. According to the responses, the Town of Annapolis Royal falls right in the middle as the various rates range from 10% to 24%. Council was happy to hear and thanked DoF Robinson for obtaining the information.

ix. Assisting Returning Officer

DoF Robinson described the unique circumstances of this year's upcoming 2020 election and requested to have an assisting returning officer to support the new procedures. Council understood the request and agreed that it would be helpful.

MOTION #CoW2020-07-02-07

It was moved by Councillor Hafting, seconded by Councillor Sanford to recommend to Council for Taylor Robinson to be the Assistant Returning officer. **Motion carried.**

x. Paving St. George Street

CAO Millett-Campbell shared the quote received to pave St. George Street. Council discussed that it is a good price and time to seize the opportunity. Mayor MacDonald mentioned that it would be nice to wait and see if they receive infrastructure funding from the government but understood that the project is time imminent. Councillor Hafting brought up concerns with the cost and timing of the project since they do not know what financial situation they could be in by the end of the year. CAO Millett-Campbell cautioned Council as it could highly affect next year's budget. Council agreed to discuss the matter further at Council and asked CAO Millett-Campbell to find more information on infrastructure funding.

xi. Dog By-Law

CAO Millett-Campbell explained that a new draft was amended to show all of Council's recommendations to the Dog By-Law. Council agreed that the new draft was great, and asked CAO Millett-Campbell to send it to the solicitor to make sure it is accurate before its first reading.

xii. Leaf & Yard Waste – Update Councillor Hafting

Councillor Hafting provided an update to Council about the beautification of Leaf & Yard Waste. It was noted that the project was still in progress as it is in the discussion stages. Mayor MacDonald recommended that Councillor Hafting reach out to the group of people that attended a Leaf & Yard Waste meeting a couple years ago as they were interested in the transformation of the property as well. Councillor Hafting took note of the suggestion and will update Council accordingly.

11. CORRESPONDENCE:

i. Parking Signs

CAO Millett-Campbell reported that there have been three complaints and one suggestion for the new parking signs. Council discussed that they understand that it may obstruct views of the Town and local businesses but there are proper reasons for the signage. The Town of Annapolis Royal has always had the four-hour parking rule and need the signs to legally enforce it since people are not following the directive. Councillor Hafting brought up her concerns for the local businesses and asked if they could do possibly to something to help. Councillor Kinsella stated that the Traffic Flow Advisory Committee and the Traffic Authority are the ones who decided on the parking signs as they exhausted all other options. Council understood and majority agreed they must remain in place.

ii. Municipality of Barrington

CAO Millett-Campbell stated that this correspondence was a follow-up from the Municipality of Barrington requesting volunteer hours for students at the Fire Department and noted that it has been forwarded to Fire Chief Cranton.

iii. Annapolis Valley Regional Library

CAO Millett-Campbell noted that the letter was for information purposes for their phase 3 reopening plan. Deputy Mayor Power explained that the Town will have to cover costs for physical changes needed to reopen the library. CAO Millett-Campbell agreed and reported that herself and the Community Development Coordinator will be visiting the library next week to see what needs to be accommodated.

MOTION #CoW2020-07-02-08

It was moved by Councillor Kinsella, seconded by Councillor Sanford that meeting move in-camera to discuss the legal matters and personnel at 6:17 p.m. **Motion carried.**

12. IN-CAMERA

Under Section 22(2) of the Municipal Government Act:

Approval of Minutes:

i. Committee of the Whole, In-Camera – June 4, 2020

Business Items:

- i. Contract Negotiations**
- ii. Personnel**
- iii. Contract Negotiations**
- iv. Contract Negotiations**

MOTION #CoW2020-07-02-10

It was moved by Councillor Sanford, seconded by Councillor Kinsella to move out of in-camera at 6:58 p.m. **Motion carried.**

13. ADJOURNMENT: It was moved by Councillor Sanford that the meeting be adjourned at 7:00 p.m.

Meetings: Planning & Heritage Advisory Committee, July 6, 2020 at 9:00 a.m.
Special Council, July 6, 2020 at 10:00 a.m.
Board of Police Commissioners, July 8, 2020 at 10:00 a.m.
Traffic Advisory Flow Committee, July 9, 2020 at 9:00 a.m.
Marketing & Economic Development Committee, July 14, 2020 at 6:00 p.m.
Council, July 20, 2020 at 4:00 p.m.

Chair William MacDonald

Recording Secretary Taylor Robinson