

**Town of Annapolis Royal  
Special Council Meeting  
Approved Minutes  
July 6, 2020 at 10:00 a.m.**

1. **PRESENT:** Mayor William MacDonald (Chair), Deputy Mayor Power, Councillor Holly Sanford, Councillor John Kinsella, CAO Sandi Millett-Campbell, and Taylor Robinson as Recording Secretary. All members joined by a Zoom meeting from home.
2. **REGRETS:** Councillor Paula Hafting
3. **CALL TO ORDER:** Mayor MacDonald called meeting to order at 10:00 a.m.
4. **ADDITIONS TO THE AGENDA:**
  - i. Addition under 6. NEW/UNFINISHED BUSINESS ii. Reopening of Town Hall Public Washrooms

5. **APPROVAL OF AGENDA:**

**MOTION #SC2020-07-06-01**

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to approve the July 6, 2020 agenda as amended. **Motion carried.**

6. **NEW/UNFINISHED BUSINESS**

- i. State of Emergency – July 12, 2020  
CAO Millett-Campbell reported that the State of Emergency has been extended to July 12, 2020 but the Atlantic bubble opened on July 3, 2020. Town Hall has been opened to the Public for two weeks and there has been roughly 10-15 people come in for payments. Administrative staff is recording everyone who comes into the building.
- ii. Reopening of Town Hall Public Washrooms  
CAO Millett-Campbell explained that it was previously agreed that Town Hall washrooms would open on July 6, 2020 but staff are still not comfortable unless there are cleaning measures in place. Council discussed how there are other options for the public and asked if there had been any requests to use Town Hall's bathroom within the past couple weeks. CAO Millett-Campbell stated that no one has asked to use the washroom and noted that she will have to find cleaners willing to come in twice a day to follow new public health regulations. Council agreed to revisit the topic at Council on July 20, 2020 to give CAO Millett-Campbell time to advise a plan for reopening.
- iii. Camera for Meetings

CAO Millett-Campbell reported that the Town's IT Specialist has recommended a camera that enables Council to have their meetings on Facebook live. The cost of the camera will be roughly \$1100 plus taxes. Council agreed that they should purchase the camera as it creates transparency and accessibility to citizens who want to come to meetings. Council discussed the possibility of including the camera into the budget of moving Council Chambers into the old library. CAO Millett-Campbell explained that she is still in the process of figuring out the logistics of putting everything into the old library as there may not be enough space but encouraged Council members to brainstorm ideas to help. It was ultimately agreed to purchase the camera and continue to talk about the relocation of Council Chambers at Council.

**7. ADJOURNMENT:** Councillor Sanford moved adjournment at 10:34 a.m.

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Chair William MacDonald

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Recording Secretary Taylor Robinson