

**Town of Annapolis Royal
Committee of the Whole
Approved Minutes
September 3, 2020 at 4:00 p.m.**

- 1. PRESENT** (via Zoom): Mayor William MacDonald (Chair), Deputy Mayor Pat Power Councillor John Kinsella, Councillor Holly Sanford, Councillor Paula Hafting, CAO¹ Sandi Millett-Campbell, and Recording Secretary Taylor Robinson. One member from the public joined the Zoom meeting to provide a presentation.
- 2. REGRETS:** None
- 3. CALL TO ORDER:** The meeting was called to order at by Mayor MacDonald at 4:00 p.m.
- 4. ADDITIONS TO AGENDA:**
 - i. Under 10. NEW/UFINISHED BUSINESS xii. Annapolis Brewing Company Extension - 438 St. George Street
 - ii. Under 10. NEW/UFINISHED BUSINESS xiii. Daurene Lewis Memorial Fund
- 5. APPROVAL OF AGENDA:**
MOTION #CoW2020-09-03-01
It was moved by Councillor Kinsella, seconded by Councillor Sanford to approve the agenda for September 3, 2020 as amended. **Motion carried.**
- 6. APPROVAL OF COMMITTEE OF THE WHOLE MINUTES**
 - i. Committee of the Whole July 2, 2020
MOTION #CoW2020-09-03-02
It was moved by Deputy Mayor Power, seconded by Councillor Sanford to approve the minutes for July 2, 2020 as presented. **Motion carried.**
- 7. PRESENTATIONS:**
 - i. Black Lives Matter – Paul Kellogg
Mr. Kellogg shared a story from when he was a young boy to explain his stance on the Black Lives Matter Movement and he modestly suggested that Annapolis Royal create a three-point tribute to represent equality for minorities (black people, indigenous peoples, and women). Council agreed with Mr. Kellogg and thought it was a great idea. Mr. Kellogg noted that he would be happy to kickstart the project by donating \$500 and offered to help with the design. Council thanked Mr. Kellogg for his well-thought proposal and kind contribution.
- 8. PUBLIC INPUT:** None

¹ Chief Administrative Officer

9. ROUND TABLE:

Deputy Mayor Power shared that the Wednesday market is now over, and it seems like summer is winding down. It was also mentioned that herself, Mayor MacDonald, Councillor Sanford, and CAO Millett-Campbell had an excellent visit with the PC leader, Tim Houston and assistant earlier in the week and Mr. Houston spoke well of Annapolis Royal.

Councillor Kinsella stated that it is great to be back after a few weeks away and two weeks in self-quarantine. He shared that Department of Health is doing a great job of monitoring self-isolation with daily check-ins. Councillor Kinsella also noted that it is great to see the work being completed at the St. Anthony intersection.

Councillor Sanford noted that summer is wrapping up but has thoroughly enjoyed the music at the "O" as it is the only event happening and is very well organized.

Councillor Hafting agreed with Councillor Sanford and noted that it has been great supporting the local businesses.

Mayor MacDonald wanted to thank all citizens and business for being so welcoming to all Atlantic bubble visitors and agreed with Councillor Sanford opinion that the Music at the "O" has been a great success. Mayor MacDonald also thanked CAO Millett-Campbell and staff for keeping the event so organized and doing such a great job with keeping with public health guidelines. He noted that we will all be living with COVID-19 for awhile yet.

10. NEW/UNFINISHED BUSINESS:

i. State of Emergency – September 6, 2020

a. Virtual Meetings

CAO Millett-Campbell informed Council that the State of Emergency is extended to September 6th and foresees it being lengthened again. Virtual meetings will continue for the foreseeable future until the State of Emergency is lifted.

b. Letter to Minister of Municipal Affairs

CAO Millett-Campbell explained that the pandemic has shown that virtual meetings are great; it creates more flexibility and accessibility to meetings for everyone. There has been a letter drafted that is addressed to the Minister of Municipal Affairs to request for an amendment in the Municipal Government Act. The letter is to ask that virtual meetings and in-person meetings be permitted for Council meetings even once the State of Emergency is lifted. Council agreed that having both options would be great and is in support to send the letter.

ii. Draft Financial Statement

For information purposes only. CAO Millett-Campbell noted that the auditor and DoF² Robinson will join Council on September 21, 2020 for a presentation and will be able to answer any questions.

iii. Paving St. George Street

Dexter's Construction Limited responded to CAO Millett-Campbell making a case for paving during the night. CAO Millett-Campbell explained that she voiced Council concerns to the company, but they sent more information to reconsider. Council discussed how the noise would highly disturb the residents who live in Town and it is not practical. CAO Millett-Campbell explained that staff is working on a survey to get community input. Council agreed that they are not in favor of the night paving, but it would be great to hear feedback before they make a final decision. CAO Millett-Campbell will have the information for the next Council meeting.

iv. Police Department Relocation

CAO Millett-Campbell informed Council that the Fire Department is not interested in sharing their building with the Police Department due to special events and losing space. Mayor MacDonald noted that more discussion will be needed.

v. Leaf & Yard Waste

Councillor Hafting updated Council on the status of beautifying Leaf & Yard Waste. It was noted that overall, it is going very well, but functional elements need to be improved such as the lock and removing tree stumps. Council thanked Councillor Hafting for the update and the great work.

vi. Ramp Leases

CAO Millett-Campbell explained that all businesses with eat-in service will have to have accessibility ramps in the near future. CDC³ Knox and CAO Millett-Campbell are starting the initiative early so it will be ready when the time comes. Council discussed the lease proposal and some different options for the ramps. It was agreed that it would be best to have a standard design for uniformity throughout the Town. CAO Millett-Campbell will take the idea to the Planning and Heritage Advisory Committee to work on further.

vii. Stump Proposal

Council reviewed the stump proposal and agreed that it would be a great use of the stump.

MOTION #CoW2020-09-03-03

It was moved by Councillor Sanford, seconded by Councillor Kinsella to recommend to Council to approve the proposal and design for the stump carving at the Lark & Loon considering it is on Town property. **Motion carried.**

² Director of Finance

³ Community Development Coordinator

viii. New BoPC Member

Council reviewed the application and agreed to accept the new member to the Board of Police Commissioners.

MOTION #CoW2020-09-03-04

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to recommend to Council to appoint Mike Bernard as a member of the Board of Police Commissioners starting November 2020 until December 2023. **Motion carried.**

ix. Maudified House

CAO Millett-Campbell reported that the Historic Gardens was not interested in accepting the Maudified House as there is no room to fit it in within the garden style but suggested giving it to the Annapolis Region Community Arts Council. They were previously approached to see if they wanted the house and declined the offer. CAO Millett-Campbell stated that they are going to ask their Board again to see if interested and is currently awaiting a response.

x. UCP Carousel

Mayor MacDonald reported that since Upper Clements Park has closed, the County of Annapolis has purchased and is selling the surplus items from the amusement park and suggested that the Town purchase the carousel with donated funds to be placed in the downtown area. Mayor MacDonald noted that he has had support from the public and asked that Council express interest. Council discussed the potential location and costs of the carousel and asked if there could be more information provided. Mayor MacDonald will continue to look for more information.

xi. Donation for Library

CAO Millett-Campbell stated that the Town has received a painting via donation from a community member that was painted by artist Geoff Butler and the donor has asked for it to be placed at the library. Deputy Mayor Power explained that the Library Board has discussed the matter and would be happy to hang the painting in the Hub area. Council agreed and is excited to see it hung.

MOTION #CoW2020-09-03-05

It was moved by Councillor Sanford, seconded by Councillor Hafting to recommend to Council to accept the painting offered as a donation and to be installed at the library. **Motion carried.**

xii. Annapolis Brewing Company Extension - 438 St. George Street

CAO Millett-Campbell reported that the owner of Annapolis Brewing Company has asked for another month extension as they are still experiencing construction delays due to the pandemic. CAO Millett-Campbell suggested that Council offer a two-week extension and assess the progress at October's Council meeting. Council agreed.

MOTION #CoW2020-09-03-06

It was moved by Councillor Hafting, seconded by Councillor Sanford to recommend to Council to grant a two-week extension to Annapolis Brewing Company until October 19, 2020. **Motion carried.** (1 Nay: Deputy Mayor Power)

xiii. Daurene Lewis Memorial Fund

Mayor MacDonald explained that Nova Scotia Community College is establishing a scholarship in memory of Daurene Lewis and is looking for funding. It was suggested to donate the leftover \$1500 from the local Daurene Lewis fundraiser to go towards the scholarship. Mayor MacDonald suggested that the donors of the money will be made aware of where the money is going. Council agreed that it is an appropriate place for the money. CAO Millett-Campbell will arrange the transfer of money with DFO Robinson.

11. CORRESPONDENCE:

- i. Digby Pines Golf Resort & Spa
For information purposes. Council quickly discussed how optimistic they are for Digby Pines and the new owners.
- ii. Dog By-Law Letter
Noted and filed. Councillor Hafting noted that they appreciate the interest in the Dog By-Law. Council is waiting for second reading of the by-law on September 21, 2020.

MOTION #CoW2020-09-03-07

It was moved by Councillor Sanford, seconded by Councillor Kinsella that meeting move in-camera to discuss personnel at 5:50 p.m. **Motion carried.**

12. IN-CAMERA

Under Section 22(2) of the Municipal Government Act:

Approval of Minutes:

- i. Committee of the Whole, In-Camera – July 2, 2020

Business Items:

- i. Personnel

MOTION #CoW2020-09-03-09

It was moved by Councillor Kinsella, seconded by Councillor Hafting to move out of in-camera at 6:09 p.m. **Motion carried.**

13. ADJOURNMENT: It was moved by Deputy Mayor Power that the meeting be adjourned at 6:09 p.m.

Meetings: Planning & Heritage Advisory Committee, September 8th at 9 a.m.

Marketing & Economic Development Committee, September 8th at 6 p.m.
Board of Police Commissioners, September 9th at 10 a.m.
Environment Advisory Committee, September 9th at 2 p.m.
Traffic Flow Advisory Committee, September 10th at 9 a.m.
Public Hearing, September 21st at 3 p.m.
Council, September 21st at 4 p.m.
Committee of the Whole, October 1st at 4 p.m.

Chair William MacDonald

Recording Secretary Taylor Robinson