

Town of Annapolis Royal
Traffic Flow Advisory Committee (TFAC)
Approved Minutes
September 10, 2020 at 9:00 a.m.

PRESENT: Councillor John Kinsella (Chair), Mayor William MacDonald (ex-officio), Councillor Holly Sanford, Acting Corporal Nicole Cleaves, Chief Administrative Officer (CAO) Sandi Millett-Campbell, and Recording Secretary Taylor Robinson. All members joined via Zoom meeting.

REGRETS: Chief/Traffic Authority Tim Moser, Superintendent of Public Works (SoPW) Kevin McLean

1. **CALL TO ORDER:** Chair Kinsella called the meeting to order at 9:05 a.m.

2. **ADDITIONS TO THE AGENDA:** None

3. **APPROVAL OF AGENDA:**

MOTION #TFAC2020-09-10-01

It was moved by Councillor Sanford and seconded by Mayor MacDonald to approve the September 10, 2020 agenda as presented. **Motion carried.**

4. **APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:**

i. June 12, 2020

MOTION #TFAC2020-09-10-02

It was moved by Councillor Sanford and seconded by Mayor MacDonald to approve the June 12, 2020 minutes as presented. **Motion carried.**

5. **PUBLIC INPUT:** None

6. **PRESENTATIONS:** None

7. **BUSINESS ARISING:**

i. Parking Signage

The Committee reviewed SoPW McLean's report on the parking signage on St. George Street. CAO Millett-Campbell explained that the parking signs are a concern as they are not all the same; they have different parking hours, and some have military times. Councillor Sanford suggested the Town purchase decals to put over the wrong times instead of buying more signage since it is not allocated in the budget for this fiscal year. The Committee agreed with the suggestion and discussed how important uniformity is for enforcement. CAO Millett-Campbell will prepare a report for September's Council meeting.

8. NEW BUSINESS:

i. Paving of St. George Street

CAO Millett-Campbell informed the Committee that she has been hearing speculations that there could be a potential problem with paving lower St. George. CAO Millett-Campbell mentioned that there is a chance that the project could fall through, and Mayor MacDonald suggested that they look at the contract to see the time frame for withdrawal. CAO Millett-Campbell will keep the Committee updated on the project.

ii. St. Anthony Intersection Construction

CAO Millett-Campbell reported that she has not been in the loop on the construction project and has not heard anything about the progress. Acting Corporal Cleaves explained that there has been much confusion as there is no signs and lots of pylons at the intersection. As the project continues, entry points move and there should be better signage to indicate them. CAO Millett-Campbell stated that she will be meeting with the project managers to get an update on the construction and will send a notice via email out to residents to keep everyone informed.

iii. Signage – St. Anthony & St. George Street

The Committee reviewed a correspondence that was circulated. A citizen reached out to explain that a driver almost hit them at the St. Anthony and St. George intersection and recommended that the stop sign and no right-hand turn signs on St. George Street be improved. The Committee discussed how that has always been a problem area and how there is no way to make the signs more noticeable then they are now. Acting Corporal Cleaves indicated that most people that have been issued a fine for disobeying the signage at the intersection have been visitors. CAO Millett-Campbell will respond to the correspondence and thank the citizen for reaching out.

9. CORRESPONDENCE: None

10. NEXT MEETING: October 8, 2020 at 9:00 a.m.

11. ADJOURNMENT: Mayor MacDonald moved adjournment at 9:38 a.m.

Chair Kinsella

Recording Secretary Taylor Robinson