

**Environment Advisory Committee**  
**Approved Minutes**  
**October 14, 2020 at 2:00 p.m.**

1. **Call to Order:** Chair Hafting called the meeting to order at 2:04 p.m.
2. **Present:** Councillor Hafting (Chair), Sally O’Grady (Vice-Chair), John Bottomley, Katie McLean of CARP, Starr Cardwell, CAO Sandi Millett-Campbell, Recording Secretary Taylor Robinson. All members joined via Zoom.
3. **Regrets:** Mayor MacDonald (ex-officio)
4. **Additions to the Agenda:**
  - i. Addition to 9. BUSINESS ARISING iv. Climate Change & Rising Sea Levels
  - ii. Addition to 10. NEW BUSINESS iv. Volunteering Absent Committee Members

5. **Approval of Agenda:**

**MOTION #EAC2020-10-14-01**

It was moved by John Bottomley, seconded by Starr Cardwell to approve the October 14, 2020 agenda as amended. **Motion carried.**

6. **Approval of Minutes:**

- i. September 18, 2020

**MOTION #EAC2020-10-14-02**

It was moved by John Bottomley, seconded by Katie McLean to approve the September 18, 2020 minutes as presented. **Motion carried.**

7. **Presentations:** None

8. **Public Input:** None

9. **Business Arising:**

- i. Milestone 5 – Recommendations  
The Committee reviewed and thanked Vice-Chair O’Grady and Mr. Bottomley for drafting the report for the Milestone 5 Recommendations that were discussed at the September meeting. It was agreed to submit the report to the November Committee of the Whole meeting for Council’s review. Ms. McLean noted that the report from CARP students will follow via email next week.

**MOTION #EAC2020-10-14-03**

It was moved by John Bottomley, seconded by Vice-Chair O’Grady to recommend the Milestone 5 report to November’s Committee of the Whole for Council’s consideration. **Motion carried.**

- ii. Policies to Review  
CAO Millett-Campbell reminded the Committee that at the last meeting they talked about reviewing and updating policies that apply to the environment. The first

policy CAO Millett-Campbell included was the Invasive Alien Species, which the Committee decided to review over the next month and make suggestions at the November meeting.

iii. Sustainable Energy Planning – Update

Ms. McLean reported that the environmental energy students have performed building assessments for Town Hall, Public Works, and the Firehall and will have reports prepared by December 18, 2020. It was also noted that CARP's two funded students are working on more specified projects related to sustainable energy planning. The Committee indicated that they were excited to see what the students come up with and quickly discussed how great the solar panels at the Community Hub are doing.

iv. Climate Change & Rising Sea Levels

Ms. Cardwell inquired about what the group can do next to help with climate change and rising sea levels. The Committee discussed some different options and asked if Chair Hafting could contact Nancy Anningson from the Ecology Action Centre for an update on potential funding. Chair Hafting agreed and will update the Committee accordingly.

**10. New Business:**

i. New Chair

Chair Hafting explained that she would like to step down as Chair because she believes that the Committee would benefit more with someone with more environmental/science experience and it is not required for the Council representative to be the Chair. The Committee discussed how Chair Hafting is doing a great job and asked her to stay in the position. CAO Millett-Campbell suggested they wait until after Municipal elections for a new Council to appoint a new chair and the Committee agreed.

ii. Leaf & Yard Waste

CAO Millett-Campbell explained that Chair Hafting was asked by Council to start the beautification process of the Leaf & Yard Waste and has tried to come up with suggestions. Council has asked that the Environment Advisory Committee collaborate with Chair Hafting to work together on a plan. CAO Millett-Campbell also included the Leaf & Yard Waste Policy to be updated. The Committee discussed different options and agreed to reflect and discuss at the next meeting.

iii. Virtual or In-Person Meetings

CAO Millett-Campbell reported that sub committees are allowed to meet in-person under the State of Emergency and asked if the Committee would like to continue virtually or in-person. The group discussed and ultimately decided to stay virtual as they do not know what will happen within the next couple of months.

iv. Volunteering Absent Committee Members

Vice-Chair O'Grady asked for clarification on an email that was sent by Chair Hafting. Chair Hafting explained the meaning behind the email and apologized for

any misunderstandings. The Committee discussed the matter and noted that all members should read the minutes from the meetings.

**11. Correspondence:** None

**12. Next Meeting Date:** November 12, 2020 at 2:00 p.m.

**13. Adjournment:** Adjournment was moved by John Bottomley at 3:30 p.m.

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**Chair Paula Hafting**

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**Recording Secretary Taylor Robinson**