

**Town of Annapolis Royal
Board of Police Commissioners Meeting
Approved Minutes
November 10, 2020 at 10:00 a.m.**

1. CALL TO ORDER: Chair Droy called the meeting to order at 10:01 a.m.

2. PRESENT: Chair Don Droy, Deputy Mayor Pat Power, Chief Tim Moser, Mike Bernard, Chief Administrative Officer (CAO) Sandi Millett-Campbell, Recording Secretary Taylor Robinson. All members joined via Zoom meeting from home.

3. REGRETS: Councillor Hafting

4. ADDITIONS TO AGENDA:

- i. Under section 13. IN-CAMERA ii. Contract Negotiations

5. APPROVAL OF AGENDA:

MOTION #BoPC2020-11-10-01

It was moved by Mike Bernard, seconded by Deputy Mayor Power to approve the November 10, 2020 agenda as presented. **Motion carried.**

6. APPROVAL OF MINUTES:

- i. Board of Police Commissioners – October 14, 2020

MOTION #BoPC2020-11-10-02

It was moved by Deputy Mayor Power, seconded by Mike Bernard to approve the October 14, 2020 minutes as presented. **Motion carried.**

7. PRESENTATIONS: None

8. PUBLIC INPUT: None

9. NEW BUSINESS:

- i. New Police Chief
CAO Millett-Campbell informed the Board that the new Chief position was offered and accepted. The incumbent and his family are on their way to Nova Scotia and will start working on November 16, 2020 while in two weeks of quarantine. The Swearing-In Ceremony will take place on November 30, 2020 (time TBD) with a small official ceremony considering public health guidelines. Chief Moser will be working with him until his last official day on December 5, 2020.

10. BUSINESS ARISING:

- i. Update from Council
Deputy Mayor Power reported that at the Council meeting on October 19, 2020 they approved the two recommended motions from the last meeting and discussed the upgrades to the security system and the new police chief. At Committee of the Whole, Councillor Hafting along with Deputy Mayor Power were appointed to be Council representatives on the Board. CAO Millett-Campbell informed the Board that upgrades on the security system have started and IT

work is being completed in the Police Department.

- ii. By-Law Approval
CAO Millett-Campbell reported that the Minister of Justice approved the Police Commissioners By-Law on October 27, 2020. The notice of approval was put in the paper on November 5, 2020; therefore, the by-law is in effect.
- iii. Extension for Corporal Cleaves
Chief Moser explained that it would be appropriate to make another extension for Corporal Cleaves as there will need to be a transitional period for the new police chief to get adjusted. The Board agreed.

MOTION #BoPC2020-11-10-03

It was moved by Deputy Mayor Power, seconded by Mike Bernard to recommend to Council to extend Constable Cleaves as acting Corporal until December 4, 2020. **Motion carried.**

11. DEPARTMENT REPORTS:

- i. Chief's Reports
The Board reviewed the Chief's Report. Chief Moser explained that the report is sparse due to lack of activity. The radios are ready to be set up, but they are waiting to hear back from Bell. It was noted that Halloween was quiet but the Fire Department's Drive Through Halloween was very successful.
- ii. Departmental Financials
The Board reviewed the Departmental Financials. Deputy Mayor Power asked about IT and training expenses. Chief Moser answered all questions accordingly.

Adhoc Discussion: Deputy Mayor Power thanked Chief Moser for all his great work and the Board will miss him. Chief Moser returned the gratitude.

MOTION #BoPC2020-11-10-04

It was moved by Deputy Mayor Power, seconded by Mike Bernard to move in-camera to discuss a legal matter and contract negotiations at 10:35 a.m. **Motion carried.**

12. CORRESPONDENCE:

- i. Potential Legislation
Chief Moser noted that it was a letter from Nova Scotia Federation of Municipalities, and it is included for information purposes.

13. IN CAMERA:

Under Section 22(2) of the *Municipal Government Act*:

Approval of Minutes:

- i. Board of Police Commissioners, In-Camera – October 14, 2020

Business Items:

- i. Legal
- ii. Contract Negotiations

MOTION #BoPC2020-11-10-06

It was moved by Deputy Mayor Power, seconded by Mike Bernard to move out of in-camera at 10:56 a.m. **Motion carried.**

14. NEXT MEETING: December 9, 2020 at 10:00 a.m.

15. ADJOURNMENT: Deputy Mayor Power moved adjournment at 10:57 a.m.

Chair Don Droy

Recording Secretary Taylor Robinson