

Town of Annapolis Royal
Board of Police Commissioners Meeting
Approved Minutes
December 9, 2020 at 10:00 a.m.

1. CALL TO ORDER: Chair Droy called the meeting to order at 10:02 a.m.

2. PRESENT: Chair Don Droy, Mayor Amery Boyer, Deputy Mayor Pat Power, Chief Mark Kane, Mike Bernard, Chief Administrative Officer (CAO) Sandi Millett-Campbell, Recording Secretary Taylor Robinson. All members joined via Zoom meeting from home.

3. REGRETS: None

4. ADDITIONS TO AGENDA:

- i. Under section 9. NEW BUSINESS ii. Appoint Vice-Chair

5. APPROVAL OF AGENDA:

MOTION #BoPC2020-12-09-01

It was moved by Deputy Mayor Power, seconded by Mike Bernard to approve the December 9, 2020 agenda as amended. **Motion carried.**

6. APPROVAL OF MINUTES:

- i. Board of Police Commissioners – November 10, 2020

MOTION #BoPC2020-12-09-02

It was moved by Deputy Mayor Power, seconded by Mike Bernard to approve the November 10, 2020 minutes as presented. **Motion carried.**

7. PRESENTATIONS: None

8. PUBLIC INPUT: None

9. NEW BUSINESS:

- i. Welcome New Police Chief Mark Kane

The Board welcomed Chief Kane to his first Board of Police Commissioners Meeting. Chief Kane thanked the Board and explained that he is very excited for the new opportunity and noted that he is open to questions from anyone as long as social distancing practices are in place. Deputy Mayor Power suggested that the Board thank Director of Finance Robinson for arranging accommodations to Mark and his family prior to their arrival in Nova Scotia in which they agreed.

MOTION #BoPC2020-12-09-03

It was moved by Mike Bernard, seconded by Deputy Mayor Power to thank the Director of Finance, Melony Robinson for her help. **Motion carried.**

- ii. Appoint Vice-Chair

Chair Droy reported that the Board needs a Vice-Chair. Deputy Mayor Power was the only individual to put her name forward. The Board approved and Deputy Mayor Power accepted the position of Vice-Chair.

10. BUSINESS ARISING:

i. Update from Council

Deputy Mayor Power provided a quick update from Council and the Committee of the Whole meetings. It was reported that Council accepted the Board of Police Commissioner's recommendation to extend Constable Cleaves as Acting Corporal, the Town had the Swearing-In Ceremony for Mark Kane on November 30, 2020, and Don Droy will be appointed to the Board for a term of three years at December's Council meeting.

ii. Security System Upgrades – Update

Chief Kane explained that the access swipe cards are in place, staff have been given their codes, and the updated system will launch by the end of the week. The Board briefly discussed how the system will work both upstairs and downstairs and noted that they are excited that the upgrades will soon be completed.

iii. Relocation of Police Department

Chair Droy shared his thoughts on the relocation of the police department in which he stated that the Old Library is the most appropriate choice for moving. Chief Kane agreed that the keeping the Police Department in the same building would be the better decision but explained that he has been thinking about what option is most operational and approachable. Chief Kane continued to share his ideas and Deputy Mayor Power noted that the Board and Council is in full support of helping the police department be improved.

11. DEPARTMENT REPORTS:

i. Chief's Reports

Chief Kane asked the Board to clarify what they would like to see each month in the Chief's Report as he is new to the position. Deputy Mayor Power explained that they need to see a regular report prepared before the meeting of the department's actions throughout the month and statistics for calls and mileage. Chief Kane understood and wanted to thank all staff for helping him slowly transition into the role.

ii. Departmental Financials

The department financials were presented to the Board. Deputy Mayor Power asked about Christmas bonuses, training costs, and the provincial fines. CAO Millett-Campbell answered the questions accordingly.

12. CORRESPONDENCE: None

MOTION #BoPC2020-12-09-04

It was moved by Deputy Mayor Power, seconded by Mike Bernard to move in-camera for approval of the minutes at 10:43 a.m. **Motion carried.**

13. IN CAMERA:

Under Section 22(2) of the *Municipal Government Act*:

Approval of Minutes:

- i. Board of Police Commissioners, In-Camera – November 10, 2020

MOTION #BoPC2020-12-09-06

It was moved by Deputy Mayor Power, seconded by Mike Bernard to move out of in-camera at 11:01 a.m. **Motion carried.**

14. NEXT MEETING: January 13, 2021 at 10:00 a.m.

15. ADJOURNMENT: Deputy Mayor Power moved adjournment at 10:57 a.m.

Chair Don Droy

Recording Secretary Taylor Robinson