

**Town of Annapolis Royal
Traffic Flow Advisory Committee (TFAC)
Approved Minutes
December 10, 2020 at 9:00 a.m.**

PRESENT: Councillor Michael Tompkins, Chief/Traffic Authority Mark Kane, Superintendent of Public Works (SoPW) Kevin McLean, Chief Administrative Officer (CAO) Sandi Millett-Campbell, and Recording Secretary Taylor Robinson. All members joined via Zoom meeting.

REGRETS: Councillor Holly Sanford

1. CALL TO ORDER: CAO Millett-Campbell called the meeting to order at 9:10 a.m.

2. ADDITIONS TO THE AGENDA:

- i. Under 7. NEW BUSINESS i. Appoint Chair
- ii. Under 7. NEW BUSINESS ii. Appoint Vice-Chair
- iii. Under 8. BUSINESS ARISING i. Parking Lots
- iv. Under 8. BUSINESS ARISING ii. Stop Sign at St. Anthony & St. George Street

3. APPROVAL OF AGENDA:

MOTION #TFAC2020-12-10-01

It was moved by Councillor Tompkins and seconded by Chief Kane to approve the December 10, 2020 agenda as amended. **Motion carried.**

4. APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:

- i. September 10, 2020

MOTION #TFAC2020-12-10-02

It was moved by SoPW McLean and seconded by Councillor Tompkins to approve the September 10, 2020 minutes as presented. **Motion carried.**

5. PUBLIC INPUT: None

6. PRESENTATIONS: None

7. NEW BUSINESS:

- i. Appoint Chair
CAO Millett-Campbell asked which member would like to be Chair of the Committee. Councillor Tompkins was the only individual to put his name forward. The Board approved and Councillor Tompkins accepted the position of Chair.
- ii. Appoint Vice-Chair
Chair Tompkins asked for a nomination for Vice-Chair of the Committee. Chief Kane put his name forward to which he accepted the position of Vice-Chair appointed by the Committee.

8. BUSINESS ARISING:

i. Parking Lots

The Committee discussed some of the Town's various parking lots and asked whether the parking space beside the Masonic Lodge is rented or leased. Chair Tompkins also informed the Committee that an individual's property is taking up four parking spots which takes away from the public. The Committee quickly discussed their options with the parking lot and speculated about what its purpose is for the Town. It was agreed that CAO Millett-Campbell will look into some more information and will bring it forward to the meeting.

ii. Stop Sign at St. Anthony & St. George Street

Chair Tompkins asked how the stop sign was working at the St. Anthony & St. George Street intersection. SoPW McLean explained that it has been safer, especially with the loading zone next to Hutchin's Pharmacy. Chief Kane mentioned that there is a blind spot when watching for pedestrians crossing the street due to the angle of the buildings. The Committee discussed some different options for the traffic flow on St. Anthony street. CAO Millett-Campbell will look to see if there was a review completed on the intersection.

9. CORRESPONDENCE:

i. Consideration for a Crosswalk on Prince Albert Road

The Committee reviewed the correspondence regarding the suggestion for a crosswalk on Prince Albert Road. CAO Millett-Campbell mentioned that the Town does not own the road so the Department of Transportation and Infrastructure would be responsible for it. Chief Kane explained that a speed reduction point would be beneficial as it would start the slowing down process for traffic. It was noted that the trail systems lead to Prince Albert Road so the Town should look into having a crosswalk installed for pedestrians' safety. The Committee agreed to reach out to the Department of Transportation and Infrastructure as their starting point on this project. CAO Millett-Campbell will submit a request to the province and update the Committee accordingly.

ii. Sidewalk on the Right Side of St. George Street

The Committee acknowledged that the Town cannot do anything about putting a sidewalk leading from the Senior's Complex to the Health Centre as it is beyond Town limits. CAO Millett-Campbell will reach out to the individual who submitted the correspondence and the County to make them aware the matter.

10. NEXT MEETING: January 14, 2021 at 9:00 a.m.

11. ADJOURNMENT: SoPW McLean moved adjournment at 9:56 a.m.

Chair Tompkins

Recording Secretary Taylor Robinson