

**Traffic Flow Advisory Committee
Approved Minutes
February 11, 2021 at 9:00 a.m.**

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| 1. Call to Order | Chair Tompkins called the meeting to order at 9:04 a.m. |
| 2. Present | Councillor Michael Tompkins (Chair), Chief Mark Kane (Vice-Chair), Councillor Sanford, Superintendent of Public Works (SoPW) Kevin McLean, Chief Administrative Officer (CAO) Sandi Millett-Campbell, Recording Secretary Taylor Robinson. All members joined via Zoom. |
| 3. Absent | None |
| 4. Additions to the Agenda | Add under section 10. NEW BUSINESS ii. Drury Lane |
| 5. Approval of the Agenda | MOTION #TFAC2021-02-11-01 It was moved by Councillor Sanford, seconded by SoPW McLean to approve the February 11, 2021 agenda as amended. Motion carried. |
| Edits to the Minutes | None |
| 6. Approval of the Minutes | MOTION #TFAC2021-02-11-02 It was moved by Councillor Sanford, seconded by Chief Kane to approve the December 10, 2020 minutes as presented. Motion carried. |

7. PRESENTATIONS: None

8. PUBLIC INPUT: None

9. BUSINESS ARISING

i. 40km Zone on St. George Street

CAO Millett-Campbell explained that the process to make St. George Street a 40km zone started with the past police chief. Chief Kane reported that he sent the traffic counts to the Province which they have since gave permission to make St. George Street a 40km zone. The Committee thought it was great news and discussed what signage will have to be changed. SoPW McLean will ensure that the proper signage is posted, and Chief Kane will educate the public by posting in the Town Crier and on the Town's website.

Action: 40 km signage be posted & the public be notified

Responsibility: SoPW McLean & Chief Kane

Date: TBD

ii. Crosswalk on Prince Albert Road

Chief Kane informed the Committee that the Province confirmed that whoever maintains Prince Albert Road gets to make the decision on whether there should be a crosswalk. The Committee determined that the Town's paves the road so therefore they must maintain it. Chief Kane recommended that the Town create a crosswalk by the railroad trail with solar paneled crosswalk lights for better safety measures. The Committee agreed that the area has been pedestrianized and the Town should protect them from high-speed traffic. SoPW McLean will get a quote for the crosswalk and solar paneled lights and bring the information to the next meeting.

Action: Get quote for crosswalk & solar lights

Responsibility: SoPW McLean

Date: By the next meeting on March 11, 2021

10. NEW BUSINESS

i. Unloading on the Boardwalk

CAO Millett-Campbell stated that King's Theatre had been unloading heavy equipment into their building and caused damage to the steps on the boardwalk which they had to compensate for. It has been reported that they are doing it again which CAO Millett-Campbell wanted to make the Committee aware of. The boardwalk is not meant to have substantial weight on it and can be ruined if so. The Committee discussed different options and decided that Public Works will put a barrier up to prevent vehicles going onto the boardwalk.

Action: Put barrier up at on boardwalk near King's Theatre

Responsibility: SoPW McLean

Date: TBD

ii. Drury Lane

Councillor Sanford explained that during the summer Farmer's Market, Drury Lane is filled with vehicles parking on both sides of the street leaving no room for cars to drive on it. The Committee discussed some options to clear up the congestion and decided that the easiest thing to do is to put planters or benches on the right side of the road to prevent individuals from parking on that side of Drury Lane. SoPW McLean and CAO Millett-Campbell will see what they can obtain to place a barrier there.

Action: Put barrier up on the right side of Drury Lane

Responsibility: SoPW McLean

Date: TBD

11. CORRESPONDENCE: None

12. NEXT MEETING: March 11, 2021 at 9:00 a.m.

13. ADJOURNMENT: Councillor Sanford moved adjournment at 9:51 a.m.

Chair Tompkins

Recording Secretary Taylor Robinson