

Claimant's Name: Paula Hafting

Claimant's Title: Councillor


Date expense report posted: October 1, 2020- December 31, 2020

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/ Prof Dev. Cost (\$)	kms driven	Mileage calculated @ 0.467	Meals				Other Expenses	Total including HST Rebate	Paid by Municipality		
							Breakfast	Lunch	Dinner	Other			Credit Card	Cheque	Invoice
11.26.2020	AMANS <sub>1</sub> training: Finance Management	01-21130B									\$ 345.00	\$ 312.86		\$ 1,725.00	7510
						\$0.00						\$ -			
						\$0.00						\$ -			
						\$0.00						\$ -			
						\$0.00						\$ -			
						\$0.00						\$ -			
			Total	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$345.00		\$0.00	\$1,725.00	
												\$312.86			

\* audited by:

Melony Robinson, Director of Finance

Print Name and Position



Signed

Total Expenses: \$345.00

Notes:

Travel Expenses include but are not limited to accomodations, transportaion and incidentals

Professional development expenses include, but are not limited to course registration fees

business purposes of an expense include but are not liminted to: conferences, meetings, municipal events, professional development

Alcohol cannot be expensed by an individual to a municipality

\* Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

INCLUDE CELL PHONES, ALL HOTELS (VISA), 0121130B,0121130A

1Association of Municipal Administrators of Nova Scotia