Claimant's Name: Sandi Millett-Campbell

Claimant's Title: Chief Administrative Officer

Date expense report

posted: October 1, 2020- December 31, 2020

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/ Prof Dev. Cost (\$)	kms driven	Mileage calculated @ 0.459	Meals					Total including HST Rebate	Paid by Municipality		
							Breakfast	Lunch	n Dinner Other				Credit Carr Cheque		Invoice
	AMANS ₁ Registration meeting											\$ 338.93			
10/06/20 series		01-21214c	training								\$373.75			603.75	Mar-20
12.01.2020	Cell phone reimbursement	01-21290z									\$90.00	\$ 90.00		134.01	09.12020-01.12.2020
												\$ 12.70			
12.01.2020	mileage to Upper Clements Park	01-21214C			30	\$14.01								134.01	09.1.2020-01.12.2020
11.26.2020	AMANS: Finance Management	01-21214D	training								\$345.00	\$ 312.86		1,725.00	7510
												\$ 130.36			
11.30.2020	AMANS: By-laws, policies training	01-21214c	training								\$143.75			316.25	7554
						\$0.00									
						\$0.00									
			Total	\$0.00]	\$14.01	\$0.00	\$0.00	\$0.00	\$0.00	\$952.50		\$0.00	\$966.51	
					4.							\$884.84			

* audited by:

Melony Robinson, Director of Finance

Print Name and Position

Notes:

Travel Expenses include but are not limited to accomodations, transportaion and incidentals

Professional development expenses include, but are not limited to course registration fees

business purposes of an expense include but are not liminted to: conferences, meetings, municipal events, professional development

Alcohol cannot be expensed by an individual to a municipality

* Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

INCLUDE CELL PHONES, ALL HOTELS (VISA), 0121130B,0121130A

1 Association of Municipal Administrators of Nova Scotia

Total Expenses:

\$966.51