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| <b>Call to Order</b>           | 09:01   |
| <b>Present</b>                 | <b>Members:</b> Chair Michael Tompkins, Vice-Chair Chief Mark Kane, Councillor Holly Sanford, Superintendent of Public Works (SoPW) Kevin McLean<br><b>Administration:</b> CAO Sandi Millett Campbell, CDC Ken Knox (Recording Secretary) |
| <b>Absent</b>                  | None  |
| <b>Additions to the Agenda</b> | None  |
| <b>Approval of the Agenda</b>  | <b>MOTION #TFAC2021-3-11-01 Regularly moved and seconded. Motion Carried</b>  |
| <b>Edits to the Minutes</b>    | None  |
| <b>Approval of the Minutes</b> | <b>MOTION #TFAC2021-11-9-02 Regularly moved and seconded. Motion Carried</b>  |

**1. PUBLIC INPUT-NONE**

**2. PRESENTATIONS -NONE**

**3. BUSINESS ARISING**

i. Crosswalk on Prince Albert Road

Following on from prior discussions, a quotation was received for (solar) lighted crosswalk system. The Committee discussed the need for this level of crosswalk at that location especially as related to costs versus need. The discussions then focused on other problematic crosswalks in Town. Various options were discussed, with the decision being made to look at a more comprehensive approach also taking into account accessibility factors. This will be sent to the Accessibility Committee for their review and Public Works will put a “hunting camera” in place to help assess frequency of use.

**Action:** Refer crosswalk review to the Accessibility Committee

**Responsibility:** CAO Sandi Millett-Campbell

**Date:** 11MAR21

**Action:** Install hunting camera to monitor frequency of crossing at proposed crosswalk location on Price Albert Street

**Responsibility:** SoPW Kevin McLean

**Date:** Summer 2021

ii. AD Hoc

- a. Illegal Parking on Drury Lane: Chief Kane noted that the stacked stones in the wall of the Parking Lot near the comfort station are falling. This is due to parking along Drury Lane. This follows on from prior discussions about the issue and possible mitigation. The committee discussed possible immediate and long-term solutions. CAO Sandi Millett-Campbell is also exploring possible grant opportunities. The Committee will also refer the discussion to the Marketing and Economic Development Committee (MEDC) to explore ways to combine the possible solution with wayfinding solutions.

**Action:** Place barricades along Drury Lane to prevent parking which is also damaging the stacked stone wall.

**Responsibility:** SoPW Kevin McLean

**Date:** ASAP

**Action:** Check stacked stone wall in parking lot along Drury Lane, address damage.

**Responsibility:** SoPW Kevin McLean

**Date:** ASAP

**Action:** Refer discussion on Drury Lane parking solutions to MEDC to combine with wayfinding discussion.

**Responsibility:** Chair Michael Tompkins

**Date:** ASAP

- b. Erosion along Boardwalk: It was noted that there continue to be erosion issues along the “landside” edge of the Boardwalk. SoPW McLean discussed previous attempts at mitigation using gravel and that this does not seem to be a viable long-term solution. Other possible solutions were discussed.

**Action:** Exploration of other possible solutions to Boardwalk erosion issues.

**Responsibility:** SoPW Kevin McLean

**Date:** ASAP

**4. NEW BUSINESS-NONE**

**5. CORRESPONDENCE FOR INFORMATION-NONE**

**6. Next Meeting:** April 8, 2021 at 9:00

**7. ADJOURNMENT**

**MOTION #TFAC2021-3-9-03** regularly moved to adjourn at 9:56