

Call to Order	7:01pm
Present	Members: Brenda MacDonald, Brant Messmer, Sharon Elliott, Mayor Amery Boyer Administration: CAO Sandi Millett Campbell, CDC Ken Knox
Absent	None
Additions to the Agenda	None
Approval of the Agenda	MOTION #AAC2021-4-7-01 Approved by Unanimous Consent. Motion Carried
Edits to the Minutes	None
Approval of the Minutes	MOTION #AAC2021-4-7-02 Approved by Unanimous Consent. Motion Carried

1. New Business

1. Introduction of New Member

Brenda Escribano introduced herself to the committee.

2. General Review of Accessibility Planning Toolkit

CDC Knox gave a general overview of the APT, focusing on near term tasks and the ultimate goals of the Committee.

3. Commitment Statement

The requirement and nature of the commitment statement were reviewed. 2 samples were provided (from Wolfville and Lunenburg). The committee discussed both statement as well as additional items they felt should be included.

Action: Ideas/concepts which members feel should be included in our commitment statement will be emailed to CDC Knox

Responsibility: All members

Date: No Later than 22 April 2021

Action: Ideas/concepts from members will be aggregated into a single document and shared back with committee members

Responsibility: CDC Knox

Date: 23 April 2021

4. Inventory of Accessibility Issues in Annapolis Royal

One of the goals of the Committee is to inventory accessibility issues in Annapolis Royal related to the Built Environment, Policies, Programs, services, and Practices. The Committee discussed some of the challenges present in the community and end goals related to accessibility. Also discussed were strategies for assessing issues, such as using wheelchairs, goggles, and earmuffs so as to simulate the variety of challenges some community members may face. The Committee will begin this inventory by assessing municipal buildings and services to residents, and by a general review of Town policies and services.

It was noted by Chair MacDonald that May 31st to June 4th National Accessibility Week. CDC Know will use Town social Media to build awareness, including photographs or videos of members (with permission) engaged in the Inventory. Mayor Boyer also offered graphic services for the printing of posters to help raise awareness.

Action: Committee member will assess Town buildings and services in terms of accessibility

Responsibility: All Members

Date: 31 May 2021 at 4:pm (at Town Hall)

Action: wheelchair, goggles, earmuffs will be available to committee members to simulate some accessibility challenges

Responsibility: CDC Knox

Date: 31 May 2021

Action: Promotion of National Accessibility Week via Town social media

Responsibility: CDC Knox

Date: 31 May to 4 June 2021

2. Business Arising

1. None

3. Correspondence

1. None

4. Next Meeting

DRAFT

1. Wednesday, June 2nd at 7pm

5. Adjournment

MOTION #AAC2021-4-7-03 Adjourned at 7:35pm by Unanimous Consent

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