

**Council
Approved Minutes
April 19, 2021 at 5:00 p.m.**

1. Call to Order	Mayor Boyer called the meeting to order at 5:07 p.m.
2. Present	Mayor Amery Boyer (Chair), Deputy Mayor Pat Power, Councillor Holly Sanford, Councillor Paula Hafting, Councillor Michael Tompkins, Chief Administrative Officer (CAO) Sandi Millet-Campbell, Recording Secretary Taylor Robinson. Two members of the public joined the meeting to provide presentations. All members joined via Zoom.
3. Absent	None
4. Additions to the Agenda	- Under section 11. RECOMMENDATIONS FROM COMMITTEES, BOARDS, AND COMMISSIONS Marketing & Economic Development remove MOTION 2.
5. Approval of the Agenda	MOTION #C2021-04-19-01 It was moved by Councillor Sanford, seconded by Councillor Tompkins to approve the April 19, 2021 agenda as amended. Motion carried.
Edits to the Minutes	None
6. Approval of the Minutes	i. Council Minutes – March 15, 2021 MOTION #C2021-04-19-02 Regularly moved and seconded to approve the March 15, 2021 Council minutes by unanimous consent. Motion carried. ii. Special Council Minutes – March 23, 2021 MOTION #C2021-04-19-03 Regularly moved and seconded to approve the March 23, 2021 Special Council minutes by unanimous consent. Motion carried.

7. PUBLIC INPUT: None

8. PRESENTATIONS:

- i. Friends of the Annapolis Pool Society – Anna Kate Newman
Ms. Newman presented the Friends of Annapolis Pool Society's three-part plan to be fully accessible and asked for Council's approval to submit an application for funding for the Community Access-Ability Program for barrier free washrooms. The washrooms will be a newly constructed free-standing building which is part of phase three in their proposal, and they are optimistic that they will have a full inclusive pool for all by the end of the season. Council asked Ms. Newman questions and agreed to give approval to apply for the financing.

MOTION #C2021-04-19-04

It was moved by Councillor Tompkins, seconded by Councillor Sanford that Council approve the Friends of Annapolis Pool Society's Community Access-Ability Program application for Barrier Free Washrooms. **Motion carried.**

- ii. Property Assessed Clean Energy (PACE) program – Joanna Burris, Sustainability Planner from the Municipality of Colchester
Ms. Burris provided a presentation on the PACE program which included information on funding, in-house vs. contract work, lessons learned, and administration of the program. Council thanked Ms. Burris for the valuable information.

9. BUSINESS ARISING:

i. State of Emergency

CAO Millett-Campbell informed Council that there were 15 cases of Covid-19 reported in Nova Scotia today and Public Health is strongly encouraging Nova Scotians to seek asymptomatic COVID-19 testing, particularly if they have had several social interactions, even within their own social circle. The Atlantic Bubble has a new opening date of May 3, 2021.

ii. Strategic Planning

Mayor Boyer reported that there were 46 responses to the second draft of the strategic plan. Council is planning to review the submissions at their next meeting on Wednesday, April 21, 2021.

10. NEW BUSINESS

i. Railbed Pumping Station

Council reviewed the update provided by Superintendent of Public Works, Kevin McLean stating why the Town needs to purchase a new pump. Council agreed that it is crucial to have two working pumps.

MOTION #C2021-04-19-05

It was moved by Councillor Hafting, seconded by Councillor Sanford that Council agree to pre-approve up to \$7500 to purchase a new pump for the Railbed Pumping Station in the 2021-22 capital budget. **Motion carried.**

ii. Atlantic Infrastructure Management (AIM) Network

CAO Millett-Campbell stated that there is direct funding from Federation of Canadian Municipalities to work towards full implementation of asset management principles for the Town. This next step includes an inventory of wastewater, stormwater, roads, fleet, facilities and parks, risk assessments and developing plans for long term climate preparedness for these assets (the water system work was completed in 2019). The District of Yarmouth wants to partner, and cost share the municipal portion of the cost with the Town. It was noted that if the application is approved, then the project will start in the Fall; the deadline to apply is the end of the month. Council decided to table the matter to budget discussions.

11. RECOMMENDATIONS FROM COMMITTEES, BOARDS, AND COMMISSIONS

Committee of the Whole

MOTION #C2021-04-19-06

It was moved by Deputy Mayor Power, seconded by Councillor Sanford that Council accept the donation of the weather station and install the unit. **Motion carried.**

MOTION #C2021-04-19-07

It was moved by Councillor Sanford, seconded by Councillor Hafting that Council accept and move forward with the 10 recommendations from the NSPI Task Team. **Motion carried.**

MOTION #C2021-04-19-08

It was moved by Councillor Hafting, seconded by Councillor Sanford that Council approve the updated Invasive Species Policy #2021-01 as presented. **Motion carried.**

MOTION #C2021-04-19-09

It was moved by Councillor Tompkins, seconded by Deputy Mayor Power to repeal Invasive Alien Species policy #2011-3, and replace with policy #2021-01. **Motion carried.**

MOTION #C2021-04-19-10

It was moved by Deputy Mayor Power, seconded by Councillor Sanford that Council provide a letter of support to the Fédération des Associations de Familles Acadiennes (FAFA). **Motion carried.**

Board of Police Commissioners

MOTION #C2021-04-19-11

It was moved by Councillor Sanford, seconded by Councillor Tompkins that Council accept and refer the updated 2021-22 Police Services budget to budget discussions. **Motion carried.**

MOTION #C2021-04-19-12

It was moved by Councillor Hafting, seconded by Councillor Sanford that Council agree to increase the criminal record check fee to \$38.95 once the Triton system is implemented to include the additional service fee. **Motion carried.**

MOTION #C2021-04-19-13

It was moved by Councillor Tompkins, seconded by Deputy Mayor Power that Council agree to reduce the \$30 administrative fee for criminal record checks completed for Town of Annapolis Royal resident volunteers. **Motion carried.**

MOTION 4 (Tabled to budget)

...that Council choose option 2 and move the Police Department to the old library space.

Marketing & Economic Development Committee

MOTION #C2021-04-19-14

It was moved by Councillor Tompkins, seconded by Councillor Sanford that Council adopt the tartan designed by Staff, and that it registers the tartan to retain rights to its use. **Motion carried.**

12. REPORTS FROM COMMITTEES, BOARDS, AND COMMISSIONS:

- i. Mayor's Report – Mayor Boyer
Mayor Boyer stated that she and CAO Millett-Campbell have been working on a climate change plan. They both went to Kejimikujik National Park and National Historic Site to see all their recent changes to the site. Mayor Boyer and the CAO also attended meetings with representatives of AIRO and the BoT, as well as a meeting for the Shared Services Agreement working group.
- ii. Chief Administrative Officer's Report
Council reviewed the report.
- iii. Planning Services Report
Council reviewed the report.
- iv. Water Report
Council reviewed the report.

- v. Marketing and Economic Development Committee
Councillor Tompkins reported that the Committee approved the new tartan and is currently in discussions on the development of a new marketing plan.
- vi. REMO
There has been no meeting and there is therefore nothing to report. Mayor Boyer stated that she is looking forward to discussions about the King's County REMO which will come up as a result of the work being done on the review of Intermunicipal Shared Agreements.
- vii. Planning and Heritage Advisory Committee
Councillor Sanford reported that the Committee did not meet in April.
- viii. Traffic Flow Advisory Committee
Councillor Tompkins informed Council that the Committee did not meet in April.
- ix. Board of Police Commissioners Report
Deputy Mayor Power reported Constable Scheffer is on unpaid leave for 4-6 weeks due to a family matter. Chief Kane asked the Board to extend Constable Lack's contract to September 8, 2021 to cover the unknown. The relocation of the Police Department and the Triton agreement were also discussed at the meeting on April 14th.
- x. Library Report
Deputy Mayor Power stated that there was a finance and Board meeting in April. The Board agreed that there will be no changes to Library funding in the 2022-23 fiscal year. It was also noted that the Library has discussed the request from the Town to review the Town's financial contribution and there will be a stakeholder meeting at the end of the month.
- xi. Valley Waste Resource Management
Deputy Mayor Power reported that there was a lot of discussion in-camera that will be shared with Council soon.
- xii. Environment Advisory Committee
Councillor Hafting informed Council that members have reviewed the Leaf & Waste Policy and the Invasive Species Policy. The Committee is also continuing to review the resource list of information regarding sea level rise.
- xiii. Academy Condo Board
CAO Millett-Campbell stated that the Condo Board is meeting on April 20, 2021.
- xiv. Friends of Annapolis Pool Society
Councillor Hafting stated that the Society had its AGM on March 29, 2021 during which they appointed their five members at large. They are currently working on grants and hiring for the upcoming season.
- xv. Accessibility Committee
Mayor Boyer informed Council that the Committee is having an Inventory Event on May 31, 2021 at 4:00 p.m. The next meeting is June 2, 2021.

- xvi. Audit Committee
The Committee met on March 18, 2021 to establish roles and responsibilities. The Committee will be discussing the year end financial reports at their meeting.

13. CORRESPONDENCE:

- i. Letter from Brendan Maguire
For information purposes.
- ii. Hanging Flower Basket Inquiry
For information purposes.

MOTION #C2021-04-19-15

It was moved by Councillor Tompkins, seconded by Councillor Sanford to move in-camera at 6:39 p.m. to discuss the sale of municipal property, contract negotiation, and two personnel matters. **Motion carried.**

14. IN CAMERA:

Under Section Under Section 22(2) of the *Municipal Government Act*:

Approval of Minutes:

- i. Council In-Camera Minutes – March 15, 2021

Business Items:

- i. Sale of Municipal Property
- ii. Contract Negotiation
- iii. Personnel
- iv. Personnel

MOTION #C2021-04-19-17

It was moved by Councillor Tompkins, seconded by Councillor Hafting to move out of in-camera at 7:03 p.m. **Motion carried.**

15. ADJOURNMENT: Councillor Hafting moved adjournment at 7:04 p.m.

Mayor Amery Boyer

Recording Secretary Taylor Robinson