

**Board of Police Commissioners
Approved Minutes
May 12, 2021 at 10:00 a.m.**

1. Call to Order	Chair Droy called the meeting to order at 10:01 a.m.
2. Present	Don Droy (Chair), Deputy Mayor Power (Vice-Chair), Mayor Amery Boyer, Mike Bernard, Police Chief Mark Kane, Chief Administrative Officer Sandi Millett-Campbell, Recording Secretary Taylor Robinson. All members joined via Zoom.
3. Regrets	None
4. Additions to the Agenda	None
5. Approval of the Agenda	MOTION #BoPC2021-05-12-01 It was moved by Mike Bernard, seconded by Mayor Boyer to approve the May 12, 2021 agenda as presented. Motion carried.
Edits to the Minutes	<ul style="list-style-type: none"> - Under 9. NEW BUSINESS ii. Updated Budget MOTION #BoPC2021-04-14-03 remove "Deputy" - Under 10. BUSINESS ARISING iii. Relocation of Police Department replace "Council" with "The Board"
6. Approval of the Minutes	MOTION #BoPC2021-05-12-02 It was moved by Deputy Mayor Power, seconded by Mike Bernard to approve the April 14, 2021 minutes as amended. Motion carried.

7. PRESENTATIONS: None

8. PUBLIC INPUT: None

9. NEW BUSINESS:

i. By-Laws & Policies

CAO Millett-Campbell asked if the officers could continue to work on updating the Town by-laws such as the Fire and Burglar Alarm By-Law and Anti Idling Policy. Chief Kane expressed caution as he feels the police department should not be designing by-laws and policy but rather just reviewing them. The Board agreed and CAO Millett-Campbell will bring a by-law forward for the department to review within the next month.

10. BUSINESS ARISING

i. Update from Council

Mayor Boyer reported that Council is currently working on three major matters – the strategic plan, climate change, and the NSPI retirement of the Tidal Power Plant. It was noted that Mayor Boyer and CAO Millett-Campbell are working on an application for the Town to produce electricity through the tidal project. Deputy Mayor Power mentioned that Council accepted the recommendations at April's Council meeting and referred the updated police services budget to budget discussions. At May's Committee of the Whole meeting Council passed the budget and recommended it to May's Council meeting for final approval with the suggested increase of \$500 to the police services clothing line item. Deputy Mayor Power also stated that the proposed relocation of the police department is still a work in progress.

ii. Triton – Update

Chief Kane reported that Triton will be going live on May 14, 2021 and he will be publishing a press release later in the day. Chief Kane explained that Town resident volunteers will have to hand in a paper copy application to receive their criminal record check free of charge. This will avoid billing confusion, and they will still have the option to do it online through Triton with the minimal \$8.95 fee. The department will ensure that the process will be communicated properly. The Board agreed that it is a good idea and complimented the draft press release document as it reads well and is clear.

iii. Relocation of the Police Department

Chief Kane informed the Board that he attended a meeting with Council to explain the proposed options for the relocation. Council asked Chief Kane to develop a business case to outline what clearly needs to be improved in the police department. Chief Kane stated that he is going to have to draft the business case over a varied amount of time since it will have a lot of information transcribed in it. The Board briefly discussed what happened with the previous Council and Chief and expressed that Chief Kane has gone the next step with moving this project along further.

11. DEPARTMENT REPORTS:

i. Chief's Reports

Chief Kane highlighted all the meetings, and training that the Police Department participated in within the month of April. It was noted that the encrypted radios are installed, and that the department is appreciative of one of the auxiliary members who is coming in a couple times a week to work the front counter to help with administrative work. The Town's IT Specialist will be coming to upgrade the department's computer system and server once public health guidelines allow him to do so. The Board recognized Chief Kane for all his hard work and being recognized on a National level for his participation in additional police boards throughout the province and country. The Board also discussed the procedure that the department will be implementing for upcoming protests and suggested that the Town may have to draft a policy to have better ability to prepare for rallies.

ii. Departmental Financials

The Board reviewed the financials for the previous month.

12. CORRESPONDENCE: None

MOTION #BoPC2021-05-12-03

It was moved by Mayor Boyer, seconded by Mike Bernard to move in-camera at 10:49 a.m. for the approval of the April 14, 2021 in-camera minutes. **Motion carried.**

13. IN CAMERA:

Under Section Under Section 22(2) of the *Municipal Government Act*:

Approval of Minutes:

- i. Board of Police Commissioners, In-Camera minutes – April 14, 2021

MOTION #BoPC2021-05-12-05

It was moved by Mike Bernard, seconded by Deputy Mayor Power to move out of in-camera at 11:06 a.m. **Motion carried.**

14. NEXT MEETING: June 9, 2021 at 10:00 a.m.

15. ADJOURNMENT: Mike Bernard moved adjournment at 11:08 a.m.

Chair Droy

Recording Secretary Taylor Robinson