

Town of Annapolis Royal
Council
19JUL21

Call to Order	1705
Present	Members: Mayor Amery Boyer, Deputy Mayor Pat Power, Councillor Holly Sanford, Councillor Michael Tompkins Administration: CAO Sandi Millett Campbell, Recording Secretary Ken Knox Presenters: Judy Rafuse and Breanna Hall
Regrets	Paula Hafting
Additions to the Agenda	10. New Business iii Federal Accessibility Grant
Approval of the Agenda	MOTION #C2021-7-19-01 Regularly moved and seconded. Motion Carried
Edits to the Minutes	None
Approval of the Minutes	MOTION #C2021-7-19-02 Regularly moved and seconded. Motion Carried

7. PUBLIC INPUT-NONE

8. PRESENTATIONS

- i. Annapolis Valley Chamber of Commerce- Funding for Physician Community Navigator
The presenters discussed the Physician Community Navigator program which provides a liaison between physicians doing residency in local health institutions and the community. The aim of the program is to highlight the quality of life in the area with the goal of retaining these physicians when they have completed training. The AVCC sought funding for the liaison position. After the presentation Council asked questions about the numbers of residents involved and other features of the program.

9. BUSINESS ARISING

- i. State of Emergency
CAO Millett-Campbell reiterated that Nova Scotia is currently in Phase IV. While this has brought a loosening of some restrictions, she emphasized that under section 15.1 of the Provincial Events Guidelines, events such as our Friday concerts may have up to 250 audience members, but masks (while moving) and social distancing are still required. The shoe display which has been present in the amphitheatre was removed for the concert, and then returned.
- ii. Water Emergency
CAO Millett-Campbell shared that the county's repairs have occurred slower than expected. The floor of the tank has been replaced and sealed, and the tank is being filled. Protocol requires that 2 clean water tests and system flushing are required before the County can lift its "Do Not Consume" Order. The Town will undertake a similar process regarding the "Boil Water" Advisory. Customers of the Annapolis Royal Water Utility are still encouraged to do their utmost to conserve water. Projected cost to the Town for this emergency is approximately \$160,000.00. An initial claim to the Nova Scotia Emergency Office has been denied. The Minister of Municipal Affairs has been contacted for support. It is estimated that the Town's "Boil Water" Advisory will be lifted by Friday.
- iii. Meeting in Person
CAO Millett-Campbell requested that in-person meetings begin once again. Proceedings will still be shared via Facebook Live using a new camera system.

MOTION #C2021-7-19-03

Council agrees to start having in-person meetings at Town Hall beginning in September following the public health guidelines with the understanding that meetings may again be virtual if these guidelines change. Regularly moved and seconded. **Motion Carried**

iv. Re-aligning the Twinning Committee

Mayor Boyer and CAO Millett-Campbell met with representatives of the Twinning Committee to discuss re-structuring. Currently, the Committee is wholly focused on visitors from Royan next year and is in need of help, both in terms of new members and securing grants. The proposed changes will allow the Committee to fundraise on its own behalf. Councillors felt the Committee needed to focus more on economic development and not just social activities. Further, Councillors expressed the desire for the Committee to renew/expand relationships with other cities. The Twinning Committee did agree to build relationships with other cities. Discussion was tabled on appointing a member of Council as representative to the Committee

MOTION #C2021-7-19-04

Council agrees that the Town of Annapolis Royal makes the Twinning Committee an external committee of Council. Regularly moved and seconded. **Motion Carried with 1 “nay” vote.**

10. NEW BUSINESS

i. Request for Decision for 94 Calls to Action

The Request for Decision recommended Council take an official position on the Truth and Reconciliation Commission’s Calls to Action. This request arose from the Beyond Oqwa’titek’s Virtual Roundtable where it was discussed how communities can take part. Councillors discussed the timing of the action, and it was pointed out that the Calls to Action were issued in 2015. Council also discussed what specific actions can be undertaken in support of reconciliation. Discussion on further actions was tabled.

MOTION #C2021-7-19-04

Council officially supports the work of the provincial and federal government in implementing all of the Calls to Action from the Truth and Reconciliation Commission, and will send an official letter to the provincial and federal government to that effect. Regularly moved and seconded. **Motion Carried**

ii. Unsightly Premises

CAO Millett-Campbell disclosed that 4 complaints (in total) have been received regarding “unsightly premises” for 2 properties on Victoria Street and 1 property on St. George. Letters requiring the owners take action to rectify the issue have been issued to the properties on Victoria Street. The owners have 15 days to comply, or the Town will resolve the issue and invoice the owner’s via their property tax bill. The situation regarding the St. George Street property is under investigation, and necessary action will be taken.

iii. Federal Accessibility Grant

CAO Millett-Campbell announced the receipt of a \$28,000.00 Federal Accessibility Grant.

11. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS

Committee of the Whole

MOTION #C2021-7-19-05

Council approve the 2021-2022 Capital Investment Plan as presented. Regularly moved and seconded.

Motion Carried

MOTION #C2021-7-19-06

Council approves the rebate/reduction for the following non-profit properties; roll #00479993 in the amount of \$2,311.50, roll #02355256 in the amount of \$2,820.00, roll #00092428 in the amount of \$768.00, roll #06445721 in the amount of \$1,938.00, roll #02045486 in the amount of \$178.50, roll #02045494 in the amount of \$1,999.50, roll #03611957 in the amount of \$1,255.50, roll #1033240 in the amount of \$805.50. Regularly moved and seconded. **Motion Carried**

MOTION #C2021-7-19-07

Council approves the following provincially mandated Seasonal Business Reduction for 2021 for roll #1408402 in the amount of \$856.80, roll #2466988 in the amount of \$3,845.60, roll #3144577 in the amount of \$1,663.20, and roll #4542975 in the amount of \$3,690.40 and roll #92274 in the amount of \$3,580.80. Regularly moved and seconded. **Motion Carried**

MOTION #C2021-7-19-08

Council agrees there will be no Council or Sub-Committee meetings for the month of August unless a Special Council meeting is required. Regularly moved and seconded. **Motion Carried**

Planning & Heritage Advisory Committee

MOTION #C2021-7-19-09

Council permits the applicant at 158 St George to expand a rear deck, as detailed in application AR21-22-HER, providing all conditions of the Land Use By-Law are met. Regularly moved and seconded. **Motion Carried**

Marketing & Economic Development Committee

MOTION #C2021-7-19-10

Council agrees that the production of the Town Crier be streamlined in order to conserve resources, reduce staff time on printing, and meet strategic goals. The newsletter will be available electronically, at Town Hall, and by subscription. Regularly moved and seconded. **Motion Carried**

12. REPORTS FROM COMMITTEES, BOARDS, AND COMMISSIONS

i. Mayor's Report

The Mayor reports that she has had 2 meetings with the County and a joint letter is being sent to Municipal Affairs (regarding the water emergency). Also, the 4th draft of the climate change plan will go to the Committee of the Whole. The business case for moving the police department is still being developed. The Mayor has also reached out to Chief Potter in order to strengthen the relation between the Town and L'sitkuk First Nation. Finally, the Mayor has also been assisting with grant writing.

ii. Chief Administrative Officer's Report

The report was reviewed. The CAO reports that her primary focus has been the water emergency. She has been working with the County to resolve the situation as effectively as possible. She understands the hardship that this is for the customers of the water utility. The CAO also shared that the Town had received a 50% grant for a climate change intern, and that the Town is seeking funding for the remaining 50%. It

was also noted that weaving on the tartan is complete. Finally, the CAO is reaching out to CAOs in Middleton and the County to better work together.

- iii. Planning Services Report
Council reviewed the report
- iv. Water Report
Council reviewed the report
- v. Marketing and Economic Development Committee
Councillor Tompkins reported that Task teams are being established to look at possible development projects for First Lake and the Waterfront.
- vi. Board of Police Commissioners
Deputy Mayor Power reported that the Board met briefly this month. Calls were up, but there were no major issues. The Chief is developing the business case to move the station and this will be presented to Council in September. The 6-month review of the Chief's performance is also coming up.
- vii. Library Report
Deputy Mayor Power shared that the Library Board will be meeting Thursday the 22nd. The Library Finance Committee met last week. The annual report will be issued soon, but in short, the Library has been operating safely under Covid restrictions. The Friends of the Library are drafting a letter of support regarding programming.
- viii. Valley Waste Resource Management
Deputy Mayor Power confirmed that the Valley Waste Audit committee will meet on Tuesday the 20th to review the draft financial statements. The full meeting will take place on Wednesday the 21st. Deputy Mayor Power will forward any important updates to the other Council members via email.
- ix. Environment Advisory Committee
CAO Millett-Campbell, in place of Councillor Hafting, read from the EAC report. The Committee met on July 7th and welcomed their newest member, Susan Jost. The Committee reviewed the PACE recommendations and will set up a Task team to analyse the matter further. The Committee also discussed possible funding for flood-prone communities in British Columbia, as similar programs may apply to Annapolis Royal. Also discussed were a cigarette butt campaign and the draft climate change plan.
- x. Academy Condo Board
CAO Millett-Campbell communicated that the Condo Board met on July 13th. The annual General Meeting will be this Wednesday the 21st, when an election of 4 new members will be held. The property maintenance report was also reviewed.
- xi. Friends of the Annapolis Pool Society
CAO Millett-Campbell, for Councillor Hafting, imparted that the Canada Free Swim was a success. While Covid guidelines continue to be followed at the pool, the pool remains busy (at 50% capacity). Water for the showers and splash pad has been turned off in order to conserve during this emergency. Water is being purchased to top off the pool as needed. This is made possible by generously donated funds. All summer programming is (nearly) sold out. In the Fall, construction will begin on the new accessible building made possible by a donation from the Annapolis West Health Foundation. They Day Camp has

been working with other group on activities, and volunteers have done much to keep everything running smoothly.

xii. Accessibility Committee

Mayor Boyer passed on that the Committee met on July 7th to review their draft commitment statement and re-schedule the first phase of the accessibility inventory. This will now occur on July 27th. The Committee will next meet on August 4th.

xiii. Natal Day Committee

Councillor Sanford conveyed her regret at the scaled-down Natal Day Activities. Though the Covid situation has improved, current restrictions still make a street dance and fireworks impractical. Instead, a series of concerts and events are planned for the "O" amphitheatre. Though not on the same scale as previous years, these activities should be fun and are a step in the right direction.

13. CORRESPONDENCE

- i. Twinning Committee "Thank You" letter
Council received the letter
- ii. Library Annual Report
Council reviewed the report

14. IN-CAMERA

Under section 22(2) of the Municipal Government Act

Approval of Minutes:

- i. Council In-Camera Minutes from June 21, 2021

Business Items

- i. Personnel
- ii. Sale of Municipal Property
- iii. Contract Negotiations
- iv. Potential Litigation

MOTION #MEDC2021-7-13-12

It was regularly moved and seconded to move out of in-camera at 1913. **Motion Carried.**

15. ADJOURNMENT

MOTION #MEDC2021-7-13-13 It was regularly moved to Adjourn at 19:16

Mayor Amery Boyer

Recording Secretary Ken Knox