

**Planning & Heritage Advisory Committee  
Unapproved Minutes  
September 13, 2021 at 9:00 a.m.**

<b>1. Call to Order</b>	Chair Bohaker called the meeting to order at 9:00 a.m.
<b>2. Present</b>	Brian Bohaker (Chair), Heather Sprague (Vice-Chair), Councillor Paula Hafting, Mike Bernard, Planner Chris Millier (left at 9:20 a.m.), Community Development Coordinator (CDC) Ken Knox, and Recording Secretary Taylor Robinson. All members joined via Zoom.
<b>3. Regrets</b>	Councillor Holly Sanford, Cheryl Hassen, Chief Administrative Officer (CAO) Sandi Millett-Campbell
<b>4. Additions to the Agenda</b>	None
<b>5. Approval of the Agenda</b>	<b>MOTION #PHAC2021-09-13-01</b> It was moved by Mike Bernard, seconded by Vice-Chair Sprague to approve the September 13, 2021 agenda as presented. <b>Motion carried.</b>
<b>6. Edits to the Minutes</b>	None
<b>7. Approval of the Minutes</b>	Planning & Heritage Advisory Committee Minutes – June 7, 2021 <b>MOTION #PHAC2021-09-13-02</b> It was moved by Vice-Chair Sprague, seconded by Mike Bernard to approve the June 7, 2021 minutes as presented. <b>Motion carried.</b>

**PLANNING ADVISORY COMMITTEE**

**8. NEW BUSINESS:**

a. AR21-04-RZ-Public Works

Mr. Millier reported that the Town has submitted an application to initiate an amendment to the Municipal Planning Strategy and Land Use By-law relating to a portion of PID 05287016, lands of the Town of Annapolis Royal. The property is currently used as the Town's Public Works yard. The application request is to redesignate a portion of the lot area on Victoria Street from Commercial to Residential and to rezone these lands from Commercial Highway (CHW) to Residential Single Unit (RSU). The proposed amendment to the Municipal Planning Strategy and Land Use By-law would enable subdivision of a portion of the property, sale of the subject area and development for residential purposes. It was noted that amendments to the Municipal Planning Strategy are subject to review by the Province's Director of Planning and/or the Minister of Municipal Affairs to ensure that the amendment process has been undertaken in compliance with the required process. The Committee will advertise and hold a public information meeting to solicit community input relating to the proposed redesignation and rezoning of 144 Victoria Street.

**MOTION #PHAC2021-09-13-03**

It was moved by Mike Bernard, seconded by Councillor Hafting to recommend to Council to move first reading and initiate the process of amending the Municipal Planning Strategy and Land Use By-Law for Lot 1 on Victoria Street (PID 05287016) pursuant of the application AR21-04-RZ-Public Works submitted by the Town of Annapolis Royal on May 20, 2021. **Motion carried.**

**9. REPORTS**

a. Planning Report – May, June, July, August 2021

The Committee reviewed the Planning Report for May, June, July, August 2021. CDC Knox stated that the number of activities is within average compared to past years.

**10. BUSINESS ARISING:** None

**HERITAGE ADVISORY COMMITTEE**

**11. NEW BUSINESS:**

a. 170 St. George Street

CDC Knox that the applicant at 170 St. George Street is requesting the addition of an awning. Staff recommends that the addition of an awning will not comprise the heritage value of the property. The Committee agreed to approve the application.

**MOTION #PHAC2021-09-13-04**

It was moved by Mike Bernard, seconded by Vice-Chair Sprague that PHAC recommends to Council that the applicant at 170 St. George Street be given heritage approval to construct an awning, as detailed in the application AR21-24-HER, providing the requirements of the Land Use By-Law are met.

**Motion carried.**

**12. BUSINESS ARISING:**

a. Ratification of Electronic Vote for AR21-19-HER

**MOTION #PHAC2021-09-13-05**

It was moved by Vice-Chair Sprague, seconded by Councillor Hafting to ratify the electronic vote on June 10, 2021 that PHAC recommends to Council that the applicant at 300 St George Street be given heritage approval change the facial sign as detailed in the application AR21-19-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

**13. CORRESPONDENCE:** None

**14. NEXT MEETING:** October 4, 2021 at 9:00 am

**15. ADJOURNMENT:** Vice-Chair Sprague moved adjournment at 9:35 a.m.

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Chair Brian Bohaker

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Recording Secretary Taylor Robinson