Council
Unapproved Minutes
September 20, 2021 at 5:00 p.m.

1. Call to Order	Mayor Boyer called the meeting to order at 5:00 p.m.
2. Present	Mayor Amery Boyer (Chair), Deputy Mayor Pat Power, Councillor Holly Sanford, Councillor Paula Hafting, Councillor Michael Tompkins, Municipal Affairs Advisor Jason Haughn (Left at 6:27 p.m.) Chief Administrative Officer (CAO) Sandi Millet-Campbell, Recording Secretary Taylor Robinson.
3. Regrets	None
4. Additions to the Agenda	- Under section 13. CORRESPONDENCE iv. Invitation to Participate in the "Message in a Bottle" Nocturne Project
5. Approval of the Agenda	**MOTION #C2021-09-20-01** It was moved by unanimous consent to approve the September 20, 2021 agenda as amended. **Motion carried.**
Edits to the Minutes	None
6. Approval of the Minutes	i. Council Minutes – July 19, 2021 **MOTION #C2021-09-20-02** It was moved by Councillor Hafting, seconded by Councillor Tompkins to approve the July 19, 2021 Council Minutes. **Motion carried.** ii. Special Council Minutes – August 5, 2021 **MOTION #C2021-09-20-03** It was moved by Councillor Sanford, seconded by Deputy Mayor Power to approve the August 5, 2021 Special Council Minutes. **Motion carried.** iii. Special Council Minutes – September 9, 2021 **MOTION #C2021-09-20-04** It was moved by Councillor Tompkins, seconded by Councillor Sanford to approve the September 9, 2021 Special Council Minutes. **Motion carried.**

7. PUBLIC INPUT: None

8. PRESENTATIONS: None

9. BUSINESS ARISING:

i. State of Emergency
CAO Millett-Campbell reported that the State of Emergency was extended to October 3, 2021 and the province still remains in stage 4. There were 55 new cases, with 5 of them being in the Western Zone. Nova Scotia delayed the start of Phase 5 and its reopening plan until October 4th when the proof of full vaccination policy begins for certain events and activities.

ii. NSPI Task Team – Update
Mayor Boyer stated that the NSPI Task Team prepared for and attended the Nova Scotia Utility and Review Board hearing for the future of the tidal power generating station in Annapolis Royal on Monday, September 13th. The Utility and Review Board was represented by Grant Thornton who retained an expert consultant to review and evaluate Nova Scotia Power Inc. He challenged the analysis that NSPI conducted in arriving at its decision that the tidal plant was "not used or

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useful". The Board requested the presentation of some additional information. It was noted that a transcript of the hearing should also be available soon. The next step for the parties, including the Town, is to prepare a closing statement.

Mayor Boyer declared a conflict of interest at 5:10 p.m.

iii. Request for Decision – Not for Profit Tax Reductions
CAO Millett-Campbell explained that Council has been looking into changing or repealing this policy due to the financial state of the Town. Council discussed how important not for profit organizations are in the community and asked that this matter be tabled to November as it will be closer to budget time.

Mayor Boyer returned to the meeting at 5:19 p.m.

iv. Relocation of the Police Department/Council Chambers
CAO Millett-Campbell stated that moving Council Chambers to her office has been previously talked about; now it is recommended that both relocation projects be completed at the same time. It was noted that funding has been applied for through accessibility grants and staff is just waiting to hear back. Council reviewed a letter sent by Don Droy, the Chair of the Board of Police Commissioners identifying his concerns with the current location of the Police Department. Council acknowledged the worries but noted that it is too soon to make a decision on what to do with the Police Department until the Town finds out what is happening with the tidal power generating station. The matter was tabled until November.

v. Twinning Representative

MOTION #C2021-09-20-05
It was moved by Deputy Mayor Power, seconded by Councillor Sanford to appoint Mayor Boyer as the Twinning Committee representative until December 2021. **Motion carried.**

10. NEW BUSINESS

i. Change October CoW Meeting Date
Council reviewed the request to change the October Committee of the Whole meeting date and time. Mayor Boyer explained that the request is due to CAO Millett-Campbell attending the AMA Conference that week. Mayor Boyer and CAO Millett-Campbell will also be in an IMSA meeting in the valley that will go until 4:00 p.m. on October 4th which they are asking the meeting to start at 6:00 p.m.

MOTION #C2021-09-20-06
It was moved by Councillor Sanford, Councillor Hafting that Council agrees to change October's Committee of the Whole date to October 4, 2021 at 6:00 p.m. due to staff having to attend the AMA Conference. **Motion carried.**

11. RECOMMENDATIONS FROM COMMITTEES, BOARDS, AND COMMISSIONS

<u>Committee of the Whole</u>
MOTION #C2021-09-20-07

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It was moved by Councillor Tompkins, seconded by Councillor Hafting that Council accept and approve of the audited financial statements for the 2020-2021 fiscal year. **Motion carried.**

MOTION #C2021-09-20-08
It was moved by Councillor Hafting, seconded by Mayor Boyer that Council appoints Deputy Mayor Pat Power as a member of the Annapolis West Health Foundation Board as an ex officio representative. **Motion carried.**

Planning & Heritage Advisory Committee
MOTION #C2021-09-20-09
It was moved by Deputy Mayor Power, seconded by Councillor Tompkins that Council initiates the process of amending the Municipal Planning Strategy and Land Use By-Law for Lot 1 on Victoria Street (PID 05287016) pursuant of the application AR21-04-RZ-Public Works submitted by the Town of Annapolis Royal on May 20, 2021. **Motion carried.**

MOTION #C2021-09-20-10
It was moved by Councillor Sanford, seconded by Councillor Hafting that Council agrees to have a Public Meeting to amend the Municipal Planning and Land use By-Law for Lot 1 on Victoria Street (PID 05287016) on October 4, 2021 at 9:00 a.m. **Motion carried.**

MOTION #C2021-09-20-11
It was moved by Deputy Mayor Power, seconded by Councillor Sanford that Council agrees that the applicant at 170 St. George Street be given heritage approval to construct an awning, as detailed in the application AR21-24-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

Environment Advisory Committee
MOTION #C2021-09-20-12
It was moved by Deputy Mayor Power, seconded by Councillor Sanford that Council agrees to purchase five cigarette disposal units from TerraCycle to place in locations selected by staff and take part in the UNSMOKE Cigarette Recycling Program. **Motion carried.**

12. REPORTS FROM COMMITTEES, BOARDS, AND COMMISSIONS:

i. Mayor's Report – Mayor Boyer
Letters of thank you were sent to all members of the organizing committee for the excellent Beyond Oqwa'titek celebrations last weekend. Mayor Boyer also thanked all members of Council for their attendance and participation in various events over the weekend including the opening ceremonies at Fort Anne. She urged everyone to rush down to King's Theatre and try to get a ticket for the October 3rd presentation on the achievements of the Business Development Commission with respect to restoration and revitalization projects planned in the late '70s and early '80, some of which have just been completed in recent years like the waterfront projects and the amphitheatre. Mayor Boyer also reminded everyone that if you haven't voted yet in the federal election, that it is your last chance until 8:30pm.

ii. Chief Administrative Officer's Report
Council reviewed the report. CAO Millett-Campbell noted that August was full of staff vacation time. The Beyond Oqwa'titek weekend was a success; she specifically highlighted the blessing of the tartan event and mural being completed at the amphitheatre. CAO Millett-Campbell explained the sidewalk tender and what areas it was for.

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iii. Planning Services Report
Council reviewed the report.

iv. Water Report
Council reviewed the report.

v. Marketing and Economic Development Committee
Councillor Tompkins shared the Committee did not meet in August or September.

vi. Board of Police Commissioners Report
Deputy Mayor Power highlighted the improvement of the Triton criminal record checks, Chief Kane's evaluation, and that Constable Schefter will be leaving on unpaid leave for three months to visit family. It was also noted that Chief Kane will be attending provincial and federal conferences in October.

vii. Library Report
Deputy Mayor Power stated that the Valley Regional Board had discussion on having a vaccination policy, but ultimately decided against it and will present an alternative plan at their next meeting. It was also reported that the estate money has not come in yet but there have been many suggestions on how to use the funding. Friends of the Annapolis Royal Library had a successful book sale and have another one planned for the Fall. Deputy Mayor Power shared that Wayne Melanson sadly passed away and in lieu of flowers, donations in memory of Wayne are asking to be sent to the Association of Friends of the Annapolis Royal Library.

viii. Valley Waste Resource Management
Deputy Mayor Power stated that the September meeting was the organization's shortest meeting ever due to the General Manager being away on vacation. She informed Council that there has been a new manager hired and that some municipal units were not aware of the surpluses. Fall Clean-Up for Annapolis Royal is scheduled for the week of October 11th-15th.

ix. Environment Advisory Committee
The Committee has been in the news recently because of the work it is doing on the Town's climate change plan. Interviews have been done for TV and both CBC Radio and Radio Canada. The Committee is currently working on Version 5 of the draft plan. It is their hope to be able to get additional funding for a climate change intern to assist the Town and the Environment Committee with public consultations. Mayor Boyer shared that new member Susan Jost brought up the fact that the plan is difficult to read because of too many unexplained acronyms. It was agreed that the draft plan requires a section to explain acronyms before it goes out to the public. The Committee also worked on a cigarette butt campaign. Meanwhile, work is continuing on a Municipal Green Funds application for a community small scale tidal turbine project with Soluna Energy Inc.

x. Academy Condo Board
CAO Millett-Campbell shared that the next meeting is September 21, 2021.

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xi. Friends of Annapolis Pool Society
Councillor Hafting stated that the pool had a very successful season and shared the outstanding statistics from the 2021 year. Despite working under strict Covid-19 protocols and surviving through the water emergency, the Society did a fantastic job.

xv. Accessibility Committee
Mayor Boyer informed Council that the Committee has looked at accessibility in the Farmer's Market, Town Hall, and the trail head. It was shared that it has been very eye opening as they have discovered that there are many inaccessible areas throughout the Town.

13. CORRESPONDENCE:

i. Peter Davies Resignation
Members of Council agreed that they would like to have a celebration to recognize everything that Peter and Valerie Davies have done for the Town. CAO Millett-Campbell suggested that the Town have a community event on October 9th at the Oqwa'titek Amphitheatre and will invite residents and business owners to attend to show their appreciation.

ii. Response from Justin Huston
For information only. Mayor Boyer stated that she has a meeting scheduled with Bear River First Nation's Chief Potter and Council in October.

iii. New WCB Rates
For information only. The increase in rates is due to previous claims. The Town's three-year budget will be adjusted to show the rise.

iv. Invitation to Participate in the "Message in a Bottle" Nocturne Project
For information only.

MOTION #C2021-09-20-13
It was moved by Councillor Tompkins, seconded by Councillor Sanford to move in-camera at 6:28 p.m. to discuss a personnel matter and potential litigation. **Motion carried.**

14. IN CAMERA:

Under Section Under Section 22(2) of the *Municipal Government Act*:

Approval of Minutes:

i. Council In-Camera Minutes – July 19, 2021

Business Items:

i. Personnel
ii. Potential Litigation

MOTION #C2021-09-20-16
It was moved by Councillor Sanford, seconded by Councillor Tompkins to move out of in-camera at 7:14 p.m. **Motion carried.**

MOTION #C2021-09-20-17

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It was moved by Councillor Sanford, seconded by Deputy Mayor Power that Council accept the observance of the National Day of Truth and Reconciliation on September 30th and it be recognized by all staff and council and that the Human Resource policy be amended to include this. **Motion carried.**

15. ADJOURNMENT: Councillor Sanford moved adjournment at 7:15 p.m.

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Mayor Amery Boyer **Recording Secretary Taylor Robinson**

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