

**Committee of the Whole
Unapproved Minutes
October 4, 2021 at 6:00 p.m.**

1. Call to Order	Mayor Boyer called the meeting to order at 6:00 p.m.
2. Present	Mayor Boyer (Chair), Deputy Mayor Power, Councillor Sanford, Councillor Hafting, Councillor Tompkins, Chief Administrative Officer (CAO) Sandi Millet-Campbell, Recording Secretary Ken Knox.
3. Regrets	None
4. Additions to the Agenda	In-Camera Agenda Item 2 – Potential litigation
5. Approval of the Agenda	MOTION #CoW2021-10-04-01 It was moved regularly moved and seconded to approve the September 2, 2021 agenda as amended. Motion carried.
Edits to the Minutes	None
6. Approval of the Minutes	MOTION #CoW2021-10-04-02 Approved by Unanimous Consent

7. PRESENTATIONS: None

8. PUBLIC INPUT: None

9. NEW/UNFINISHED BUSINESS:

i. State of Emergency Update

CAO Millett-Campbell noted that the new Proof of Vaccination (PoV) plan is in effect. There are no longer distance/gathering limits for events at recognized businesses, but the limits for informal gatherings remain. The PoV is required for “non-essential” events. Today in Nova Scotia there are 231 active cases, with 26 in the Western Zone, 23 in hospital, and 4 in ICU.

ii. Request for Decision – Human Resources Policy Update

It was proposed to add the new Truth and Reconciliation holiday to the HR Policy Manual

MOTION #CoW2021-10-04-03

...to recommend to Council the addition of the new holiday (The National Truth & Reconciliation Day) to the Human Resource Policy. Regularly moved and seconded. **Motion carried.**

iii. Request for Decision – Meeting Dates Change

It was proposed to change the meetings dates for Committee of the Whole and Council to the first and third Wednesday of the month to facilitate the new staffing schedule

MOTION #CoW2021-10-04-04

...to recommend to Council that as of November 1, 2021, Committee of the Whole meetings will be held on the first Wednesday of the month and Council meetings will be held on the third Wednesday of the month. Regularly moved and seconded. **Motion carried.**

iv. Request for Decision – Rescind Policy for Computer Purchases

It was proposed that the HR Policy Manual be updated to remove the policy on computer purchases. It was noted that the policy has not been used in years and has had relatively little

uptake. Council discussed the merits of leaving it in place “just in case” versus removing it and streamlining the manual.

MOTION #CoW2021-10-04-05

...to recommend that Council rescind Policy #2004-3 titled Policy on Computer Purchase dated October 18, 2004. Regularly moved and seconded. **Motion carried with Deputy Mayor Power and Councillor Tompkins voting “nay”.**

- v. Task Team Closing Statement
Mayor Boyer shared the closing statement for the URB prepared by the NSPI Task Team.

MOTION #CoW2021-10-04-06

...that Council approve the draft closing statement and direct CAO Millett Campbell to submit it to the Nova Scotia Utility and Review Board. Regularly moved and seconded. **Motion carried.**

- vi. Request for Decision (RFD) – Beyond Oqwa’titek 2022
CDC Knox shared with Council that as part of the Terms and Conditions for funding for Beyond Oqwa’titek 2021, a final report must be submitted. For recurring events such as Beyond Oqwa’titek, a provisional budget for the next event must be included. The RfD asks Council to approve the provisional budget.

MOTION #CoW2021-10-04-07

...to recommend to Council that the Town approve a draft budget in the amount of \$30,000.00 for the 2022 Beyond Oqwa’titek celebration provided that all due diligence is completed to support this budget and that all cash funding for the celebration be from external sources. Regularly moved and seconded. **Motion carried.**

- vii. Annapolis REMO Advisory Committee Recommendations
Mayor Boyer and CAO Millett-Campbell updated Council on the status of REMO discussions with Annapolis County and Middleton. The draft By-Law was also discussed.

MOTION #CoW2021-10-04-08

..... that pursuant to the recommendation of the Regional Emergency Management Advisory Committee, that Council give first reading to approve the C6 Regional Emergency Management By-law as circulated. Regularly moved and seconded. **Motion carried.**

MOTION #CoW2021-10-04-09

...that pursuant to the recommendation of the Regional Emergency Management Advisory Committee, that Council give first reading to approve the C6 Regional Emergency Management Agreement as amended and without schedule C. Regularly moved and seconded. **Motion carried.**

- b. The Mayor and CAO also shared the draft Letter of Notification to Minister Lohr regarding the implementation of the Regional Emergency Management Organization, as required.

MOTION #CoW2021-10-04-10

... that pursuant to the recommendation of the Regional Emergency Management Advisory Committee, Council recommend to Council to approve forwarding the letter of request to

Minister Responsible for Emergency Management, the Honourable John Lohr. Regularly seconded. **Motion carried**

viii. Saltwire Request for Community Content

Mayor Boyer shared a request from Saltwire network asking for regular updates of Council activity for publication. Council discussed the issue and felt this could be a positive means to increase our reach and engagement. Mayor Boyer agreed to provide a factual accounting of Council activities/decisions.

ix. Police Car Purchase

Chief Kane submitted to Council a request to purchase new police vehicle. The Town has been offered a demonstration vehicle with low (3000km) mileage at a savings. If replaced, this would be one year ahead of schedule. The offer is good for 30 days. Council discussed the potential savings as well as the status and maintenance costs for the vehicle to be replaced. Council Hafting has requested the current mileage of the vehicle to be replaced and its maintenance costs as soon as possible.

MOTION #CoW2021-10-04-11

...to recommend to Council to proceed with the purchase of the new police vehicle as proposed. Regularly moved and seconded. **Motion carried.**

10. CORRESPONDENCE:

i. Minister's Mandate Letter

For information purposes. The letter from the Minister of Municipal Affairs and Housing, Office of Emergency Management, and Military Relations outlining priorities was shared and discussed. The Mayor will draft a response.

ii. Natal Day Parade

A letter regarding the Natal Day Parade was received by Council. It will be forwarded to the Natal Day Committee for review.

iii. Financial Conditions Indicators Results 2019-2020

Council discussed the Municipal Report. The report provides valuable feedback and prompted discussions on how to improve the financial well-being of the Town.

iv. Royan Twinning Letter

Council reviewed a letter from Patrick Marengo, Mayor of Royan.

v. Letter of Concern

The Mayor shared her notes on a call from a citizen voicing concern over the Proof of Vaccination program.

11. ROUND TABLE:

Deputy Mayor Power expressed general pleasure with the state of life at the moment, all things being considered.

Councillor Tompkins concurred with the Deputy Mayor, but also expressed sympathy for the challenges that will be faced by small businesses under the PoV program.

Councillor Sanford also concurred with the Deputy Mayor, but also expressed sympathy for the challenges that will be faced by small businesses under the PoV program.

Councillor Hafting expressed her great enjoyment of the Rural Renaissance Documentary. She is grateful for those who took part in the Town's development during this period and for the making of the film. She looks forward to the next 40 years of improvement.

Mayor Boyer shared that she continues to work on grant applications with CAO Millett-Campbell. The process is being organized and optimized so as to provide the greatest chances of success for the Town.

MOTION #CoW2021-10-04-12

It was moved regularly moved and seconded to move into in-camera to discuss potential litigation.
Motion carried.

12. IN CAMERA:

Under Section 22(2) of the Municipal Government Act:

Approval of Minutes:

- i. Committee of the Whole, In-Camera – September 2, 2021

Business Items:

- i. Potential Litigation

MOTION #CoW2021-10-04-14

It was moved regularly moved and seconded move out of in-camera. **Motion carried.**

13. ADJOURNMENT: Councillor Sanford moved adjournment at 7:45 p.m.

Mayor Amery Boyer

Recording Secretary Ken Knox