

**Council  
Unapproved Minutes  
October 18, 2021 at 5:00 p.m.**

<b>1. Call to Order</b>	Mayor Boyer called the meeting to order at 5:00 p.m.
<b>2. Present</b>	Mayor Amery Boyer (Chair), Deputy Mayor Pat Power, Councillor Holly Sanford, Councillor Paula Hafting, Councillor Michael Tompkins, Chief Administrative Officer (CAO) Sandi Millett-Campbell, Recording Secretary Ken Knox.
<b>3. Regrets</b>	None
<b>4. Additions to the Agenda</b>	<ul style="list-style-type: none"> <li>- Under section 13. iii. Personnel Matter</li> <li>- Correspondence 13 iii – Letter from Peter Davies re Town Crier selection</li> </ul>
<b>5. Approval of the Agenda</b>	<b>MOTION #C2021-10-18-01</b> It was regularly moved and seconded to approve the October 18, 2021 agenda as amended. <b>Motion carried.</b>
<b>Edits to the Minutes</b>	None
<b>6. Approval of the Minutes</b>	<ul style="list-style-type: none"> <li>i. Council Minutes – September 20, 2021  <b>MOTION #C2021-10-18-02</b>                September 20, 2021 minutes approved by Unanimous Consent.  <b>Motion carried.</b> </li> <li>ii. Special Council Minutes – September 29, 2021  <b>MOTION #C2021-10-18-03</b>                September 29, 2021 minutes approved by Unanimous Consent.  <b>Motion carried.</b> </li> </ul>

**7. PUBLIC INPUT:** None

**8. PRESENTATIONS:** None

**9. BUSINESS ARISING:**

- i. State of Emergency  
 CAO Millett-Campbell reported that the State of Emergency continues. There are 208 active cases, with 15 in hospital and 3 in the ICU. The Province is still in Phase V.
- ii. NSPI Task Team – Update  
 Council reviewed the draft response to NSPI's closing statement for the recent URB hearing and agreed to submit the letter to the URB by the deadline.
- iii. Fire Department Invoices  
 Council discussed two responses regarding the Fire Department invoices. The first was from the ARVFD and the second from the BRVFD. While the responses did not contain the information requested, members of Council agreed that a speedy resolution to the issue was in everyone's interests. Further discussion was reserved for the In-Camera portion of the meeting.

**10. NEW BUSINESS**

i. Lower St George St Sidewalk Tender Results

It was stated that the only bid received for the tendered work was 2 times the engineer's estimate. It was recommended that Council wait until we are past the busiest portion of the building season and then re-tender. It was felt that the high price may have been due to significant works occurring elsewhere.

ii. Need for post project reviews for major projects: strategic plan/summer water emergency/NSPI hearing

The Mayor discussed the need for post project review after major projects or emergencies. This process would allow lessons learned to be captured and would improve organizational efficiency, a target of our Strategic Plan. The reviews would cover events such as the development of the Strategic Plan, the water emergency, and the NSPI hearing. Members of Council were asked if they would like to take the lead on any of these reviews to help ease the workload of staff. They would just have to lead, not do all of the work, because all (staff and members of Council) would be invited to provide input.

**10. RECOMMENDATIONS FROM COMMITTEES, BOARDS, AND COMMISSIONS**

**Committee of the Whole**

**MOTION #C2021-10-18-04**

It was regularly moved and seconded that Council approve the addition of the new holiday (The National Truth & Reconciliation Day) into the Human Resource Policy. **Motion Carried.**

**MOTION #C2021-10-18-05**

It was regularly moved and seconded that Council approve moving Committee of the Whole meetings to the first Wednesday of the month and Council meetings to the third Wednesday of the month starting at 6pm, effective November 1, 2021. **Motion carried.**

**MOTION #C2021-10-18-06**

It was regularly moved and seconded that Council agree to rescind Policy #2004-3 titled Policy on Computer Purchase dated October 18, 2004. **Motion failed.**

**MOTION #C2021-10-18-07**

It was regularly moved and seconded that Council approve a draft budget amount of \$30,000.00 for the 2022 Beyond Oqwa'titek celebration provided that all due diligence is completed to support this budget and that all cash funding for the celebration come from external sources. **Motion carried.**

**MOTION #C2021-10-18-08**

It was regularly moved and seconded that Council give first reading to approve the C6 Regional Emergency Management By-law as circulated. **Motion carried.**

**MOTION #C2021-10-18-09**

It was regularly moved and seconded that Council give first reading to approve the C6 Regional Emergency Management Agreement. **Discussion Tabled.**

**MOTION #C2021-10-18-10**

It was regularly moved and seconded that that Council approve forwarding a letter of request for reimbursement of expenses for the water emergency to the new Minister Responsible for Emergency Management, the Honourable John Lohr. **Motion carried.**

**MOTION #C2021-10-18-11**

It was regularly moved and seconded that that Council amend the previously approved Capital Budget to include the purchase of a new police vehicle in the amount of \$70,866.55 (inclusive of HST), allowing for a \$500 contingency. This would bring the capital budget to a total of \$480,800.00. **Motion carried.**

**Planning & Heritage Advisory Committee**

**MOTION #C2021-10-18-11**

It was regularly moved and seconded that Council move first reading and initiate the process of [OBJ] entering into Development Agreement AR21-01-DA for 82 St. Anthony provided the application also [OBJ] includes a construction plan to deal with erosion and sedimentation, details regarding the location of the sign, and a landscape plan which includes a cross-section detail in drainage areas. **Motion carried.**

**MOTION #C2021-10-18-12**

It was regularly moved and seconded that Council move first reading of the proposed amendment to the Municipal Planning Strategy and Land Use By-Law for 144 Victoria Street (Public Works). **Motion carried.**

**MOTION #C2021-10-18-13**

[OBJ] It was regularly moved and seconded that that Council approve a public Hearing on November 17, 2021 at 5pm to amend the Municipal Planning Strategy and Land Use By-law for 144 Victoria Street to Residential Single Unit and to enter into a development agreement for PiD # 05002712, 82 St Anthony Street). **Motion carried.**

**MOTION #C2021-10-18-14**

It was regularly moved and seconded that Council give the applicant at 548 St George Street approval to erect a sign, as detailed in application AR21-026-HER, provided all conditions of the Land Use By-Law are met. **Motion carried.**

**Marketing and Economic Development**

**MOTION #C2021-10-18-15**

It was regularly moved and seconded that Council agree that the deposit of \$2500.00 given to the [OBJ] fireworks company for the Natal Day celebrations be used for a small fireworks display at the 2021 [OBJ] Parade of Lights event. **Motion carried.**

**Board of Police Commission**

**MOTION #C2021-10-18-16**

[OBJ] It was regularly moved and seconded that Council approve two additional video cameras to be installed at the Comfort Station, one covering the main entrance and the second covering the rear entrance. **Motion carried.**

**12. REPORTS FROM COMMITTEES, BOARDS, AND COMMISSIONS:**

- i. Mayor's Report – Mayor Boyer

The Mayor has been working on the community tidal energy pilot project with the CAO and Bill Crossman. She had a meeting with Byron Mersereau and Bill Crossman regarding the budget and the next step is to build in Town staff time, contingency, and discuss with our Director of Finance who has agreed to oversee the budget process for this grant application. The application is almost ready, and the budget has been developed. The Team needs to contact others to partner for the remaining 20% of financing over and above the FCM Green Funds grant application. The Mayor has also spent time researching the Emergency Measures Act and the Peacetime Emergency Plan in response to the Fire Department's invoices presented during the state of emergency. She has assisted with interviews for the new Administrative Assistant. She has also assisted in updating the climate change plan for the Environment Committee. She has encouraged the Accessibility Committee to look into grants to address their findings. She further emceed the farewell for the Town Crier on Oct 9. She identified one potential grant opportunity for the Twinning Committee, the Canada-China connection. Lastly, she plans to meet with the Chief and Council of Bear River First Nation tomorrow, October 19.

- ii. Chief Administrative Officer's Report  
Council reviewed the report and asked questions.
- iii. Planning Services Report  
Council reviewed the report.
- iv. Water Report  
Council reviewed the report.
- v. Marketing and Economic Development Committee  
Councillor Tompkins shared that Sharon Hall has resigned. Now 2 members are needed for MEDC. The Committee is planning a community brainstorming/engagement event for early 2022.
- vi. Board of Police Commissioners Report  
Deputy Mayor Power relayed that the Triton program continues to do well.
- vii. Library Report  
Deputy Mayor Power shared information on preparations for the used book sale and stated that the library will participate in the Volunteer Fest scheduled for November.
- viii. Valley Waste Resource Management  
There was no meeting.
- ix. Environment Advisory Committee  
Councillor Hafting mentioned the outcomes of the most recent meeting. Funding will be sought for sea-level change mitigation efforts. The latest draft of the climate change plan was reviewed as well. Results for the alternative energy survey were also discussed. 60% of respondents stated that they had participated in some way in the programs, and 90% wanted to do more in the way of upgrades. A new resident offered the Committee support by way of professional animations and data visualizations. Finally, the cigarette butt holders are on the way.
- x. Academy Condo Board

The CAO reported that the condo board had met to review repairs and maintenance. The secretary has also stepped down.

- xi. Friends of Annapolis Pool Society  
Councillor Hafting stated that winterization of the pool is under way, but the group was looking at ways of extending the season. A contractor is being sought for the accessible washroom. Finally, the group would like to acknowledge all of the support it has received.
- xii. Twinning Committee  
The Twinning Committee discussed funding for next year's visit from Royan and a potential grant opportunity..
- xiii. Accessibility Committee  
Work continues on the draft accessibility plan. The Committee will also begin seeking funding sources.

**13. CORRESPONDENCE:**

- i. Peter Davies Thank You  
The "Thank You" letter was shared with Council
- ii. Response from Minister Lohr  
For information purposes
- iii. Peter Davies Letter  
Mayor Boyer shared the letter from Peter Davies that there are additional potential candidates for Town Crier.

**MOTION #C2021-10-18-17**

It was regularly moved and seconded to move in-camera at 18:04. to discuss a personnel matter and contract negotiations. **Motion carried.**

**14. IN CAMERA:**

Under Section Under Section 22(2) of the *Municipal Government Act*:

**Approval of Minutes:**

- i. Council In-Camera Minutes – September 20, 2021

**Business Items:**

- i. Personnel matter
- ii. Contract Negotiations
- iii. Contract Negotiations

**MOTION #C2021-10-18-18**

It was regularly moved and seconded to move out of in-camera at 19:32 **Motion carried.**

**MOTION #C2021-10-18-20**

It was moved regularly moved and seconded that Council recognize the efforts of the Annapolis Royal Volunteer Fire Department and the Bear River Fire Department with honoraria in the amounts of \$12,925.00 and \$5750.00 respectively for emergency services during the recent 5-day water emergency. **Motion carried with 1 Nay vote.**

Note: It should be noted that a nay vote is not necessarily a vote against a motion. A nay vote includes any abstentions, any votes against a motion, or votes against a motion because it does not go far enough, in the opinion of the voter.

**15. ADJOURNMENT:** It was regularly moved to adjourn at 19:40.

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**Mayor Amery Boyer**

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**Recording Secretary Ken Knox**