

**Board of Police Commissioners  
Approved Minutes  
January 12, 2022, at 10:00 a.m.**

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| <b>1. Call to Order</b>           | Chair Droy called the meeting to order at 10:03 am   |
| <b>2. Present</b>                 | Don Droy (Chair), Deputy Mayor Power (Vice-Chair), Mayor Boyer, CAO Millett-Campbell, Mike Bernard, Police Chief Mark Kane, and Recording Secretary Krista Grear. All joined virtually by Zoom |
| <b>3. Regrets</b>                 |  |
| <b>4. Additions to the Agenda</b> | New business i. election of Chair and Vice Chair<br>New business ii. secretary duties  |
| <b>5. Approval of the Agenda</b>  | <b>MOTION #BoPC202-01-12-01</b><br>It was regularly moved and seconded to approve the agenda with additions. <b>Motion carried.</b>  |
| <b>Edits to the Minutes</b>       |  |
| <b>6. Approval of the Minutes</b> | <b>MOTION #BoPC2022-01-12-02</b><br>It was regularly moved and seconded to approve the minutes of November 10, 2021. <b>Motion carried.</b>  |

**7. PRESENTATIONS:** None

**8. PUBLIC INPUT**

**9. NEW BUSINESS:**

- i. Election of Chair and Vice Chair for 2022
  - Chair called three times for nomination. One nomination received for Mr. Droy. Mr. Droy accepts the nomination
  - Vice Chair called three times for nomination. Two nominations received. Councillor Powers accepts nomination and Mr. Bernard accepts the nomination. After a brief discussion, Councillor Powers withdraws her nomination.

Mr. Droy is appointed Chair and Mr. Bernard is appointed Vice Chair of the Board of Police Commissioners without objection
- ii. Secretarial duties
 

Discussion held. Chief Kane notes that oftentimes in other police stations, the secretarial duties are performed by volunteers and suggests that current volunteer D. Young could potentially take these on, thereby freeing up some administrative time to address other Town matters. It was noted that this is a committee of Council and that it may often discuss sensitive and in camera matters. It was also noted that D. Young has undergone vetting and could also sign a confidentiality agreement. Mayor Boyer is supportive of creating efficiencies where possible.

**Action:** to have D. Young meet with Executive Assistant to discuss this possibility and to work together to set up next meeting

**Responsibility:** Chief Kane

**Date:** prior to next meeting

**10. BUSINESS ARISING:**

- i. Emergency storm response

- Discussion held. Learnings from the most recent storm (January 8-10, 2022). During the last storm, the Police Department lost power, affecting radio and computer capabilities, as well as the magnetic door locks.
- It was highlighted that from an emergency response point of view, Police need to get online/power back as soon as possible to function as needed during an emergency/power outage.
- It was noted that there is no generator at the Police Department or Town Hall for power back up. It was further noted that current regional emergency management operations are not working, and that Mayor Boyer and CAO Millett-Campbell will be meeting with REMO this evening and will bring this matter forward.
- It was also noted that Town Hall uses voice over internet protocol (voip) phones, meaning that when power (and internet) is out, there are also no phones. It was suggested that we begin discussing and developing an emergency plan.

**Action:** Staff to investigate and develop emergency plan

**Responsibility:** CAO Millett-Campbell

**Date:** to be determined

ii. Budget

iii. Brief discussion held regarding preparing for upcoming budget development and if ready, will present budget in February. The vehicle maintenance amount listed in the financial report covers needed radio and mounting bracket repairs to the secondary vehicle. Update from Council

- Council remains focused on the ability to pay its bills and is happy to share that we have another year of funds from NSP.
- Work continues on the community tidal pilot project which has the potential to bring in significant revenue. Funding requests and technical reviews have been submitted and the Town has received a request for a presentation by another municipal unit which may be interested in partnering with the Town on the project.
- In a meeting with Chris d'Entremont, it was discussed how often ARPD has received calls for assistance from RCMP and council. Council is also looking for a response to the ACOA grant application of \$50,000 for the Police Department move.

iv. Relocation of Police Department

The Town received a second quote just this morning. We now have two tender bids at different ends of the spectrum where one is more like a rough estimate and the other much more detailed. There will be a meeting with CAO Millett-Campbell to discuss both quotes and then the information will be presented to Council for decision

v. Triton (online criminal record check): noted that it is continuing to work

## 11. DEPARTMENT REPORTS:

i. Chief's Reports

Noted that December was a very busy month as outlined in the report. Chief Kane shared a couple of examples of incidents where ARPD were involved with serious, violent crimes, noting these were from outside our jurisdiction but did require ARPD attention and action. He further highlighted that ARPD is doing more proactive work rather than reactive, keeping calls/incidents down. It is also participating in discussions happening in the Province about how policing services can work together. ARPD is also working on a plan to address the Omicron wave, specifically how to cover basic services to the public if a number of officers are off due to Omicron. Cram the cruiser was a huge success, the contributions filled the new vehicle as well

as an RCMP cruiser

- ii. Departmental Financials  
For information purposes, one related question addressed under 10 ii. Budget

**12. CORRESPONDENCE:** None

**MOTION #BoPC2022-01-12-03**

It was regularly moved and seconded to move in camera at 10:52 am **Motion carried.**

**MOTION #BoPC2022-01-12-05**

It was regularly moved and seconded by to move out of camera at 10:53 am **Motion carried.**

**14. NEXT MEETING:** February 09, 2022 @ 10:00 am

**15. ADJOURNMENT**

**MOTION #BoPC2022-01-12-05**

It was regularly moved that the meeting be adjourned at 10:54 am

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Chair Droy

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Recording Secretary Krista Gear