

**Environment Advisory Committee  
 Approved Minutes  
 February 23, 2022, at 2:00 p.m.**

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| <b>1. Call to Order</b>           | Chair Bottomley called the meeting to order at 2:02  |
| <b>2. Present</b>                 | John Bottomley (Chair), Councillor Paula Hafting (Vice-Chair) who joined at 2:26pm, Mayor Amery Boyer, Susan Jost, Levi Cliche, Chief Administrative Officer (CAO) Sandi Millett-Campbell, Climate Change Intern Kayla Winsor, and Recording Secretary Krista Gear |
| <b>3. Regrets</b>                 | Starr Cardwell   |
| <b>4. Additions to the Agenda</b> | Business Arising v. ACERC letter of support  |
| <b>5. Approval of the Agenda</b>  | <b>MOTION #EAC2022-02-23-01</b><br>approved as presented with addition by unanimous consent  |
| <b>Edits to the Minutes</b>       |  |
| <b>6. Approval of the Minutes</b> | <b>MOTION #EAC2022-02-23-02</b><br>It was regularly moved and seconded to accept the minutes of January 26, 2022. <b>Motion carried</b>  |

**7. PRESENTATIONS:** none

**8. PUBLIC INPUT:** none

**9. NEW BUSINESS:**

- I. Welcome to Kayla Winsor, Climate Change Intern – Sandi introduced

CAO Millett-Campbell introduced Kayla Winsor, the new Climate Change Intern noting that the Town received grant monies for this position from two funding sources. Kayla started on February 21 and the position runs until the end of September 2022. Kayla will be working on updates to the Climate Change Plan, possible collaborations with CARP and other related tasks. Kayla shared that she graduated in 2020 and was previously the Climate Change Intern for the Town of New Glasgow

**10. BUSINESS ARISING**

- i. Sea Level Rise – discussion held

Chair Bottomley prepared and circulated a Flood Risk Assessment to committee members noting that it contains useful information for engineering assessments, engineers, and for future mitigation plans.

The Assessment was shared for informational purposes, but Chair Bottomley did request feedback and comments from Committee members.

It was noted that REMO, Regional Emergency Management Organization, was activated recently due to actual and potential/continued flooding.

Chair Bottomley noted that he hopes to have a final draft for next meeting and then the Committee can determine how to use and share the document.

ii. Draft Climate Change Plan Update (Mayor Boyer)

Mayor Boyer noted that Kayla Winsor will be taking this on as part of her role as Climate Change Intern and will take a fresh look at it, reframe it, reorganize it, categorize sections, and prepare other changes and recommendations as necessary.

iii. Public Education Session on Energy Upgrades (Levi Cliche)

Levi noted that he has been in discussion with a student from NSCC and the concept of developing sessions such as these is appealing to the student. Once confirmed, the student would start in April for a 5-week term.

iv. Renewable Energy Device Installation By-law Appendix A: needs the list of approved devices

Chair Bottomley requests that Committee members review the by-law and send their suggestions to Kayla for compilation, after which the Committee will discuss at the next meeting.

**Action:** review by-law and submit suggestions to Kayla

**Responsibility:** Committee Members

**Date:** before March 23

v. ACERC letter of support

**Motion #EAC2022-02-23-03**

The Environment Committee recommends to Council that a letter in support of the ACERC efforts and plans be sent to ACERC. **Motion carried.**

## 11. Correspondence

i. Clean Foundation grant for summer intern

CAO Millett-Campbell noted that this is a different internship than the one that Kayla has accepted. It is a 15-week summer internship funded by the Clean Foundation with interns typically starting around mid-May. In addition, youth apply directly through the Clean Foundation application portal. The intern would be assisting Kayla with Town climate change work.

ii. Forest Protectors discovery of rare lichen

The Town received an email with a press release regarding the rare lichen discovery and shared this with the Committee for information purposes. A brief discussion held noting some discontent with the Province's response to the discovery.

**Action:** Prepare and send a letter in response to the news release to DNRR with a copy to the Forest Protectors and the County of Annapolis

**Responsibility:** Mayor Boyer, Levi Cliche offered to review the letter

**Date:** March

A brief discussion was held regarding the recent enactment of REMO, Mayor Boyer noted that this is the first time REMO was activated due to a climate change issue. . CAO Millett-Campbell was the senior staff assigned as Incident Commander and shared some of the recent and ongoing processes related to the flooding.

**12. Next Meeting Date:** March 23, 2022, 2:00 p.m. Meeting will be held in person

**13. Adjournment:** adjourned at 2:45

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Chair Bottomley

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Recording Secretary Krista Grear