

Regional Emergency Management Bylaw
March 2022

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The Town Council of the Town of Annapolis Royal pursuant to section 10(1)(a) *Emergency Management Act*, S.N.S.1990, c.8, enacts as follows:

SHORT TITLE

1. This bylaw shall be known as the “*C6 Regional Emergency Management Bylaw.*”

DEFINITIONS

2. In this Bylaw words and phrases have the same meaning as in the *Emergency Management Act* or as provided below:

- (a) “Act” means the *Emergency Management Act*, S.N.S 1990, c.8;
- (b) “Agent” means a person(s), company or any other organization employed to act on behalf of the Town of Annapolis Royal;
- (c) “Agreement” means an inter-municipal agreement entered into pursuant to section 10(1)(c) of the *Act*, and section 60 of the *Municipal Government Act* between the Town of Annapolis Royal, the Town of Middleton and the Municipality of the County of Annapolis;
- (d) “CAO” means Chief Administrative Officer of the Town of Annapolis Royal in accordance with the *MGA*;
- (e) “Council” means the Town Council of the Town of Annapolis Royal;
- (f) “Councillor” means a member of the Town Council of the Town of Annapolis Royal;
- (g) “Emergency” has the same meaning as in the *Emergency Management Act*;
- (h) “Regional Emergency Management Advisory Committee” means the Advisory Committee established pursuant to s. 10(1)(d) of the *Act*;
- (i) “Regional Emergency Management Coordinator” means the employee or contractor of the Host Unit responsible to coordinate plans and responses related to an emergency;
- (j) “Regional Emergency Management Organization” means the organization required pursuant to s. 10(1)(b) of the *Act*;
- (k) “Regional Emergency Management Plans” has the same meaning as in the *Emergency Management Act*;
- (l) “Regional Emergency Management Planning Committee” means a committee comprising public sector staff and not-for-profit personnel with a mandate to provide advice to the Regional Emergency Management Coordinator and the Regional Emergency Management Advisory Committee;
- (m) “MGA” means the *Municipal Government Act*, S.N.S., 1998 c.18, as amended;
- (n) “Town” means the Town of Annapolis Royal;
- (o) “State of Local Emergency” means a state of local emergency declared by the Town of Annapolis Royal pursuant to the *Act* and enabling regulations, and this Bylaw.
- (p) “Mayor” means the Mayor of the Town of Annapolis Royal.

DECLARING A STATE OF LOCAL EMERGENCY

3. In accordance with the *Act*, Council may declare a State of Local Emergency when satisfied that an emergency exists or may exist in all or any area of the Municipality.
4. In accordance with the *Act*, if Council is unable to act promptly the Mayor may declare a State of Local Emergency.

LOCAL AND REGIONAL EMERGENCY MANAGEMENT

5. In accordance with Section 10 of the *Act* and with this Bylaw, the Town of Annapolis Royal may enter into an Agreement with the Town of Middleton and the Municipality of the County of Annapolis to form a Regional Emergency Management Organization (REMO). With an Agreement in effect, a Regional Emergency Advisory Committee shall act in the stead of the Town's Emergency Advisory Committee. Similarly, a Regional Emergency Management Planning Committee and a Regional Emergency Management Coordinator will act in place of a Town Committee and Coordinator.
6. An Emergency may be declared a State of Local Emergency by the Council or by the Mayor in accordance with the *Act* regardless of whether the State of Local Emergency is exclusive to the Town.
7. The Chief Administrative Officer shall appoint a staff member to serve as a liaison to the Regional Emergency Management Planning Committee.
8. Once the State of Local Emergency is declared, the Mayor may authorize the Advisory Committee to act in their stead during the declared State of Local Emergency per subsection 15(1)(b) of the *Emergency Management Act* and section 60 of the *Municipal Government Act*.
9. Cost-recoveries shall be in accordance with an approved inter-municipal agreement.

REGIONAL EMERGENCY MANAGEMENT ORGANIZATION AGREEMENT

10. The Council hereby authorizes the establishment of a REMO pursuant to an agreement per section 10 of the *Act*.
11. Without limitation, an inter-municipal agreement shall contain provisions respecting:
 - (a) the composition and role of a Regional Emergency Advisory Committee;
 - (b) the terms of engagement and responsibilities of a Regional Emergency Management Coordinator; and
 - (c) the composition and role of a Regional Emergency Management Planning Committee.

DUTIES DURING AN EMERGENCY

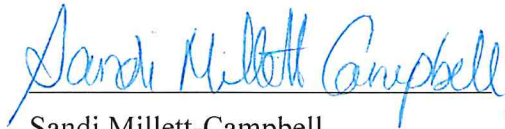
12. Following the activation of any emergency plan or a declaration of a State of Local Emergency:
 - (a) Every Councillor shall advise the Mayor as to their location and how they may be contacted;
 - (b) Every employee and agent of the Town who has a role in such emergencies as assigned in the Regional Emergency Management Plans, shall:
 - i. advise the Emergency Management Coordinator or the Regional Emergency Management Coordinator, as the case may be, of their location and how they may be contacted; and
 - ii. fulfill such duties as may be prescribed by the Emergency Management Coordinator or the Regional Emergency Management Coordinator, as the case may be.

REPEAL AND REPLACE

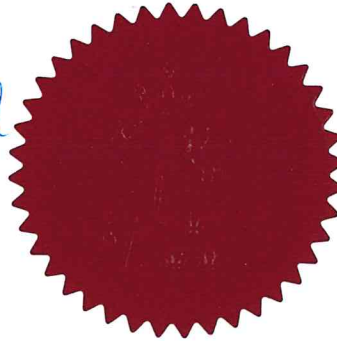
13. Previous and all other versions of this Bylaw are repealed and replaced by this new version.

Certification

I hereby certify that this bylaw was adopted at a regular meeting of the Town Council of the Town of Annapolis Royal on March 16, 2022 and received Ministerial Approval on _____, 2022.



Sandi Millett-Campbell
Chief Administrative Officer



Bylaw Adoption	
First Reading:	2022-02-16
Advertisement - Notice of Consideration:	2022-02-24
Second Reading:	2022-03-16
Advertisement - Council Approval:	2022-03-24
Ministerial Approval:	PENDING
Final Publication & Effective Date:	PENDING

Certificate of Approval

**“C6 Regional Emergency Management By-law”
Town of Annapolis Royal**

This is to certify that, pursuant to clause 10(1)(a) of the *Emergency Management Act*, the *C6 Regional Emergency Management By-law*, adopted by the Council of the Town of Annapolis Royal at a meeting duly held on the 16th of March 2022, is hereby approved, and the said by-law has the force of law upon publication pursuant to subsection 169(1) of the *Municipal Government Act*.

DATED this 24th day of August, 2022.



John Lohr
Minister of Municipal Affairs and Housing

August 25, 2022

Dawn Campbell
Director of Legislative Services/Deputy CAO
Municipality of the County of Annapolis
PO Box 100, 752 St. George Street
Annapolis Royal, NS B0S 1A0

Re: Regional Emergency Management By-Laws

Dear Dawn:

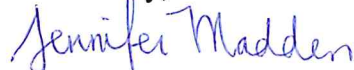
The following emergency management by-laws were recently approved by the Minister of Municipal Affairs and Housing.

Municipality	By-law	Date adopted by Council
Municipality of the County of Annapolis	C6 Regional Emergency Management Bylaw	March 25, 2022
Town of Annapolis Royal	C6 Regional Emergency Management Bylaw	March 16, 2022
Town of Middleton	Regional Emergency Management Bylaw	April 19, 2022

A Certificate of Approval for each municipality is included for your records. Any future amendments to these by-laws will also require approval of the Minister.

Per previous correspondence, and the Municipal Government Act, s. 169(2), the Municipality of the County of Annapolis and Town of Annapolis Royal by-laws will need to be re-published now that they have been approved by the Minister of Municipal Affairs and Housing. Once re-published, please send the date of final publication via email to: jenn.madden@novascotia.ca

Yours truly,



Jennifer Madden
Planning Officer
NS Emergency Management Office (NSEMO)

Cc: Nick Barr, Director of Governance & Advisory Services
Municipal Affairs and Housing

