

Planning & Heritage Advisory Committee
Approved Minutes
April 4, 2022 at 9:00 a.m.

1. Call to Order	Chair Bohaker called the meeting to order at 9:02 a.m.
2. Present	Brian Bohaker (Chair), Councillor Holly Sanford, Wilfred Allan, and Mike Bernard Admin: Chief Administrative Officer (CAO) Sandi Millett-Campbell, Community Development Coordinator (CDC) Ken Knox
3. Regrets	Heather Sprague, Councillor Paula Hafting
4. Additions to the Agenda	8 New Business a. discussion on meeting time 14 Ad Hoc Discussion on Heritage Property Listings
5. Approval of the Agenda	MOTION #PHAC2022-04-04-01 Regularly moved and seconded as amended. Motion carried.
6. Edits to the Minutes	Correction-remove attendance of Councillor Hafting and add "received for informational purposes" to item 11b
7. Approval of the Minutes	MOTION #PHAC2022-04-04-02 As Amended. Regularly moved and seconded. Motion carried.

PLANNING ADVISORY COMMITTEE

8. NEW BUSINESS:

- a. Discussion on meeting time
The members discussed changing the standing meeting time to make it easier for all members to attend. After discussion it was determined that this was the best time and no changes were made. As this time does present a problem for one member appointed from Council, a change in Committee membership will be sought

Action: Reach out to Council members on availability

Responsibility: CAO Millett Campbell

Date: 18APR22

9. REPORTS

- a. Planning Report – MAR2022
The committee reviewed the reports. It was noted that the fiscal year concluded with increase buling over last fiscal year.

10. BUSINESS ARISING-NONE

HERITAGE ADVISORY COMMITTEE

11. NEW BUSINESS:

- a. 22-08-HER-219 St. George Street
MOTION #PHAC2022-04-04-03 -It was regularly moved and seconded that PHAC recommends to Council that the applicant at 219 St George Street be given heritage approval to relocate the projecting wall sign

and add a facial sign as detailed in the application 22-08-HER, providing the requirements of the Land Use By-Law are met.”. **Motion Carried**

12. BUSINESS ARISING

- a. Ratification of electronic vote for 22-06-HER-285 St George Street

MOTION #PHAC2022-04-04-03 – It was regularly moved and seconded that PHAC ratify the electronic vote for the application of 22-06-HER-285 St George Street. **Motion Carried**

13. CORRESPONDENCE: None

14. Ad Hoc Discussion on Heritage Property Listings

Committee members Allan and Bernard have volunteered to review heritage files and restart the process of listing Character Defining Elements of registered properties. They are also open to recommending possible changes to the format of listings on the sight with the goal of presenting the information hierarchically. As any changes would be reviewed first by the Committee and then recommended to Council for approval- it was felt that this course of action could only be seen as positive.

15. NEXT MEETING: May 2, 2022 9am

15. ADJOURNMENT: MOTION #PHAC2022-04-04-04 Councillor Sanford moved adjournment at 9:28 a.m.

Chair Brian Bohaker

Recording Secretary Ken Knox