

**TOWN OF ANNAPOLIS ROYAL
BOARD OF POLICE COMMISSIONERS MEETING
APPROVED MINUTES June 8, 2022
at 10:00 a.m.**

1. Call to Order	Chair Droy called the meeting to order at 10:00 am
2. Present	Don Droy (Chair), Mayor Boyer, Deputy Mayor Power, CAO Millett-Campbell, Police Chief Mark Kane, and Recording Secretary Krista Gear.
3. Regrets	Mike Bernard (Vice-Chair)
4. Additions to the Agenda	Business Arising 9.iv. Police complement
5. Approval of the Agenda	MOTION #BoPC202-06-08-01 It was regularly moved and seconded to approve the agenda with addition. Motion carried.
Edits to the Minutes	None
6. Approval of the Minutes	MOTION #BoPC2022-06-08-02 It was regularly moved and seconded to approve the minutes of March 9, 2021. Motion carried.

7. PRESENTATIONS: None

8. PUBLIC INPUT: None

9. NEW BUSINESS:

- i. Meeting frequency
Discussion held regarding the option of meeting quarterly, as required by the Police Act, noting that this would likely require a change to the by-law and may make meetings a little longer. One member noted that they didn't feel that meeting quarterly would be frequent enough, but it would be acceptable to have reports provided quarterly. Chief Kane shared that there have been changes to the system for producing reports resulting in the task being a little more labourious. It was also noted that there are no committee meetings held in the month of August. As a result of discussions, Chief Kane will now provide quarterly reports, which can also be used for the Town Crier. Quarterly reports are likely to provide a better reflection of work being done and associated costs. Maintain monthly meetings and review again in the Fall to see if the Committee wants to change meeting frequency.

10. BUSINESS ARISING:

- i. Update from Council
 - a. Trying to recover from the wharf issue – discussed at TFAC at three separate occasions – then went to Council – took public by surprise since it didn't have to go through CoW first. Found a 2019 policy about communications – lessons learned – doing damage control, public meeting tonight, parking spots on wharf. Anticipating a decent meeting this evening – took up massive amounts of time and effort over the last month. Also learned that the wharf was due for inspection – included in the Town's asset management plan.
- ii. Relocation of Police Department – Update – no public outcry – plan an open house? Yes, after

the honour with Chief Potter first – maybe over natal days – would like stickers/tattoos for kids – maybe in a few weeks

- iii. Police complement – five positions full time/part time – suggest expressing in terms of FTEs, could also use FTE volunteer/auxiliary hours

11. DEPARTMENT REPORTS:

i. Chief's Reports

- Attended the National Police Advisory Committee in Ottawa noting that the federal government is looking to claw back policing money from provinces and that there are lots of changes coming forward, e.g. new integrations and systems, these are changes at the RCMP level.
- Will be attending the Restorative Justice meeting in the Fall as the Police rep for NS. Chief Kane also noted that Restorative Justice is working to include culturally safe and appropriate indigenous traditions.
- Attended Annapolis REMO meeting, and will be attending the upcoming Emergency Coordination Centre training along with CAO Millett-Campbell
- Valley police liaison, to a police partnership with the health board, reviewing incidents at hospitals and proposing changes to better meet the mental health needs of patients. For example, using the room that is for mental health/potentially violent individuals as intended rather than as triage overflow. There are 92 suggested changes being considered e.g. peace officers in hospital rather than/or in addition to security guards
- As a result of the Mass Casualty Review, all police are performing environmental scans and audits with the goal of developing a standardized process across all agencies
- Cst. Videto attended a free course in Middleton on gun investigations.
- Special events: assisted Kentville with Apple Blossom festival and they will assist with event(s) here. Cst Scheffer assists with school breakfast program
- Have asked for volunteers to assist with an event for underprivileged kids to get bikes, on Saturday June 25, rain date June 30
- New location is now open for business. Only piece outstanding is the toilet for the holding cell, which is en route from California. Much more conducive work environment, safer environment, public have received it well – Chief Kane expressed his thanks to all involved and to the department
- No new date for the Minister's visit
- Auxiliary logged 82 hours this month. There are five auxiliary members, one of whom comes down from Halifax and was an MP for 24 years. Another volunteer is a medic, and one is a supervisor in the dispatch and comes from Coldbrook area. Chief Kane noted that the auxiliary members bring a variety of expertise and complementary experience.
- It was noted that there has been some interest in ride-alongs, and a school request for job shadowing day
- Financials – Chief Kane noted that police salaries were about \$700 over budget due to the final pay for departing staff. Looking into joint training with the military (CFB Greenwood) to help defray training costs.
- Equipment maintenance \$500 – was for servicing and calibration of machines. Renovations are listed in Town general operating budget. \$100,000 of the Police budget comes from the province.
- Parking on the wharf for the last two weekends, with the new spaces marked out,

officers have been there to monitor and to encourage folks to move along if needed, only if they persist will they be ticketed.

ii. Departmental Financials

- Questions were answered during the Chief's report and are noted in that section of the minutes.

12. CORRESPONDENCE:

i. Nova Scotia Police Chief's Association

- a. Chair Droy attended the spring conference in April in Truro where he brought up that he is still awaiting official appointment as the Department of Justice Representative on the Commission and discovered that appointments are two to four years behind around the province. He was informed that until appointments are caught up that he be treated as appointed. As such the Committee can go ahead post for another civilian member.

MOTION #BoPC2022-06-08-03

It was regularly moved and seconded to move in camera to discuss one personnel matter at 10:50 am.

Motion carried.

MOTION #BoPC2022-06-08-04

It was regularly moved and seconded to move out of camera at 11:01 am. **Motion carried.**

14. NEXT MEETING: July 13, 2022 @ 10:00 am.

15. ADJOURNMENT

MOTION #BoPC2022-06-08-05

It was regularly moved to adjourn the meeting at 11:02 am.

Don Droy, Chair

Krista Gear, Recording Secretary