

**Town of Annapolis Royal  
Council Meeting  
APPROVED MINUTES  
June 15, 2022, at 6:00 p.m.**

<b>1. CALL TO ORDER</b>	Deputy Mayor Power called the meeting to order at 6:02 pm.
<b>2. PRESENT</b>	Deputy Mayor Pat Power, Councillor Holly Sanford, Councillor Paula Hafting, Councillor Michael Tompkins, Chief Administrative Officer (CAO) Sandi Millet-Campbell, Recording Secretary Krista Grear
<b>3. REGRETS</b>	Mayor Amery Boyer
<b>4. ADDITIONS TO AGENDA</b>	In camera, business item i. personnel
<b>5. APPROVAL OF AGENDA</b>	<b>MOTION #C2022-06-15-01</b> It was regularly moved and seconded to approve the agenda with addition. <b>Motion carried.</b>
<b>EDITS TO THE MINUTES</b>	None
<b>6. APPROVAL OF MINUTES</b>	<b>MOTION #C2022-06-15-02</b> The minutes of May 18, 2022, were approved by unanimous consent

**7. PRESENTATIONS:**

- i. Public Meeting re: Fire and Intruder Alarm By-law and Renewable Energy By-law

No members of the public present regarding Fire and Intruder Alarm By-law and no email submissions received.

No members of the public present regarding Renewable Energy By-law and no email submissions received.

Public meeting closed at 6:04 pm

**8. PUBLIC INPUT**

- ii. Orderly Conduct Notice to residents

Councillor Sandford declared a conflict of interest and exited the meeting at 6:04 pm.

**MOTION #C2022-06-15-03**

It was regularly moved and seconded that Council grant an exemption from the Orderly and Peaceful Conduct By-law from 10:00 pm on July 24 until 1:00 am on July 25 to the requesters. **Motion carried.**

It was noted that Staff did send out notice to residents inviting them to provide input at this meeting, as required in the by-law which requires notification to those within 200 metres of the requested location. It was further noted that it was quicker and more cost effective to distribute notices to all mailboxes (PO Boxes).

Councillor Sanford returned to the meeting at 6:06 pm.

**9. BUSINESS ARISING:**

- i. 2<sup>nd</sup> Reading Fire and Intruder Alarm By-law

**MOTION #C2022-06-15-04**

It was regularly moved and seconded that Council approve the second and final reading of the Fire and Intruder Alarm By-law dated May 24 2022. **Motion carried.**

- ii. 2<sup>nd</sup> Reading Renewable Energy By-law

**MOTION #C2022-06-15-05**

It was regularly moved and seconded that Council approve the second and final reading of the Renewable Energy By-law dated May 24 2022. **Motion carried.**

It was noted that by-law includes all sources of green energy.

- iii. Wharf Public Meeting Update

It was noted that there was a great turn out on June 8. ABLE Engineering was in attendance and shared that there are holes on all sides of the wharf.

A request for expressions of interest (REI) for welding/repairs has been posted on the Town's website and Facebook page for the purpose of gathering quotes to better understand repair costs.

Awaiting written report from ABLE Engineering. The Engineer did recommend getting holes patched before allowing additional parking on the wharf. There was a question as to whether this process could be expedited. CAO Millett-Campbell explained that the process (as required by the Municipal Government Act) requires three quotes, and since it is tidal work and work that will not likely happen during regular business hours, there is no way to expedite the process. This is just the first step, and it is likely that the Town will have to reinforce the entire wharf in the next few years.

Councillor Hafting noted that she appreciated having the debrief with the engineer prior to the public meeting and believes that there has been some public confusion regarding interpretation of the ability to park on the wharf vs parking not a contributing factor to its degradation. There is likely upwards of over \$1 million for complete repairs as the engineer had noted substantial deterioration over the last 4 years. She further shared the need for conversations with public regarding future use of the wharf to take place throughout the process.

- iv. Second Water Source Engineering Study

Discussion held regarding the need for a study to look for a second potable water source for the Town as a result of the water crisis of 2021. The study will help with future grant applications.

**MOTION #C2022-06-15-06**

It was regularly moved and seconded that Council preapprove the amount of \$35,000 from the Water Capital budget to fund an engineering study for a second potable water source for the Town. **Motion carried.** One nay vote from Councillor Hafting

Councillor Hafting noted that there was a 1995 study that reviewed ground water at several locations and is not in favour of spending money to repeat this study. CAO Millett-Campbell stated that the new study will not repeat the study of 1995 but will include a review of it. The SoPW doesn't believe that last year's water emergency was an anomaly and that there is potential for this to happen again. Councillor Sanford mentioned that at the Committee of the Whole meeting, it was discussed that buying a holding tank for water could be a temporary solution and that she would rather pay for a study that could result in a permanent solution.

- v. Amendment of MOTION #CoW2022-06-01-08 (DM)

**MOTION #C2022-06-15-07**

It was regularly moved and seconded that Council amend Motion #CoW2022-06-01-08 in the amount of \$2,716,697 for the Town Operating budget for 2022-2023. **Motion carried.**

It was noted that at the last Committee of the Whole meeting, that the motion regarding the paving of portions of upper St. George St., specified a total amount that had been miscalculated. This has since been corrected.

**10. NEW BUSINESS:**

**11. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:**

**Committee of the Whole**

**MOTION #C2022-06-15-08**

It was regularly moved and seconded that Council approve the Water Operating budget 2022-2023 of \$373,500.73 as presented. **Motion carried.**

**MOTION #C2022-06-15-09**

It was regularly moved and seconded that Council approve the tax rebate/reduction for the following not-for-profit properties for the 2022 year: roll 00479993 in the amount of \$2,311.50; roll 02355256 in the amount of \$2,914.50; roll 00092428 in the amount of \$768.00; roll 02045486 in the amount of \$178.50; roll 02045494 in the amount of \$1,716.00; roll 03611957 in the amount of \$1,231.50; roll 1033204 in the amount of \$858.00, and roll 06445721 in the amount of \$1,939.50. **Motion carried.**

**MOTION #C2022-06-15-10**

It was regularly moved and seconded that Council approve the provincially mandated Seasonal Business Reduction for 2022 for the following properties: roll #92274 an amount of \$3,432.00; roll #1408402 an amount of \$842.40; roll #2466988 an amount of \$3,468.00; Roll #3144577 an amount of \$1,755.20; and roll #4542975 an amount of \$3,412.80. **Motion carried.**

**MOTION #C2022-06-15-11**

It was regularly moved and seconded that Council accept and sign the Valley Waste Municipal Partner Guarantee Resolution in the amount of \$22,735. **Motion carried.**

It was noted that this is a cost share of an approximately \$22 million budget, with the Town's share being about 1%.

**MOTION #C2022-06-15-12**

It was regularly moved and seconded that Council allow staff to fly the French flag from June 23rd to June 30th to honour the Association Maritime Acadie Charente. **Motion carried.**

**MOTION #C2022-06-15-13**

It was regularly moved and seconded that Council adopt the land acknowledgment from the NS Office of Aboriginal Affairs as the official land acknowledgement to be used by the Mayor, Council and Town representatives at Council meetings, Committee of the Whole meetings and optionally at other meetings and special events. **Motion carried.**

**MOTION #C2022-06-15-14**

It was regularly moved and seconded that Council maintain the total number of polling districts at one and the number of Councillors at five (Mayor and four Councillors) for the Nova Scotia Utility and Review Board mandatory Boundary Review. **Motion carried.**

It was noted that most of the public input supported maintaining the status quo and that there was only one submission from the public suggesting a reduction in the size of Council.

**MOTION #C2022-06-15-15**

It was regularly moved and seconded that Council allow staff to close St George Street from Victoria Street to Drury Lane on July 29, 2022, from 5 pm to midnight and that the Natal Day Committee communicate the closure to the public and businesses in the area of closure. **Motion carried.**

It was noted that Council is happy to see the return of this event and are looking forward to it.

**Planning & Heritage Advisory Committee**

**MOTION #C2022-06-15-16**

It was regularly moved and seconded that Council give the applicant at 240 St George Street heritage approval to add signage, as detailed in application 22-21-HER, providing the requirements of the Land Use By-law are met. **Motion carried.**

**MOTION #C2022-06-15-17**

It was regularly moved and seconded that Council give the applicant at 240 St George Street heritage approval to change roofing materials as detailed in application 22-22-HER, providing the requirements of the Land Use By-law are met. **Motion carried.**

**MOTION #C2022-06-15-18**

It was regularly moved and seconded that Council give the applicant at 220 St George Street heritage approval to add signage, as detailed in application 22-25-HER, providing the requirements of the Land Use By-law are met. **Motion carried.**

## **12. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:**

### **i. Mayor's Report**

In the Mayor's absence, Deputy Mayor Power read from the Mayor's report submitted prior to the meeting.

Membership Survey to Support the Service Exchange Renegotiation and MGA Review Committee:

Completed the 20 questions in the survey. As Nova Scotia municipalities head into the renegotiation of the Service Exchange Agreement, it is important to take stock of their needs and aspirations to better serve their constituents. The Province is also reviewing the Municipal Government Act (MGA) and Halifax Regional Municipality Charter (HRMC) and it is important for NSFM to collectively envision an MGA/HRMC that helps municipalities confront modern challenges. This survey will help to develop an in depth understanding of the problems and opportunities that should be addressed in these two importance processes. Thank you to all members of Council for your review and input into the survey.

### **ii. Chief Administrative Officer's Report**

Written report available in the meeting package. CAO Millett-Campbell noted that funding has been received for the Community Works application which provides funding for a youth ambassador in the Police Department, and for the joint (with Town of Middleton) Director of Public Works. Funds to be received are \$18,720 and \$25,000 respectively. Sidewalk work on lower St. George St. will begin next week, weather permitting. Notification to the public will be sent prior to the start date. On Monday June 20, crews will be running a water line across the street to the new duplexes on St. Anthony St. and traffic will be reduced to one lane with traffic control on site. Public notification will be sent via MailChimp and Facebook on June 17. A part time gardener has been secured for this season.

### **iii. Planning Services Report**

Council shared that it is delighted to see new construction and good numbers for the beginning of the year.

### **iv. Water Report**

In package for review. It was noted that all looks well.

### **v. Marketing and Economic Development Committee (MEDC)**

The Committee met yesterday and has created a couple of task teams with plenty of volunteers to assist with 1. First Lake development and 2. development along the waterfront. Work continues on the signage project; currently working to recruit additional partners. Develop Nova Scotia meeting on June 27 with the MEDC, Board of Trade, Farmers' Market and AIRO to investigate potential partnered Community Placemaking projects.

### **vi. Board of Police Report**

Commissioners met on June 8. Deputy Mayor Power was delighted to report that the new facility is completed and up and running, and that the members of the department are very happy with the new space. Commissioners had a tour of the facility with Chief Kane and there will be an open house in near future. She also noted that the department logged 82 volunteer hours in May, and the budget is on track.

vii. Twinning Committee

In the Mayor's absence, Deputy Mayor Power read from the Mayor's report submitted prior to the meeting.

There will be a meeting this Friday at 5:30 pm to sort out details for the visit of the contingent from the Association des Maritimes Acadie Charentes from France next week. The Mayor has asked Mayor Donovan of Wolfville to greet them as they tour Grand Pré on Friday, June 24. Also, anyone wishing to join them for lunch at Amery's to welcome them on the 23rd should let Amery know. Letters of welcome will be prepared for them.

viii. Library Report

Friends of the Library have not met. The Regional Board held a financial meeting where the auditors presented financial statements in advance of its AGM next week. The Regional Board now has an acting CEO in place.

ix. Traffic Flow Advisory Committee

The Committee met yesterday. Councillor Tompkins noted that next Monday construction will be taking place on St. Anthony St. The Town Traffic Authority is waiting a response from the Provincial Traffic Authority regarding the ability and/or restrictions to installing a crosswalk at the French Basin Trail. Based on a suggestion that came from the wharf public meeting, wharf signage is/can be obtrusive to views from the wharf, and staff will investigate less obstructive options such as paint on the asphalt. The Committee is actively looking into parking solutions for the Town as well as developing a permit parking pilot project.

Deputy Mayor Power shared that she was recently asked if the St Anthony Street traffic mirror can be replaced. TFAC continues to monitor this, and Chief Kane is and will continue to review this intersection to see if there is a need; currently, with the all way stop signs, it is not required. Councillor Hafting asked if parking could be allowed on the shoulders of Prince Albert St. TFAC is looking into several parking options.

x. Valley Waste Resource Management

They will be meeting next week to receive the auditor's statements.

xi. Environment Advisory Committee

May meeting cancelled. Next meeting June 22.

xii. Academy Condo Board

The Board has found a new Treasurer and will be meeting on June 20. The Condos now have a garden club that is doing work around the property.

xiii. Friends of the Annapolis Pool Society

Today was first swim of the season, June 15, and 24 degrees; 20 people came out for the swim (this is the earliest the pool has ever opened). Councillor Hafting shared that there are free swims in June, but free will donations at the door are also accepted. The free swim dates can be found on the Pool's Facebook page. With generous funding from the Annapolis Health Foundation, all swim lessons are free, but do require online registration.

The accessible washroom is complete, all staff hired, and there will also be aquafit three days per week. The pool will operate Monday-Friday due to lifeguard shortage and will operate on weekends should additional lifeguards become available.

xiv. Accessibility Committee

In the Mayor's absence, Deputy Mayor Power read from the Mayor's report submitted prior to the meeting.

The Committee has split up into three groups of 2 to come up with project proposals. Brenda MacDonald and the Mayor have developed a project outline for local employers in our area who may not seem be aware of the possibilities of hiring from an untapped pool of labour and/or they may not have the time to consider what and who may be available. This project seeks to address that gap. They are proposing a project called "Solving the Labour Shortage through Employment for people with different abilities". The proposal will have been discussed at today's AAC meeting.

13. **CORRESPONDENCE:**

- iii. Town Hall with MP Shannon Stubbs
  - i. Received for information

**MOTION #C2022-06-15-19**

It was regularly moved and seconded to move in camera to approve previous in camera minutes and to discuss a personnel matter at 7:07 pm. **Motion carried.**

**MOTION #C2022-06-15-21**

It was regularly moved and seconded to move out of camera at 7:40 pm. **Motion carried.**

14. **ADJOURNMENT**

It was regularly moved to adjourn the meeting at 7:40 pm.

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Amery Boyer, Mayor

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Krista Gear, Recording Secretary