

Committee of the Whole
APPROVED MINUTES
July 6, 2022, at 6:00 p.m.

1. Call to Order	Mayor Boyer called the meeting to order at 6:01 pm and gave the land acknowledgement
2. Present	Mayor Boyer (Chair), Deputy Mayor Power, Councillor Hafting, Councillor Sanford, Councillor Tompkins, Chief Administrative Officer (CAO) Sandi Millett-Campbell, Director of Finance (DoF) Melony Robinson (joined via zoom, exited meeting at 6:48 pm), Recording Secretary Krista Grear, and Jason Haughn Rebecca Doucett and Bongsun Cho-MacDonald (who all joined via Zoom for their presentation).
3. Regrets	none
4. Additions to the Agenda	New Business 9. xi. Investments 9. xii. Transfer of Funds In Camera Business item vii. Contract negotiations
5. Approval of the Agenda	MOTION #CoW2022-07-06-01 It was regularly moved and seconded to approve the agenda with the additions. Motion carried.
Edits to the Minutes	
6. Approval of the Minutes	MOTION #CoW2022-07-06-02 It was regularly moved and seconded to approve the minutes of June 1, 2022, as presented. Motion carried.

7. PRESENTATIONS:

- i. Debt Affordability with Rebecca Doucett, Bongsun Cho-MacDonald
Rebecca Doucett and Bongsun Cho-MacDonald gave a run through of their findings of the financial analysis performed and answered questions. A copy of the presentation is attached as appendix 1 of these minutes.

8. PUBLIC INPUT - none

9. NEW / UNFINISHED BUSINESS:

- i. Capital Water Budget, Director of Finance (DoF) Robinson
DoF Robinson gave an overview of the Capital Water budget, noting that the second potable water study and the replacement of water saddles were previously approved by motions of Council. CAO Millett-Campbell noted that the previously suggested mobile water storage tank was removed due to lack of information and ongoing investigation into other alternative water sources.

MOTION #CoW2022-07-06-03

It was regularly moved and seconded to recommend to Council to approve the Capital Water budget for 2022-2023 in the amount of \$105,000.00 as presented. **Motion carried.** One nay from Councillor Hafting due to opposition to the water study.

- ii. Police Relocation Overages, Director of Finance Robinson
DoF Robinson shared that in January 2022 a motion for \$250,000 for the Police Department relocation was passed and that the Town has also since received a \$50,000 grant. As renovations ensued, additional items had to be addressed (not in original quote), HVAC, roof, mold issue, etc. Total renovation costs to date are \$304,777. There is still at least one outstanding invoice and there are two that need to be paid. Councillor Tompkins noted that some of the items, roof, Victims Services space are not really related to the Police relocation renovations. It was also noted that Victim Services has and will continue to pay rent which will help offset associated costs.

MOTION #CoW2022-07-06-04

It was regularly moved and seconded that Council pay the outstanding invoices for the Police Department relocation in the amount of \$37,577.00, with \$33,196 coming from Town Operating and \$4,380 come from Town Capital 2022-2023 budgets. **Motion carried.**

9.xi. Investments

DoF Robinson shared that there is approximately \$1.85 mil tucked away from various accounts and are making around 2.1% interest. DoF Robinson would like to move money out of the current dual rate portfolio and into a 9-month nonredeemable one with 3.3%. And suggested to put at least 80% into this and the remaining in the 90-day nonredeemable at 2.82%. This will result in approximately \$25,000 in interest earning potential. She further noted that authorization to invest was previously approved by Council motion and that she is sharing this information and looking for direction. Councillor Tompkins suggested to put as much as possible in the 9-month option.

9.xiii. Transfer of funds

DoF Robinson requests that the \$25,000 for wharf repairs that is currently in capital reserve be transferred out in order to pay the incoming engineer invoice of approximately \$4000 and upcoming repairs.

MOTION #CoW2022-07-06-05

It was regularly moved and seconded to move the \$25,000, for wharf repairs, from capital reserve to Town General in fiscal year 2022-2023. **Motion carried**

CAO Millett-Campbell noted that a request for expressions of interested was posted publicly and have only received one incomplete submission to date. She has reached out to other suggested service providers as the Town requires three quotes. Further she noted that the most recent wharf engineer inspection report will be ready in mid July and that she is investigating a possible Federal grant to assist with wharf repairs.

- iii. Ratification of Electronic Vote, Alcohol Vending Permit

MOTION #CoW2022-07-06-06

It was regularly moved and seconded that Council ratify the electronic vote giving the applicant at 9 Church Street approval to sell alcohol at an event in Market Square on 24JUN22 from 4pm to 10pm provided the requirements of the Facility Usage/Rental Policy are met. **Motion carried.**

iv. Ratification of Electronic Vote, National Indigenous Day Flag

MOTION #CoW2022-07-06-07

It was regularly moved and seconded that Council ratify the electronic vote to fly the Every Child Matters Flag on June 21 2022. **Motion carried.** One nay from Councillor Tompkins

v. RFD Flag Flying Policy # 2022-05

Electronic motion went out Nat'l Indigenous Peoples Day was not in the policy
RFD also includes some updates and proposed additional flag flying days

MOTION #CoW2022-07-06-08

It was regularly moved and seconded to recommend to Council to accept the updated Flag Flying Policy, # 2022-05 to include Transgender Day of Visibility, National Indigenous Peoples Day, National Day for Truth and Reconciliation, Transgender Day of Remembrance and World Autism Day. **Motion carried.** One nay Councillor Tompkins

Discussion held with the suggestion by Councillor Tompkins to develop a criterion to determine how a flag flying day is to be included in the policy; as a protocol so that Council/staff do not have to pick and choose which days are included. Councillor Hafting shared that she would like to see more days included in the policy as a way of being inclusive/showing support. It was also noted that the policy has been amended a few times since 2011, and that it may be one that is regularly updated as Council and events change. It was also noted that a criterion or process has the potential to create more work for staff and that having a list is simple and that one flag on the pole is simple and easy vs banners along streets. Councillor Hafting makes a friendly amendment to the motion to include April 2 World Autism Day in the policy.

vi. RFD Global Covenant of Mayors for Climate and Energy

CAO Millett-Campbell reads an excerpt from the Global Covenant of Mayors for Climate and Energy. It was noted that one disadvantage being that Kayla Winsor, Climate Change Intern, is only here until end of September; some of this work may be able to roll over to the Environment Advisory Committee and that there are two months to find some additional grant money/funding for staffing. Joining provides opportunities to access additional information and resources.

MOTION #CoW2022-07-06-09

It was regularly moved and seconded to recommend to Council to sign the commitment letter of the Global Covenant of Mayors. **Motion carried.**

vii. EV Charger Sponsorship Policy # 2022-06

MOTION #CoW2022-07-06-10

It was regularly moved and seconded to recommend to Council to approve the EV Charger Sponsorship Policy # 2022-06 as presented. **Motion carried.**

It was noted that last month Council gave direction to staff to develop a policy and this is the proposed policy, with the purpose to help offset the cost of the EV chargers. CAO

Millett–Campbell shared highlights of the policy evaluation system which will be used to determine who will be awarded the ad spots. The logo/ad will be created and managed by Town Hall, but cost of sign will be paid by the advertiser. These will be for the two existing Town funded EV chargers that are free for public to use. It was questioned whether the 2.5'x2.5 foot sign will be big enough for passersby/pedestrians to see, not just the vehicle parked there and perhaps that an optional QR code be added to the sign.

Action: add QR code for signage to the policy

Responsibility: Ken Knox

Date: July

viii. Heat Pump and Solar Panel Approval Policy # 2022-07

MOTION #CoW2022-07-06-11

It was regularly moved and seconded to recommend to Council to approve the Heat Pump and Solar Panel Approval Policy # 2022-07 as presented. **Motion carried.**

It was noted that the Planning and Heritage Advisory Committee and staff have worked on adding solar panels to the existing heat pump policy, thereby making it a quicker process for approval/reducing red tape.

ix. RFD Natal Day Facility Use Agreement

MOTION #CoW2022-07-06-12

It was regularly moved and seconded to recommend to Council to permit the Natal Day Committee to have a beer garden in Market Square, and in the event of rain in the Gymnasium, on July 29 from 6:45 pm to 11:00 pm provided the committee obtains a special event license and presents it to Town Hall prior to the event. **Motion carried.**

Academy gymnasium is the rain location for the street dance.

x. Suspension of Council and Committee meetings for month of August

MOTION #CoW2022-07-06-13

It was regularly moved and seconded that Council agrees to suspend regular August Council and Subcommittee meetings with the provision that a special meeting can be called in the event of a pressing matter. **Motion carried.**

10. CORRESPONDENCE

i. NS Health

Response received to the joint County/Town letter regarding closure of ER. It was noted that Council and staff continue to work on getting updates and additional information

ii. Fundy Hospice / Atalanta
For information purposes

11. ROUND TABLE:

i. Mayor Boyer

Mayor Boyer shared that she attended the Lieutenant Governor's Garden Party for the Queen's Jubilee, a review of proposed Coastal Protection Act Guidelines, a Public Housing briefing on June 22, 2022 and hosted a luncheon for AMAC on June 23, 2022.

ii. Deputy Mayor Power

Deputy Mayor Power noted that she is delighted with the improvement to our streets, they did a great job and were quick.

iii. Councillor Hafting

Councillor Hafting shared that she attended MEDC meeting Develop NS presentation, loved the AWEC graduation in the O and that the sails were wonderful and strategically placed so that folks on stage were shaded in the heat. Pride is this Saturday - check the Facebook page for updates and it will be bigger than last year.

She also remains concerned regarding the frequent closures of the ER and would like to see some solutions. And that Chris D'Entremont visited the pool to talk with Canada employment students.

iv. Councillor Sanford

Councillor Sanford noted that she is really pleased to see the sidewalks getting repaired, they look fantastic already. She will be around for Pride and will walk in the parade if possible and that everything appears ready for Natal Day too.

v. Councillor Tompkins

Councillor Tompkins echoed the sentiments of others noting that the graduation was incredible, the roads are amazing and that he is happy to share that he has moved back into Town as of Monday.

12. IN-CAMERA:

Under Section 22(2) of the *Municipal Government Act*:

MOTION #CoW2022-07-06-14

It was regularly moved and seconded to move in camera at 7:42 pm to approve the in camera minutes of June and to discuss business items to include two items of acquisition and five of contract negotiations. **Motion carried.**

MOTION #CoW2022-07-06-15

It was regularly moved and seconded to move out of camera at 8:23 pm. **Motion carried.**

MOTION #CoW2022-07-06-16

It was regularly moved and seconded to recommend to Council to redirect a portion of the Natal Day funds to help offset the cost of the installation of the Peter Davies Legacy Chiming Clock. **Motion carried.**

MOTION #CoW2022-07-06-17

It was regularly moved and seconded that Council award the AIM Network the contract for engineering services in the amount of \$25,000 to conduct a sea level rise engineering study.

Motion carried.

13. ADJOURNMENT

It was regularly moved to adjourn the meeting at 8:26 pm.

Amery Boyer, Mayor

Krista Gear, Recording Secretary