

Town of Annapolis Royal  
Traffic Flow Advisory Committee (TFAC)  
APPROVED MINUTES  
July 14, 2022

<b>1. Call to Order</b>	<b>Chair Tompkins called the meeting to order at 1:04 pm</b>
<b>2. Present</b>	Chair Councillor Michael Tompkins, Councillor Holly Sanford (Vice Chair) Chief Mark Kane (joined virtually via Zoom), Superintendent of Public Works (SoPW) Kevin McLean, Chief Administrative Officer (CAO) Sandi Millet-Campbell, Recording Secretary Krista Gear
<b>3. Absent</b>	
<b>4. Additions to the Agenda</b>	New Business 10.i. Victoria St. near post office issue
<b>5. Approval of the Agenda</b>	<b>MOTION #TFAC2022-07-14-01</b> It was regularly moved and seconded to approve the agenda as presented. <b>Motion carried.</b>
<b>Edits to the Minutes</b>	none
<b>6. Approval of the Minutes</b>	<b>MOTION #TFAC2022-07-14-02</b> It was regularly moved and seconded to approve the June 9, 2022 minutes as presented. <b>Motion carried.</b>

7. PUBLIC INPUT  
None

8. PRESENTATIONS  
None

9. BUSINESS ARISING

i. Permit parking pilot project

A review of the questions in the draft vehicle permit survey was conducted. It was noted that being only five short questions was agreeable. It was also noted that rather than use the name 'Irving lot', the lot be named or described as 'lot one' or some other neutral title. Comments and changes for the questions are as follows:

Question 1 – remove other and any free answer options

Question 2 – keep as yes/no and worth a try

Question 3 – yes/no only

Question 4 – good

Question 5 – (break out the annual price into daily/monthly cost)

**Action:** make the survey changes

**Responsibility:** Krista Gear

**Date:** September

Additionally, it was determined to include parking-related costs in the intro blurb such as snow removal, line painting, lease, pothole/asphalt repair. It was suggested to start the pilot April 1, 2023, present to Council in September and conduct survey in October

- ii. Crosswalk on Hwy 1 to French Basin Trail  
Chief Kane has had no response from Provincial Traffic Authority – table until September
- iii. Angled parking lower St. George St.  
SoPW McLean will measure today and is still investigating whether this is feasible or possible

Review fire hydrant accessibility – currently painted off 12.5 feet on each side as no parking which effectively eliminates 10 parking spaces. It was suggested to investigate if this can be changed as its not mandatory to paint this space. Painting lines to delineate actual parking spots may be beneficial.

- iv. Prince Albert Rd. parking/expand trail head parking area  
Reclaim asphalt can be used as fill and Public Works has a lot of this. No volleyball courts in this area due to red ants. Still on the list to be done/investigated, noting that this would be bonus additional parking created to address congestion and could also use a sign on the trail to indicate Market/downtown this way.

CAO Millett-Campbell called the Legion regarding the parking lot and is awaiting a call back. She will continue to follow up.

#### 10. NEW BUSINESS

- i. Victoria St. by post office  
It was noted that there has been some concern that the sidewalk obstructs traffic at this location. It was further noted that to remedy would require the removal of the existing curb out and then redo the curve in a manner that is less obstructive.

#### 11. CORRESPONDENCE:

#### 12. NEXT MEETING: September 8 at 1:00 pm

#### 13. ADJOURNMENT

It was regularly moved to adjourn the meeting at 2:02 pm

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Councillor Tompkins, Chair

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Krista Gear, Recording Secretary