

**Planning & Heritage Advisory Committee
Unapproved Minutes
September 6, 2022 at 9:00 a.m.**

1. Call to Order	Chair Bohaker called the meeting to order at 9:00 a.m.
2. Present	Brian Bohaker (Chair), Councillor Holly Sanford, Mike Bernard, and Wilfred Allan Admin: CAO Sandi Millett-Campbell, MDO Ken Knox
3. Regrets	Councillor Paula Hafting
4. Additions to the Agenda	None
5. Approval of the Agenda	MOTION #PHAC2022-09-06-01 Regularly moved and seconded. Motion carried.
6. Edits to the Minutes	None
7. Approval of the Minutes	MOTION #PHAC2022-09-06-02 Regularly moved and seconded. Motion carried.

PLANNING ADVISORY COMMITTEE

8. Election of new Vice-chair

Upon the resignation of Vice-chair Heather Sprague, **Wilfred Allan** was elected new Vice-chair of the Committee

9. NEW BUSINESS: NONE

10. REPORTS

- a. Planning Report – July 2022
The committee reviewed the reports.

11. BUSINESS ARISING: None

HERITAGE ADVISORY COMMITTEE

12. NEW BUSINESS:

- a. 22-32-HER 222 St. Anthony Street
MOTION #PHAC2022-09-06-03 - It was regularly moved and seconded that PHAC recommends to Council that the applicant at 222 St. Anthony Street be given heritage approval to alter the front verandah removing the wrap-around portion of the porch but maintaining the front façade, as detailed in the application 22-32-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried**
- b. 22-33-HER 524 St. George
MOTION #PHAC2022-09-06-04 - It was regularly moved and seconded that PHAC recommends to Council that the applicant at 524 St George Street be given heritage approval to add a garden wall as detailed in the application 22-33-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried**

Staff was also directed to discuss potential issues with sidewalk plowing with the property owner in an effort to prevent any damage.

c. 22-34-HER-652 St. George

MOTION #PHAC2022-09-06-05 - It was regularly moved and seconded that PHAC recommends to Council that the applicant at 652 St George Street be given heritage change window materials (in 1 instance), as detailed in the application 22-34-HER, providing the requirements of the Land Use By-Law are met.
Motion Carried

13. BUSINESS ARISING:

a. The “Why” of Heritage Properties in Annapolis Royal revisited

The committee discussed the re-draft statement provided by Member Allan based on Council feedback.

MOTION #PHAC2022-09-06-06 - It was regularly moved and seconded that PHAC recommends to Council that the “Why We Have Heritage Properties” (version 2) Statement be posted on the Town website and be included in relevant documents. **Motion Carried**

14. CORRESPONDENCE: None

15. NEXT MEETING: October 3, 2022, at 9am

15. ADJOURNMENT: MOTION #PHAC2022-07-05-07 Councillor Sanford moved adjournment at 9:35 a.m.

Chair Brian Bohaker

Recording Secretary Ken Knox